

**CITY OF ALTOONA COUNCIL MEETING
MONDAY, MARCH 17, 2014, 6:30 P.M.
AT THE ALTOONA CITY HALL**

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor Conkling – present Boka – present Harmeyer – present
Mertz- present O’Connor – present Sloan- absent

City Officials Present: Jeff Mark, Randy Pierce, Jody Matherly, Jerry Whetstone, Vern Willey, Chad Quick, Aaron Putnam, Karen Oppelt, Amy Hill, City Attorney Bob Laden

Audience Present: Patty Whetstone, Douglas Teuber, Evelyn Cole, Jeanie Conkling, Kim Banks, Austyn Banks, Bruce Mason, Chad Alshouse, Jeff Nolin, Kirk Whalen,

2. Perfecting and approval of the agenda

Mayor Skip Conkling requested to approve agenda as presented.

Roll Call Vote:

Y Boka Y Harmeyer 2 Mertz 1 O’Connor A Sloan (4-0)

3. Library Board to recognize Evelyn Cole for years of service

Mayor Conkling and Board Member Patty Whetstone presented Evelyn Cole with a plaque of appreciation for 15 years of service to the Altoona Library Board.

4. Approval of March 3, 2014, Council Minutes

Mayor Conkling requested a motion to approve the minutes as presented.

Roll Call Vote:

Y Boka Y Harmeyer 1 Mertz 2 O’Connor A Sloan (4-0)

5. Citizens to address the Council

No one came forward to speak.

6. Public Hearing to consider amending Chapter 167.09 (25) Off-street Parking Area Required pertaining to parking spaces needed at nursery schools and daycare centers

Mayor Conkling explained staff has been working with the Traditions Children's Center developer and their project engineer to review the ordinance language for required parking stalls for daycare centers. City Planner Chad Quick explained after reviewing the parking stall requirements of other metro area cities and doing a comparison of existing daycares in Altoona, staff is recommending the following changes to the ordinance: one space per employee, plus one and a half spaces per 10 clients, plus one space per van.

Open Hearing at 6:34pm

Public Comment: No one came forward to speak.

Closed Hearing at 6:35pm

7. Ordinance amending 2004 Altoona Code of Ordinances – Chapter 167.09 (25) Off-street Parking Area (1st Reading)

Ordinance No. 3-17-2014 #01 (391) AMENDING 2004 ALTOONA CODE OF ORDINANCES – CHAPTER 167.09 (25) OFF-STREET PARKING AREA

Roll Call Vote (1st reading):

Y Boka Y Harmeyer 2 Mertz 1 O’Connor A Sloan (4-0)

Roll Call Vote (To waive 2nd & 3rd reading):

Y Boka Y Harmeyer 1 Mertz 2 O'Connor A Sloan (4-0)

Roll Call Vote (To publish):

Y Boka Y Harmeyer 1 Mertz 2 O'Connor A Sloan (4-0)

- 8. Resolution to consider approval of a site plan for Traditions Children's Center**
Resolution 3-17-2014 #01 TO CONSIDER APPROVAL OF A SITE PLAN FOR TRADITIONS CHILDREN'S CENTER
Mayor Conkling explained the Traditions Children's Center will be located at 2385 3rd Avenue SW, directly east of Ironwood Park on the north side of 24th Street SW. RyanHardisty, Civil Design Advantage, 3405 Crossroads Dr., Grimes, explained the developer is proposing to construct a new daycare center. The property was recently rezoned to Conditional R-3 to allow for a daycare facility. The site plan shows two buildings, although only one will be constructed initially.
Roll Call Vote:
Y Boka Y Harmeyer 2 Mertz 1 O'Connor A Sloan (4-0)
- 9. Resolution to consider approval of a preliminary plat for Prairie Crossing Plat 2**
Resolution 3-17-2014 #02 APPROVING OF A PRELIMINARY PLAT FOR PRAIRIE CROSSING PLAT 2
Mayor Conkling explained the owner/developer is proposing to construct a Johnny's Italian Steakhouse at 550 Bass Pro Drive NW. Kirk Whalen of Heart of America, 1501 River Dr., Moline, IL, explained the preliminary and final plats call for a one-lot commercial subdivision intended for multiple restaurants. The site is 6.17 acres in size and has room for two more restaurants on this lot.
Roll Call Vote:
Y Boka Y Harmeyer 2 Mertz 1 O'Connor A Sloan (4-0)
- 10. Resolution to consider approval of a final plat for Prairie Crossing Plat 2**
Resolution 3-17-2014 #03 APPROVING OF A FINAL PLAT FOR PRAIRIE CROSSING PLAT 2
Mayor Conkling explained this is the resolution for the final plat for Prairie Crossing Plat 2. Council Member O'Connor motioned approval subject to legal documents being received.
Roll Call Vote:
Y Boka Y Harmeyer 2 Mertz 1 O'Connor A Sloan (4-0)
- 11. Resolution to consider approval of a site plan for Johnny's Italian Steakhouse**
Resolution 3-17-2014 #04 APPROVING OF A SITE PLAN FOR JOHNNY'S ITALIAN STEAKHOUSE
Kirk Whalen introduced Matt Klein as the general manager for the new Johnny's Italian Steakhouse at 550 Bass Pro Drive NW. The building is 7,392 square feet with an additional 3,643 square foot patio, with outdoor seating for 148 people.
Roll Call Vote:
Y Boka Y Harmeyer 2 Mertz 1 O'Connor A Sloan (4-0)
- 12. Altoona Campus Executive Director Bruce Mason to present annual update on Altoona Aquatics Park**
Director Bruce Mason gave an update on last year's attendance numbers for the Altoona Aquatics Park. He also made the recommendation to stay at the same rate for admissions and season passes for the 2014 season. Council Member Kyle Mertz requested to speak about item C from the Consent Agenda while Mr. Mason was there. He asked how the bond issue request for the Altoona Campus was different this time versus the one brought forward last fall. Director Mason explained the Campus Board and City staff met with residents. The changes added a room for seniors that would be added back into the Campus and removed the updates to the indoor swimming pool.

13. **Consider approval of Altoona Aquatics Park management agreement with Altoona Campus**
Mayor Conkling explained the agreement is between the Campus and the City of Altoona. The agreement is for the 2014 season only. The terms of the agreement have not changed from the current agreement in which the City agrees to pay the Campus \$20,000 on May 5, 2014, and to pay for pool chemicals up to an amount not to exceed \$20,000 annually.
Roll Call Vote:
Y Boka Y Harmeyer 1 Mertz 2 O'Connor A Sloan (4-0)
14. **Consider resolution to approve signing and submitting a voluntary annexation petition for property owned by the City of Altoona, consisting of approximately 5.62 acres at the north end of the Spring Creek Sports Complex**
Resolution 3-17-2014 #05 TO APPROVE SIGNING AND SUBMITTING A VOLUNTARY ANNEXATION PETITION FOR PROPERTY OWNED BY THE CITY OF ALTOONA, CONSISTING OF APPROXIMATELY 5.62 ACRES AT THE NORTH END OF THE SPRING CREEK SPORTS COMPLEX
City Administrator Jeff Mark explained that approval of the resolution will authorize the signing and submitting of a voluntary annexation request for property owned by the City of Altoona. The property is approximately 5.62 acres at the north end of Spring Creek Sports Complex. The intent is to annex the property so that it is more readily available for sale and development as a single-family residential development. This land was always planned as a residential development. In order for the property to be developed, it will need to be annexed and then sold to the most responsive bidder at the highest acceptable bid.
Roll Call Vote:
Y Boka Y Harmeyer 2 Mertz 1 O'Connor A Sloan (4-0)
15. **Resolution to consider approval of a plat of survey for Parcel "L" and Parcel "N" on Section 30, consisting of two parcels south of 30th Street SE**
Resolution 3-17-2014 #06 TO CONSIDER APPROVAL OF A PLAT OF SURVEY FOR PARCEL "L" AND PARCEL "N" ON SECTION 30, CONSISTING OF TWO PARCELS SOUTH OF 30TH STREET SE
City Administrator Mark explained the City received a request to parcel off two properties that Vista Real Estate has or will be purchasing from Cheryl Laird Humphrey. The parcels will be zoned and subdivided in the future and will be part of the Fieldstone project. The parcels will have access from 30th Street SE. The property is zoned A-1 (Agricultural).
Roll Call Vote:
2 Boka Y Harmeyer Y Mertz 1 O'Connor A Sloan (4-0)
16. **Consider approval of changes to the Footing Drain Program policy**
Utilities Superintendent Karen Oppelt explained the changes to the Footing Drain Disconnection Financial Assistance Grant Program. There have been many cases of the grant recipient not paying the contractor after receiving the funds from the City. The new policy states that the grant recipients will only receive the grant by presenting an invoice with proof of payment to the contractor or the recipient signs a release form allowing the City to pay the contractor directly.
Roll Call Vote:
Y Boka Y Harmeyer 2 Mertz 1 O'Connor A Sloan (4-0)
17. **Consider approving R. Michael Hamilton to the Library Board**
Roll Call Vote:
Y Boka Y Harmeyer 1 Mertz 2 O'Connor A Sloan (4-0)
18. **Consent Agenda**
a) **Allow Bills**

- b) **Resolution approving special assessment schedule No. 2014-02 for Delinquent Water Accounts thru' 3-7-2014**
Resolution 3-17-2014 #07 APPROVING SPECIAL ASSESSMENT SCHEDULE NO. 2014-02 FOR DELINQUENT WATER ACCOUNTS THRU' 3-7-2014
- c) **Resolution calling an election on the proposition of entering into a loan agreement and issuing Bonds for the purpose of financing improvements at the Greater Altoona Service Campus**
Resolution 3-17-2014 #08 CALLING AN ELECTION ON THE PROPOSITION OF ENTERING INTO A LOAN AGREEMENT AND ISSUING BONDS FOR THE PURPOSE OF FINANCING IMPROVEMENTS AT THE GREATER ALTOONA SERVICE CAMPUS
- d) **Consider approval of league lease with RAMS Baseball Club**
- e) **Consider approval of league lease with Altoona Youth Soccer Association**
- f) **Consider approval of amendment to Sprint tower agreement**
- g) **Set Public Hearing for April 7, 2014 to consider adding stop signs to several locations**
- h) **Set Public hearing for April 7, 2014, to consider amending Chapter 139.14 (Load & Weight Restrictions)**

Roll Call Vote:

Y Boka Y Harmeyer 2 Mertz 1 O'Connor A Sloan (4-0)

19. General Business Items/Reports and Updates

*City Administrator Mark and Police Chief Jody Matherly discussed with the council the nuisance that several residents have had with the Des Moines Register putting ad papers on their property. The recommendation is for residents to directly contact the Des Moines Register and ask them to stop the ads. If the newspaper does not respond to your repeated requests, please contact the police department. If you currently subscribe to the Des Moines Register then the additional ads are allowed to be on your property.

*Council Member Mertz shared a letter that staff had received about some snow removal operations and shared his appreciation with the work the staff has done all winter.

*Mayor Conkling shared that an amendment to the WRA 28e agreement will be coming in April.

20. Adjourn at 7:04 pm

Roll Call Vote:

Y Boka Y Harmeyer 1 Mertz 2 O'Connor A Sloan (4-0)

Attest to: _____
 Amy S. Hill, Secretary

 J.M. Skip Conkling, Mayor