

**CITY OF ALTOONA COUNCIL MEETING  
MONDAY, OCTOBER 5, 2015, 6:30 P.M.  
AT THE ALTOONA CITY HALL**

**1. CALL TO ORDER**

Roll Call at 6:30 pm

Mayor Conkling – present      Boka – present      Harmeyer – absent  
Mertz- present                      O’Connor – present      Sloan- present

**City Officials Present:** Jeff Mark, Randy Pierce, Jary Bowie, Jerry Whetstone, John Shaw, Jon Hanson, Amy Hill, Karen Oppelt, Vern Willey, City Attorney Bob Laden

**Audience Present:** Connor Baack, Bruce Gerleman

**2. Perfecting and approval of the agenda**

Mayor Skip Conkling requested to approve the agenda as presented.

**Roll Call Vote:**

Y Boka A Harmeyer Y Mertz 1 O’Connor 2 Sloan (4-0)

**3. Fire Prevention Week Proclamation**

Mayor Conkling proclaimed October 4 – 10, 2015, Fire Prevention Week in Altoona.

**4. Approval of September 21 and 28, 2015, Council Minutes**

**Roll Call Vote:**

Y Boka A Harmeyer Y Mertz 1 O’Connor 2 Sloan (4-0)

**5. Citizens request to address council**

No one came forward to speak.

**6. Resolution 10-5-2015 #01 TO APPROVE A RE-SUBMITTED PRELIMINARY PLAT FOR JOE’S PLACE PLAT 1**

Mayor Conkling explained this is a re-submittal of the plats and site plan that were originally approved in 2013. Community Development Director John Shaw explained the plat is to clean up a number of smaller parcels and easements. Legal documents are still needed but the attorney is working on them. The site plan is for the construction of a 4,500 sf building to store and repair equipment.

**Roll Call Vote:**

Y Boka A Harmeyer 1 Mertz 2 O’Connor Y Sloan (4-0)

**7. Resolution 10-5-2015 #02 TO APPROVE A RE-SUBMITTED FINAL PLAT FOR JOE’S PLACE PLAT 1**

Council Member Kyle Mertz motioned approval subject to legal documents being received and approved.

**Roll Call Vote:**

Y Boka A Harmeyer 1 Mertz 2 O’Connor Y Sloan (4-0)

**8. Resolution 10-5-2015 #03 TO APPROVE A RE-SUBMITTED SITE PLAN FOR JAS CONSTRUCTION**

Director Shaw explained the applicant is seeking a waiver of the architectural design standards to use metal on the street side of the building. The waiver is requested because this building will be north of an office building, old City fire station and landscaping and thus not as visible. Director Shaw also

stated the applicant will be building an office complex south of this building and adjacent to the public street that will meet the architectural design standards. Council Jeremy Boka motioned approval subject to the applicant providing construction of the office building being built within two (2) years of the site plan being approved.

**Roll Call Vote:**

1 Boka A Harmeyer Y Mertz 2 O'Connor Y Sloan (4-0)

**9. Resolution 10-5-2015 #04 TO APPROVE A SITE PLAN ADDITION FOR COX MANUFACTURING**

Director Shaw explained this business is proposing an addition to cover an existing loading dock. The addition is 1,835 sf in size, over the 1,000 sf maximum for site plan approval. The plans include an overhead door facing west, matching two other existing doors facing west. Since the proposed overhead door faces 1<sup>st</sup> Avenue, a variance from the Board of Adjustment is needed. Board of Adjustment is scheduled to hear the variance on October 6<sup>th</sup>. A waiver of exterior materials is also requested in this instance to match the existing metal face. Council Member Dean O'Connor motioned approval subject to Board of Adjustment granting the variance.

**Roll Call Vote:**

2 Boka A Harmeyer Y Mertz 1 O'Connor Y Sloan (4-0)

**10. Resolution 10-5-2015 #05 TO APPROVE A SITE PLAN ADDITION FOR JETHRO'S PIZZA AND PASTA**

Mayor Conkling explained Bruce Gerleman has purchased the old Pizza Hut and is converting it to a new theme – Jethroni Pepperoni, a pizza and pasta restaurant. Director Shaw explained part of the request is a waiver of exterior materials from the Council to use cedar siding on this existing building. He will be raising the masonry from 9% currently to 44 percent. The design will be an Italian theme and will include a tower on the north end. Bruce Gerleman, 303 Locust, Des Moines, stated he will be adding on a small addition making the building about 4,406 sf. The work will include new exterior materials to include brick, stone and lap cedar siding. Council Member O'Connor motioned approval granting a waiver in the architectural design standards being adjusted as stated by Director Shaw.

**Roll Call Vote:**

2 Boka A Harmeyer Y Mertz 1 O'Connor Y Sloan (4-0)

**11. Consent Agenda**

**a) Allow Bills**

**b) Capital Projects**

**B1) Pay App - Ironwood South LLC - \$125,741.00 (Development Agreement)**

**B2) Pay App – Altoona III LC - \$27,000 (Development Agreement)**

**c) Resolution 10-5-2015 #06 APPROVE AN APPLICATION TO THE BRAVO'S CAPITAL CAMPAIGN AND PROJECT GRANT**

**d) Resolution 10-5-2015 #07 TO APPROVE A GRANT APPLICATION AND MATCHING FUNDS FOR 2015 TREES PLEASE!**

**e) Resolution 10-5-2015 #08 APPROVING WRITING OFF OF RESCUE FEES FOR BAD DEBT ACCOUNTS – MEDICARE-MEDICAID-CMS COLLECTIONS FEES FROM 7-1-2015 THRU' 9-30-2015**

**f) Resolution 10-5-2015 #09 ACCEPTING A PROPOSAL FROM JAS CONCRETE IN THE AMOUNT OF \$35,872 FOR THE CONSTRUCTION OF THE PRAIRIE VISTA PARK SITE TRAIL**

**g) Consider approving NPDES General Permit No. 2 Certification form**

**h) Consider approving Memorandum of Understanding between Iowa Department of Administrative Services State Accounting Enterprise and the City of Altoona**

**Roll Call Vote:**

Y Boka A Harmeyer 1 Mertz 2 O'Connor Y Sloan (4-0)

**12. Beer & Liquor Permits**

a) **Target T-1939 - Class C Beer Permit (Carryout Beer), Class B Wine Permit (Carryout Wine –Includes Native Wine)**

Mayor Conkling stated Chief Jody Matherly stated there were no violations at this establishment.

**Roll Call Vote:**

Y Boka A Harmeyer Y Mertz 1 O'Connor 2 Sloan (4-0)

b) **Max's Hiway Diner - Class B Beer (BB)(includes wine coolers)**

Mayor Conkling stated Chief Matherly stated there were no violations at this establishment.

**Roll Call Vote:**

Y Boka A Harmeyer Y Mertz 1 O'Connor 2 Sloan (4-0)

**13. General Business Items/Reports and Updates**

\*Council Member Boka shared he has received a lot of positive feedback about the Altoona Now launch last Thursday.

\*Mayor Conkling shared he went to the Tuscany Townhomes ribbon cutting. They looked really nice. He also reminded all in attendance about the Taste of Altoona tonight at Prairie Meadows and DART is offering free rides for the week.

**14. Adjourn at 6:46pm**

**Roll Call Vote:**

Y Boka A Harmeyer Y Mertz 1 O'Connor 2 Sloan (4-0)

Attest to: \_\_\_\_\_  
Amy S. Hill, Secretary

\_\_\_\_\_  
J.M. Skip Conkling, Mayor