

**CITY OF ALTOONA COUNCIL MEETING  
MONDAY, NOVEMBER 3, 2014, 6:30 P.M.  
AT THE ALTOONA CITY HALL**

**1. CALL TO ORDER**

Roll Call at 6:30 pm

Mayor Conkling – present

Boka – present

Harmeyer – present

Mertz- present

O’Connor – present

Sloan- present

**City Officials Present:** Jeff Mark, Randy Pierce, Vern Willey, John Shaw, Jody Matherly, Jerry Whetstone, Amy Hill, Scott Atzen, Jon Hanson, Karen Oppelt, Jeff Harden City Attorney Bob Laden

**Audience Present:** Doug Teuber, Chris Pedersen, Adam McRoberts, John Tuttle, Steve Johnson, Melissa Horton, Jim Ellingson, Mary Simon, Wally Pelds

**2. Perfecting and approval of the agenda**

Mayor Skip Conkling requested approval of agenda as presented.

Roll Call Vote:

Y Boka Y Harmeyer 2 Mertz 1 O’Connor Y Sloan (5-0)

**3. Approval of October 20 and 27, 2014, Council Minutes**

Roll Call Vote:

Y Boka Y Harmeyer Y Mertz 1 O’Connor 2 Sloan (5-0)

**4. Citizens request to address council**

No one came forward to speak.

**5. Public hearing to consider plans, specifications and form of contract for the Water Standpipe Painting**

Mayor Conkling explained on October 23, 2014, the City of Altoona received bids for the Adventureland Drive Standpipe Painting. The improvements include repainting the tank interior, testing, and repairs to the existing 1,000,000 gallon water storage standpipe. Four bids were received with the low bid of \$195,400, being submitted by Central Tank Coatings, Inc. of Elgin, Iowa. The engineers estimate for the project was \$207,000.

**Open at 6:32 pm**

**Comment:** No one came forward to speak.

**Closed at 6:33 pm**

**6. Resolution to approve the plans, specifications, form of contract and estimated costs for Adventureland Drive Standpipe Painting Project**

**Resolution 11-3-2014 #01 TO APPROVE THE PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COSTS FOR ADVENTURELAND DRIVE STANDPIPE PAINTING PROJECT**

Roll Call Vote:

Y Boka Y Harmeyer Y Mertz 1 O’Connor 2 Sloan (5-0)

**7. Resolution to approve the contract and bond for Adventureland Drive Standpipe Painting Project**

Council Member Kyle Mertz motioned approval subject to receiving the contract and bonds.

**Resolution 11-3-2014 #02 TO APPROVE THE CONTRACT AND BOND FOR ADVENTURELAND DRIVE STANDPIPE PAINTING PROJECT**

**Roll Call Vote:**

Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)

**8. Resolution making the award of the contract for Adventureland Drive Standpipe Painting Project**

**Resolution 11-3-2014 #03 MAKING THE AWARD OF THE CONTRACT FOR ADVENTURELAND DRIVE STANDPIPE PAINTING PROJECT**

Mayor Conkling explained engineer and staff would recommend awarding the contract to Central Tank Coatings, Inc. in the amount of \$195,400.

**Roll Call Vote:**

Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)

**9. Public hearing to consider an appeal to a notice to abate nuisance as requested by Mark Daggy, owner of 109 8th Street SE**

Mayor Conkling explained this is a public hearing in regards to a Notice to Abate Nuisance for the property located at 109 8<sup>th</sup> Street SE. On May 15, 2014, a fire occurred at this property. City Attorney Bob Laden explained on September 26, 2014, the Notice to Abate Nuisance was sent to the owner of the property, Mr. Mark Daggy. The City has been contacted by Mr. Daggy's attorney, requesting a hearing before the City Council. The hearing was set for November 3, 2014. The City has since been contacted by Mr. Daggy's attorney, requesting that the hearing be continued until December 15, 2014. This is at the request of Integrity Insurance. The insurance company wants to complete their process before the nuisance is removed.

**Open at 6:34pm**

Council Member O'Connor motioned to continue the public hearing to December 15, 2014.

**Roll Call Vote:**

2 Boka Y Harmeyer Y Mertz 1 O'Connor Y Sloan (5-0)

**10. Resolution to require owner to abate nuisance at 109 8<sup>th</sup> St. SE**

No action was taken on this item.

**11. Mayor to appoint Lynette Richey to City of Altoona Park Board**

Mayor Conkling shared that Phyllis Murphy is stepping down from the Parks Board. Lynette Richey has accepted to complete her term on the Park Board.

**Roll Call Vote:**

Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)

**12. Altoona Palooza presentation on outcome of 2014 event**

Representatives of the Altoona Palooza committee, Jason Tuttle, 1410 NE 64<sup>th</sup> St., Pleasant Hill, and Adam McRoberts, 402 10<sup>th</sup> Ave. NW, Altoona, provided the council with an update of the 2014 event.

**13. Resolution to approve a final plat for Timberwood Plat 3 final plat (County plat)**

**Resolution 11-3-2014 #04 TO APPROVE A FINAL PLAT FOR TIMBERWOOD PLAT 3 FINAL PLAT (COUNTY PLAT)**

Mayor Conkling explained Brad Warren is seeking final Plat approval for Timberwood Plat 3. Wally Pelds of Pelds Engineering Company, 2323 Dixon St., Des Moines, explained the property is 21.28 acres in size and is located on the west side of NE 96<sup>th</sup> Street, approximately one mile east of Altoona. He is proposing to re-plat an existing lot and Outlot "Y" of Timberwood Plat 2 into six buildable lots and three outlots. Council Member Dean O'Connor motioned approval subject to working out an agreement for a blanket easement, allowing for the construction of the collector street through Outlot "Y" and Outlot "Z".

**Roll Call Vote:**

Y Boka Y Harmeyer 2 Mertz 1 O'Connor Y Sloan (5-0)

- 14. Resolution to approve a site plan amendment for Dayton Freight fuel bay canopy**  
**Resolution 11-3-2014 #05 TO APPROVE A SITE PLAN AMENDMENT FOR DAYTON FREIGHT FUEL BAY CANOPY**  
Mayor Conkling explained Dayton Freight is seeking approval of a site plan amendment. Community Development Director John Shaw explained the proposed change is to add a canopy over the fuel islands located west of the maintenance building.  
**Roll Call Vote:**  
Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)
- 15. Resolution to approve a plat of survey for a 1.88 acre parcel located on NE 80<sup>th</sup> Street being part of Lot No. 2 of the Official Plat of the SW 1/4 of Section 8, T79N, R22W of the 5<sup>th</sup> PM, Polk County, Iowa.**  
**Resolution 11-3-2014 #06 TO APPROVE A PLAT OF SURVEY FOR A 1.88 ACRE PARCEL LOCATED ON NE 80<sup>TH</sup> STREET BEING PART OF LOT NO. 2 OF THE OFFICIAL PLAT OF THE SW 1/4 OF SECTION 8, T79N, R22W OF THE 5<sup>TH</sup> PM, POLK COUNTY, IOWA**  
Mayor Conkling explained this property is located on the east side of NE 80<sup>th</sup> Street, north of the railroad tracks. City Administrator Jeff Mark explained the plat of survey splits off the homestead (approximately 1.88 acres) from the rest of the farm ground (approximately 42.33).  
**Roll Call Vote:**  
2 Boka Y Harmeyer Y Mertz 1 O'Connor Y Sloan (5-0)
- 16. Consider request from Rick Bianchi to waive utility penalty**  
City Clerk Randy Pierce explained Mr. Bianchi is seeking a wavier from the late fee on his utility bill for the property located at 2437 Adventureland Drive. Council Member Mertz motioned to deny waiving the late fee.  
**Roll Call Vote:**  
Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)
- 17. Consider event request for State Cyclocross Championships in Lions Park – December 6<sup>th</sup>**  
Mayor Conkling explained this event is again proposed to be held in Lions Park from about 8 am to 4 pm.  
**Roll Call Vote:**  
Y Boka Y Harmeyer Y Mertz 1 O'Connor 2 Sloan (5-0)
- 18. Resolution to remove representative to remove Mayor J.M. Skip Conkling as the City of Altoona's MPO primary representative**  
**Resolution 11-3-2014 #07 TO REMOVE REPRESENTATIVE TO REMOVE MAYOR J.M. SKIP CONKLING AS THE CITY OF ALTOONA'S MPO PRIMARY REPRESENTATIVE**  
Mayor Conkling gave a statement in regards to his removal from MPO.  
**Roll Call Vote:**  
Y Boka 2 Harmeyer Y Mertz 1 O'Connor Y Sloan (5-0)
- 19. Consent Agenda**
- a) Allow Bills
  - b) Capitol Projects
    - B1) Pay App #3 – Elder Corporation - NE Casebeer Road Water main - \$3,832.06
    - B2) Pay App #6 – Synergy Contracting, LLC – 12<sup>th</sup> Ave. NW Water main & Footing Drain Collector Improvements - \$51,905.94
  - c) Resolution appointing the City of Altoona's representation to the MPO  
**Resolution 11-3-2014 #08 APPOINTING THE CITY OF ALTOONA'S REPRESENTATION TO THE MPO**

- d) **Resolution accepting public improvements – NE Casebeer Watermain Replacement Resolution 11-3-2014 #09 ACCEPTING PUBLIC IMPROVEMENTS – NE CASEBEER WATERMAIN REPLACEMENT**
- e) **Consider approval of 2014 Facebook grant applications by the Altoona Fire Department, Altoona Police Department and Altoona Parks Department**
- f) **Consider approval of the 2014 Revised City of Altoona Employee Handbook**
- g) **Consider accepting Iowa DNR REAP grant for the Gay Lea Wilson Trail Extension for \$125,000**
- h) **Consider approval of Frank Berlin & Associates as benefits broker**
- i) **Set a public hearing for Monday, November 17, 2014 at 6:30pm to vacate a portion of public easement at 702 5<sup>th</sup> Ave. NW**

**Roll Call Vote:**

**Y Boka P Harmeyer P Mertz 1 O'Connor 2 Sloan (3-0)**

**20. General Business Items/Reports and Updates**

\*Chief Jody Matherly shared that the officers were participating in “No Shave November” to support the Caring Hands Outreach Center in Altoona. People can donate to Caring Hands through their website.

\*Council Member Mertz shared BRAVO would be spending the next 60 days reviewing grant applications.

\*Council Member Jeremy Boka reminded those present of the pancake breakfast taking place on Saturday, November 8<sup>th</sup> at the Fire Department.

\*City Clerk Pierce reminded those present that tomorrow (Tuesday, November 4<sup>th</sup>) was election day.

\*Mayor Conkling shared information he had learned at the Homeland Security Conference last week and the MidAmerican update from today.

**21. Closed Session – Iowa Code 21.5c – Fire Union Negotiations**

Council Member Mertz motioned to enter into closed session.

**Roll Call Vote:**

**Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)**

Council Member Michelle Sloan motioned to return to regular session.

**Roll Call Vote:**

**Y Boka Y Harmeyer Y Mertz 2 O'Connor 1 Sloan (5-0)**

**22. Adjourn at 7:16pm**

**Roll Call Vote:**

**Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)**

Attest to: \_\_\_\_\_  
Amy S. Hill, Secretary

\_\_\_\_\_  
J.M. Skip Conkling, Mayor