

ALTOONA PLANNING AND ZONING COMMISSION MEETING
April 26, 2016 -6:30 PM
Altoona City Hall

Members Present –Ann Moyna, Dan Dove, Jill Pudenz, and Scott Henry.

Members Absent – Dan Narber, Eric Gjersvik, Anne Lohmeier

Staff – John Shaw, Chad Quick,

Guests – Brody Beckett, Kirk and Teri Janes, Jon Wall, Jim Ellingson, Kent Reed,
Councilwoman Sloan and others not signing in.

Dove called the meeting to order at 6:30 p.m., roll call was taken with all members present except Lohmeier, Narber and Gjersvik.

#1 Consideration and recommendation of a site plan for JAS Construction office building.

John Shaw, Community Development Director, presented the site plan. This plan is for the small office building that was planned for the front of the lot. It will have a brick face on the street side and lap siding on the other three sides. The plan includes paving the driveway, a small detention basin west of the building and landscaping. A second driveway will be constructed on the east side of the building. It will be a shared drive with JAS and the City. Sidewalk will be installed along the street frontage.

Henry moved to recommend approval of the site plan. Seconded by Moyna. Votes: Yes – Henry, Moyna, Pudenz, Dove; No – none. Motion approved 4-0.

#2 Consideration and recommendation of a site plan for Prairie Meadows Track Apron Awning.

Shaw presented the site plan. They are installing two awnings, only one of which requires site plan approval due to the size. They are located on the track apron, interior to the site. The awnings will provide weather relief for patrons watching races. Prairie Meadows staff will be locating their own sanitary sewer service which is in the general area of the awnings.

Henry moved to recommend approval of the site plan. Seconded by Pudenz. Votes: Yes – Henry, Pudenz, Moyna, Dove; No – none. Motion approved 4-0.

#3 Consideration and recommendation of a final plat for Adventure Village Plat 5. Jason Ledden, Snyder & Associates, presented the plat. This is a re-approval as they just did not record the plat and it has passed the six month window for approval. The plat is for two restaurant/retail lots and the lot for the movie theater.

Pudenz moved to recommend approval subject to deficiencies. Seconded by Dove. Votes: Yes – Pudenz, Dove, Moyna, Henry; No – none. Motion approved 4-0.

#4 Consideration and recommendation of a final plat for Adventure Village Plat 6. Jason Ledden, Snyder & Associates, presented the plat. This is a re-plat is for two restaurant/retail lots along the north side of Adventureland Drive.

Henry moved to recommend approval subject to deficiencies. Seconded by Moyna. Votes: Yes – Henry, Moyna, Pudenz, Dove; No – none. Motion approved 4-0.

#5 Consideration and recommendation of a site plan for Signatures Salon addition. Kirk Janes, owner, presented his site plan. The plan will add two small additions, one on the north and one on the south. The south entrance will have more windows added as well as stone to a portion of the front façade. He is seeking a waiver of the architectural design standards to allow some brick but the main portions of the building to remain with siding. Parking lot re-striping and landscaping will also be a part of the project.

Henry moved to recommend approval subject to deficiencies. Seconded by Moyna. Votes: Yes – Henry, Moyna, Dove, Pudenz; No – none. Motion approved 4-0.

#6 Consideration and recommendation of a preliminary plat re-approval for Ironwood Apartments. Brad Kuehl (Civil Design Advantage) presented the plat and site plan. This is the third and last phase of the Ironwood Apartment project. It includes the last three buildings and driveway to 1st Avenue South.

Henry moved to recommend approval. Seconded by Pudenz. Votes: Yes – Henry, Pudenz, Moyna, Dove; No – none. Motion approved 4-0.

#7 Consideration and recommendation of a final plat for Ironwood Apartments Plat 3. No new discussion.

Henry moved to recommend approval subject to deficiencies. Seconded by Pudenz. Votes: Yes – Henry, Pudenz, Dove, Moyna; No – none. Motion approved 4-0.

#8 Consideration and recommendation of a site plant for Ironwood Apartments. The plan adds three new buildings with 117 total new apartment units. It also adds one detached garage structure. Landscaping is added to screen the street-side gas meters. The Commission asked if those meters could be moved to the interior and Kuehl said they looked at that after the first buildings and they cannot.

Dove moved to recommend approval of the site plan. Seconded by Moyna. Votes: Yes – Dove, Moyna, Pudenz, Henry; No – none. Motion approved 4-0.

#9 Minutes of the March 29, 2016 meeting.

Dove moved and Moyna seconded to approve the minutes. Votes: Yes – Dove, Moyna, Pudenz; No – none; Passed – Henry. Motion approved 3-0-1.

Old Business – Shaw updated the Commission on the Fairfield and the WET Development Plan and massing.

New Business – None.

Motion to adjourn approved, meeting adjourned at 6:58 p.m. Next meeting May 31, 2016 at 6:30 p.m.

Respectfully submitted,
Chad Quick
Planner