

**CITY OF ALTOONA COUNCIL MEETING
MONDAY, JANUARY 5, 2015, 6:30 P.M.
AT THE ALTOONA CITY HALL**

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor Conkling – present Boka – absent Harmeyer – absent
Mertz- present O’Connor – present Sloan- present

City Officials Present: Jeff Mark, Randy Pierce, Jody Matherly, Jerry Whetstone, Vern Willey, John Shaw, Amy Hill, Jon Hanson, Scott Atzen,

Audience Present: Terri Henkels, Doug Teuber, Lana Young, Ben Evans

2. Perfecting and approval of the agenda

Mayor Skip Conkling requested to approve agenda as presented.

Roll Call Vote:

A Boka A Harmeyer Y Mertz 1 O’Connor 2 Sloan (3-0)

3. Proclamation for Healthy Altoona

Mayor Conkling declared the week of January 5-11, 2015, Healthy Altoona Week.

**Mayor Conkling presented Doug Teuber with plaque of appreciation for his years of service serving on several different boards and promoting various projects including the War Memorial.

4. Approval of December 15 and 22, 2014, Council Minutes

Mayor Conkling requested a motion to approve the minutes as presented.

Roll Call Vote:

A Boka A Harmeyer Y Mertz 2 O’Connor 1 Sloan (3-0)

5. Citizens request to address council

No one came forward to speak.

6. Resolution to consider a preliminary plat for Anderson Acres (County Plat)

Resolution 1-5-2015 #01 TO CONSIDER A PRELIMINARY PLAT FOR ANDERSON ACRES (COUNTY PLAT)

The applicant, David Anderson is seeking preliminary plat approval for a property located on the south side of NE 38th Avenue at 8999 NE 38th Avenue. Community Development Director John Shaw explained the application proposes to plat an existing rural lot into a homestead with the remainder being an unbuildable Outlot. The homestead lot will be 2.119 acres and the Outlot will be 10.631 acres in size.

Roll Call Vote:

A Boka A Harmeyer 1 Mertz 2 O’Connor Y Sloan (3-0)

7. Resolution to consider a final plat for Anderson Acres (County Plat)

Resolution 1-5-2015 #02 TO CONSIDER A FINAL PLAT FOR ANDERSON ACRES (COUNTY PLAT)

Roll Call Vote:

A Boka A Harmeyer 1 Mertz 2 O’Connor Y Sloan (5-0)

8. Mayor Appointments

- a) **Mayor Pro-tem**
- b) **Council Liaisons**
 Library – Michelle Sloan
 Chamber of Commerce – Mike Harmeyer
 Economic Development – Skip Conkling (primary), Jeff Mark (alternate)
 Park Board – Jeremy Boka
 Planning & Zoning Board – Mike Harmeyer
 Altoona Campus – Dean O’Connor
 Public Safety – Skip Conkling
- c) **CIRDWC** – Michelle Sloan (primary), Kyle Mertz (alternate)
- d) **DART** – Skip Conkling
- e) **WRA** – Skip Conkling (primary), Dean O’Connor (alternate)
- f) **WRA Tech** – Jim Utter (primary), Karen Oppelt (alternate)
- g) **MAC** – Kyle Mertz (primary), Skip Conkling (alternate)
- h) **CVB** – Skip Conkling (primary), Dean O’Connor (alternate)
- i) **Homeland Security** – Jerry Whetstone (primary), Jeff Mark (alternate)
- j) **BRAVO** – Kyle Mertz
- k) **E911 Service Board** – Jody Matherly (primary), Jerry Whetstone (alternate)
- l) **Park Board** – Scott Sloan, Steve Moyna, Paula Winslow

Roll Call Vote:

 A Boka A Harmeyer Y Mertz 1 O’Connor 2 Sloan (3-0)

9. Organizational Resolutions

- a) **City Attorney**
Resolution 1-5-2015 #03 APPOINTING THE CITY ATTORNEY
Roll Call Vote:
 A Boka A Harmeyer Y Mertz 1 O’Connor 2 Sloan (3-0)
- b) **Police Attorney**
Resolution 1-5-2015 #04 APPOINTING THE POLICE ATTORNEY
Roll Call Vote:
 A Boka A Harmeyer Y Mertz 1 O’Connor 2 Sloan (3-0)
- c) **Official Newspaper**
Resolution 1-5-2015 #05 NAMING OFFICIAL PAPER(S) IN GENERAL CIRCULATION
Roll Call Vote:
 A Boka A Harmeyer Y Mertz 1 O’Connor 2 Sloan (3-0)
- d) **Official Depository**
Resolution 1-5-2015 #06 APPROVING THE CITY OF ALTOONA’S OFFICIAL DEPOSITORY LIST
Roll Call Vote:
 A Boka A Harmeyer Y Mertz 1 O’Connor 2 Sloan (3-0)
- e) **Polk County Emergency Management Agency**
Resolution 1-5-2015 #07 TO DESIGNATE REPRESENTATIVES FROM THE CITY OF ALTOONA, IOWA TO POLK COUNTY EMERGENCY MANAGEMENT COMMISSION
Roll Call Vote:
 A Boka A Harmeyer Y Mertz 1 O’Connor 2 Sloan (3-0)
- f) **MPO Representation**
Resolution 1-5-2015 #08 APPOINTING THE CITY OF ALTOONA’S REPRESENTATION TO THE MPO
Roll Call Vote:
 A Boka A Harmeyer Y Mertz 1 O’Connor 2 Sloan (3-0)

- g) **Polk County Aviation Authority Representation**
Resolution 1-5-2015 #09 APPOINTING BRANT ANDERSON AS THE CITY OF ALTOONA'S REPRESENTATIVE TO THE POLK COUNTY AVIATION AUTHORITY

Roll Call Vote:

A Boka A Harmeyer Y Mertz 1 O'Connor 2 Sloan (3-0)

- h) **MWA**

Resolution 1-5-2015 #10 TO DESIGNATE REPRESENTATIVES FROM THE CITY OF ALTOONA, IOWA TO THE METRO WASTE AUTHORITY'S BOARD OF DIRECTORS

Roll Call Vote:

A Boka A Harmeyer Y Mertz 1 O'Connor 2 Sloan (3-0)

10. Consent Agenda

- a) **Allow Bills**

- b) **Capitol Projects**

B1) **Pay App #8 -- Synergy Contracting LLC – 12th Ave. NW Water Main & Footing Drain Improvements – \$4,414.46**

- c) **Set a public hearing for Monday, January 19, 2014, at 6:30pm to consider an appeal to a notice to abate nuisance as requested by Richard Butkovich, owner of 406 34th Avenue SW**
- d) **Set a public hearing for Monday, January 19, 2014, at 6:30pm to consider development plan amendment for Altoona Village Development Plan**
- e) **Consider approval of 2015 Hazardous Material Response Fee Structure**
- f) **Resolution accepting public improvements (Fieldstone Estates – Plat 1)**
Resolution 1-5-2015 #11 ACCEPTING PUBLIC IMPROVEMENTS (FIELDSTONE ESTATES – PLAT 1)
- g) **Resolution accepting public improvements (Ambrose Pump Station)**
Resolution 1-5-2015 #12 ACCEPTING PUBLIC IMPROVEMENTS (AMBROSE PUMP STATION)
- h) **Resolution approving requests for tax abatement**
Resolution 1-5-2015 #13 APPROVING REQUESTS FOR TAX ABATEMENT

Roll Call Vote:

A Boka A Harmeyer Y Mertz 1 O'Connor 2 Sloan (3-0)

11. Beer & Liquor Permits

- a) **Adventureland Inn - Class C Beer Permit (carryout beer), Class B Wine Permit (carryout wine), Class E Liquor License (LE), Class C Liquor License (LC) Commercial, Class B Native Wine Permit, Class B Liquor License (LB) (Hotel/Motel), Sunday Sales**
Chief Jody Matherly stated there were no violations at this establishment.

Roll Call Vote:

A Boka A Harmeyer Y Mertz 1 O'Connor 2 Sloan (3-0)

12. General Business Items/Reports and Update

Council Member Michelle Sloan – shared she enjoyed the ride along with an Altoona Police Officer. She also shared how much she appreciates the work of the Altoona Police Department in making our community safe.

City Administrator Jeff Mark shared that Cinemark has withdrawn their petition for a waiver from the sign ordinance and will submit the withdrawal in writing to the Planning & Zoning Department.

City Clerk Randy Pierce explained that there would be a work session Monday, January 12, to continue to work through budget planning for 2015/2016.

Mayor Conkling shared that there will be a Chili Cook-off on February 6, 2015 at the Fire Department with the proceeds going to raise funds for fire equipment.

13. Adjourn at 6:50pm

Roll Call Vote:

A Boka A Harmeyer 1 Mertz 2 O'Connor Y Sloan (3-0)

Attest to: _____
Amy S. Hill, Secretary

J.M. Skip Conkling, Mayor