

**ALTOONA PLANNING AND ZONING COMMISSION MEETING**  
**January 26, 2016 -6:30 PM**  
**Altoona City Hall**

Members Present – Scott Henry, Eric Gjersvik, Ann Moyna, Dan Dove, Anne Lohmeier, and Jill Pudenz. Dan Narber arrived at 6:33 pm.

Members Absent – None

Staff – John Shaw, Chad Quick,

Guests – Erin Ollendike, Councilwoman Sloan, Gavin Runk, Gaby Sheets, Alli Winslow, Marissa Steenhoek, Sydney Renfro, Katelyn Renfro, Michaela Thompson, Cutler Owens, Gage Buechler, Rebekah Slight, Tabor Jorgenson, Drake Reed, Logan Borst, Leslie Cehling, Tyler Baldwin, Brandon Greenwood, Miranda Fickbohm, Austin Fickbohm, Kennedy Varisco, Claire Ward, Christian Smith, Kaylyn Cole, Julia Riurt, Jaden Clark, Carlee Christensen and others not signing in.

Henry called the meeting to order at 6:30 p.m., roll call was taken with all members present except Narber who arrived at 6:33 pm.

#1a Election of Chair.

Motion by Henry, second by Gjersvik, to nominate Dove as Chair. Vote: 5-0-1 to approve Dove as Chair (Dove abstained).

#1b Election of Vice-chair.

Motion by Lohmeier, seconded by Dove, to nominate Pudenz as Vice-chair. Vote: 5-0-1 to approve Pudenz as Vice-chair (Pudenz abstained).

#2 Recommendation of a preliminary plat for Meadow Vista South Plat 2. Erin Ollendike, Civil Design Advantage, presented the plat. The property is 36 acres and is zoned R-5 (PUD). About 10 acres is for park, detention and open space. There are 73 lots. Henry asked about the storm water, it drains into the basins and creek on the east and south. Part of this plat is proposing to vacate all of the old 25<sup>th</sup> Avenue ROW to this project. That requires a public hearing so the City will be working thru that process. Ollendike noted the lots can still work even if the entire ROW is not vacated to them. Shaw noted staff will work with the developer thru the construction drawing process to tweak lots to maximize the useable open space. Gjersvik asked about phases – most likely two phases. He also asked about a temporary turnaround – Shaw said we'd look at that on the CD's as well. The lots are a minimum of 65 feet wide but most all are 70 feet wide.

Lohmeier moved to recommend approval of the preliminary plat subject to the ROW vacation being approved by Council. Seconded by Pudenz. Votes: Yes – Lohmeier, Pudenz, Dove, Narber, Henry, Moyna, Gjersvik; No – none. Motion approved 7-0.

#3 Minutes of the December 15, 2015 meeting.

Henry moved and Dove seconded to approve the minutes. Votes: Yes – Henry, Dove, Gjersvik, Moyna, Pudenz; No – none; Pass – Lohmeier, Narber. Motion approved 5-0-2.

Old Business – None.

New Business – Annual community development and annual building permit reports were distributed.

Motion to adjourn approved, meeting adjourned at 6:44 p.m. Next meeting February 23, 2016 at 6:30 p.m.

Respectfully submitted,  
Chad Quick  
Planner