

**CITY OF ALTOONA COUNCIL MEETING  
MONDAY, JUNE 16, 2014, 6:30 P.M.  
AT THE ALTOONA CITY HALL**

**1. CALL TO ORDER**

Roll Call at 6:30 pm

Mayor Conkling – present

Boka – present

Harmeyer – present

Mertz- present

O’Connor – present

Sloan- present

**City Officials Present:** Jeff Mark, Randy Pierce, Jody Matherly, Jerry Whetstone, Vern Willey, John Shaw, Amy Hill, City Attorney Bob Laden

**Audience Present:** Kim Kietzman, Patty Whetstone, Polly Loneman, Julie Stewart

**2. Perfecting and approval of the agenda**

Mayor Skip Conkling requested approval of the agenda as presented.

Roll Call Vote:

Y Boka Y Harmeyer 2 Mertz 1 O’Connor Y Sloan (5-0)

**3. Mayor to appoint new library board members**

Mayor Conkling requested that Sue Dawson and Libby Miller be appointed as new library board members.

Roll Call Vote:

Y Boka Y Harmeyer 2 Mertz 1 O’Connor Y Sloan (5-0)

**4. Approval June 2, 2014, Council Minutes**

Roll Call Vote:

Y Boka Y Harmeyer 1 Mertz Y O’Connor 2 Sloan (5-0)

**5. Citizens request to address council**

No one came forward to speak.

**6. Consider request from Prairie Meadows to hold 2014 Iowa Classic Parade on Saturday morning, August 2<sup>nd</sup>**

Roll Call Vote:

Y Boka Y Harmeyer Y Mertz 1 O’Connor 2 Sloan (5-0)

**7. Resolution to consider approval of a site plan amendment for Dayton Freight**

**Resolution 6-16-2014 #01 TO CONSIDER APPROVAL OF A SITE PLAN AMENDMENT FOR DAYTON FREIGHT**

Mayor Conkling explained Dayton Freight is seeking approval of an amendment to their site plan. Community Development Director John Shaw explained that Dayton is proposing to add approximately 1,326 sq. ft. to the maintenance building, reducing the number of trailer parking stalls and adding an overhead door.

Roll Call Vote:

Y Boka Y Harmeyer 2 Mertz 1 O’Connor Y Sloan (5-0)

**8. Consider approval of renewal of the 28E agreement with Polk County Emergency Management Commission**

Mayor Conkling explained this agreement is essentially the same as the previous agreement. The biggest change is the amount of the assessments. Previously, all members paid \$0.25 per capita, per

year. The new rate is \$0.50 per capita. Altoona's assessment will increase from \$3,635.25 to \$7,270.50 per year. The Polk County Emergency Management Commission provides emergency management services of planning, administration, coordination, training and support for local governments and their departments.

Roll Call Vote:

Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)

**9. Consider approval of contract agreement with Brothers Construction for the Sam Wise Youth Complex Restroom Project**

Community Services Director Vern Willey explained the scope of work for the project includes the construction of the sanitary sewer line, two manholes, and two water taps for the water service to the new restrooms at Sam Wise Youth Complex. The contract amount is for a sum of \$59,550. The City did receive one other proposal from J&K Contracting, for a total of \$71,480.

Roll Call Vote:

Y Boka Y Harmeyer Y Mertz 1 O'Connor 2 Sloan (5-0)

**10. Consider approval of consent letter/PCS Site Agreement between City of Altoona and Sprint Spectrum LP**

Mayor Conkling explained Sprint is requesting that the City of Altoona acknowledge notice of, and consent to the addition of 3 antennae to be installed on the City's standpipe, located north of Adventureland Drive. City Administrator Jeff Mark explained under our Site Agreement, Sprint is permitted to add these antennae.

Roll Call Vote:

Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)

**11. Consider request from Cory Little to waive part of utility bill (2120 2<sup>nd</sup> Ave. SE)**

Mayor Conkling explained Mr. Little is asking for the sewer portion of his utility bill to be waived. Council Member Dean O'Connor motioned approval to waive the sewer portion above the normal usage of the resident.

Roll Call Vote:

Y Boka Y Harmeyer 2 Mertz 1 O'Connor Y Sloan (5-0)

**12. Consent Agenda**

a) Allow Bills

b) Capital Projects

B1) Pay App #5 – Prairie Vista Sanitary Sewer Connection – J&K Contracting, LLC  
\$8,008.97

B2) Pay App #3 – Ambrose Water Main – J&K Contracting, LLC - \$5,491.00

B3) Change Order – Ambrose Water Main – J&K Contracting, LLC – (\$1,080.00)

c) Resolution authorizing July 1, 2013 Salaries, be it resolved by the Altoona City Council to set the following salary amounts of the full time staff of the City of Altoona

**Resolution 6-16-2014 #02 AUTHORIZING JULY 1, 2013 SALARIES, BE IT RESOLVED BY THE ALTOONA CITY COUNCIL TO SET THE FOLLOWING SALARY AMOUNTS OF THE FULL TIME STAFF OF THE CITY OF ALTOONA**

d) Resolution approving the IDOT Agreement for RISE grant funding

**Resolution 6-16-2014 #03 APPROVING THE IDOT AGREEMENT FOR RISE GRANT FUNDING**

e) Receive and file Altoona Public Library Long Range Plan (June 2014 – June 2017)

f) Resolution to fix a date for a public hearing for Monday, July 7, 2014, at 6:30pm, on a general obligation refunding loan agreement in a principal amount not to exceed \$5,000,000

**Resolution 6-16-2014 #04 TO FIX A DATE FOR A PUBLIC HEARING FOR MONDAY, JULY 7, 2014, AT 6:30PM, ON A GENERAL OBLIGATION REFUNDING LOAN**

**AGREEMENT IN A PRINCIPAL AMOUNT NOT TO EXCEED \$5,000,000**

- g) Resolution setting a date for a public hearing for Monday, July 7, 2014, at 6:30pm, to consider development agreement with Big Game Enterprises, LLC, including tax increment rebate payments in an amount not to exceed \$68,000  
**Resolution 6-16-2014 #05 SETTING A DATE FOR A PUBLIC HEARING FOR MONDAY, JULY 7, 2014, AT 6:30PM, TO CONSIDER DEVELOPMENT AGREEMENT WITH BIG GAME ENTERPRISES, LLC, INCLUDING TAX INCREMENT REBATE PAYMENTS IN AN AMOUNT NOT TO EXCEED \$68,000**
- h) Resolution setting a date for a public hearing for Monday, July 7, 2014, at 6:30pm, to consider an amendment to the development agreement with Iowa Cold Storage LLC, including additional annual appropriation tax increment payments in an amount not to exceed \$105,000  
**Resolution 6-16-2014 #06 SETTING A DATE FOR A PUBLIC HEARING FOR MONDAY, JULY 7, 2014, AT 6:30PM, TO CONSIDER AN AMENDMENT TO THE DEVELOPMENT AGREEMENT WITH IOWA COLD STORAGE LLC, INCLUDING ADDITIONAL ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS IN AN AMOUNT NOT TO EXCEED \$105,000**
- i) Resolution setting a date for a public hearing for Monday, July 7, 2014, at 6:30pm, to consider development agreement with Altoona Hospitality, LLC, including tax increment rebate payments in an amount not to exceed \$500,000  
**Resolution 6-16-2014 #07 SETTING A DATE FOR A PUBLIC HEARING FOR MONDAY, JULY 7, 2014, AT 6:30PM, TO CONSIDER DEVELOPMENT AGREEMENT WITH ALTOONA HOSPITALITY, LLC, INCLUDING TAX INCREMENT REBATE PAYMENTS IN AN AMOUNT NOT TO EXCEED \$500,000**

Roll Call Vote:

Y Boka Y Harmeyer Y Mertz 1 O'Connor 2 Sloan (5-0)

**13. Beer & Liquor Permits**

- a) Fireside Grille – One day event – Saturday, July 12 – Heritage Civic Plaza (Altoona Bike Festival)

Chief Matherly stated there are been no violations at similar events with Fireside Grille.

Roll Call Vote:

Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)

- b) Cool Basil – Class C (BW)(Beer & Wine)

Chief Matherly stated there are no violations at this establishment.

Roll Call Vote:

Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)

**14. General Business Items/Reports and Updates**

\*Council Member Kyle Mertz shared he had attended the soft opening for Johnny's Italian Steak House last Friday. It appears it will be a very nice establishment for the Altoona area.

**15. Adjourn at 6:45pm**

Roll Call Vote:

Y Boka Y Harmeyer Y Mertz 1 O'Connor 2 Sloan (5-0)

Attest to: \_\_\_\_\_

Amy S. Hill, Secretary

\_\_\_\_\_

J.M. Skip Conkling, Mayor