

ALTOONA PLANNING AND ZONING COMMISSION MEETING
January 29, 2013 -6:30 PM
Altoona City Hall

Members Present – Scott Henry, Allison Hay, Dan Dove, Eric Gjersvik, Dan Narber, Anne Lohmeier, and Jill Pudenz (arrived at 6:32).

Members Absent –

Staff – John Shaw, Chad Quick,

Guests – Gib Wood (Scenic Communities), Keith Weggen (Civil Design Advantage), Councilman Dean O’Connor, Mayor Skip Conkling, State Representative Joe Riding, Luis Cumacho, Sam Henry, Addison Shrum, Tucker Hanson, Ashley Gibson, Taylor Porepp, Kenzie Baldwin, Serenity Taha, Shannon Werts, and others not signing in.

Henry called the meeting to order at 6:30 p.m., roll call was taken with all members present except Pudenz (she arrived at 6:32).

#1 Election of Officers.

Motion by Lohmeier, second by Hay, to nominate Henry as Chair. Vote: 6-0-1 to approve Henry as Chair (Henry abstained).

Motion by Hay, seconded by Gjersvik, to nominate Lohmeier as Vice-chair. Vote: 6-0-1 to approve Lohmeier as Vice-chair (Lohmeier abstained).

#2 Consideration and recommendation to re-approve a site plan for Catapult Data Center.

Shaw discussed the extension of another 180 days. Nothing on the plans has changed.

Henry moved to recommend re-approval of the site plan. Seconded by Lohmeier. Votes: Yes – Henry, Lohmeier, Gjersvik, Hay, Pudenz, Narber, Dove; No – none. Motion approved 7-0.

#3 Consideration and recommendation of a preliminary plat for Prairie Vista Village Plat 1.

Keith Weggen, Civil Design Advantage, presented the plats and site plan. The plat is 38 acres in size and consists of three lots and two outlots. It is owned by CCRC of Altoona and Cheryl Laird Humphrey. The three buildable lots are for the CCRC facility on Lot 1 and two, two-acre commercial lots.

Narber moved to recommend approval of the preliminary plat subject to correction of deficiency items be addressed. Seconded by Dove. Votes: Yes – Narber, Dove, Henry, Gjersvik, Hay, Pudenz, Lohmeier; No – none. Motion approved 7-0.

#4 Consideration and recommendation a final plat for Prairie Vista Village Plat 1.

Lohmeier asked if the bonds still needed to be submitted. Staff noted they did and the legal documents and other customary items prior to the plat being released for recording.

Narber moved to recommend approval of the final plat subject to the deficiencies as noted in the staff report. Seconded by Henry. Votes: Yes – Narber, Henry, Gjersvik, Hay, Pudenz, Lohmeier, Dove; No – none. Motion approved 7-0.

#5 Consideration and recommendation a site plan for Prairie Vista Village.

Weggen presented the site plan. It sits on Lot 1 of the plat and the lot is 10 acres in size. It is a two-story building with a footprint of about 72,000 square feet. The building meets the architectural design standards with 50% stone. It meets the parking stall requirement. There are 75 parking stalls, 24 attached garages, and nine detached garage stalls. Lohmeier asked and Shaw noted the access concerns. Lohmeier asked about storm water and Shaw explained the pass thru and the need for Council to approve. Gjersvik asked about the slope of the 15" pipe and Weggen said they were comfortable with the slope.

Gib Wood, CCRC President, addressed the parking and said this site has 20 more stalls than their new facility in Grimes. However, this facility has a few more units. They conducted a post-occupancy review and added more parking stalls to the Grimes location. They are comfortable with number of parking spaces. They are looking at an April 2nd groundbreaking.

Lohmeier moved to recommend approval of the site plan subject to correction of deficiencies including the storm water detention and access on 1st Avenue South. Seconded by Dove. Votes: Yes – Lohmeier, Dove, Henry, Gjersvik, Hay, Pudenz, Narber; No – none. Motion approved 7-0.

#6 Minutes of the December 18, 2012 meeting.

Henry moved and Dove seconded to approve the minutes. Votes: Yes – Henry, Dove, Pudenz, Lohmeier, Narber, Hay; No – none; Pass – Narber, Gjersvik. Motion approved 5-0-2.

Old Business – None.

New Business – The 2012 Community Development Annual Report was distributed. Henry asked if the Commission could receive the building permit breakdowns for next month. Quick will distribute them. Mayor Conking addressed the Commission, stating he appreciated the time and effort the Commission puts into the job. Councilman Harmeyer will be the P&Z liaison. Reminded the Commission about the February 7th training.

Meeting adjourned at 7:00 p.m. Next meeting February 26, 2013 at 6:30 p.m.

Respectfully submitted,
Chad Quick
Planner