

**CITY OF ALTOONA COUNCIL MEETING  
MONDAY, JUNE 2, 2014, 6:30 P.M.  
AT THE ALTOONA CITY HALL**

**1. CALL TO ORDER**

Roll Call at 6:30 pm

Mayor Conkling – present

Boka – present

Harmeyer – present

Mertz- present

O'Connor – present

Sloan- present

**City Officials Present:** Jeff Mark, Randy Pierce, Jody Matherly, Jerry Whetstone, John Shaw, Amy Hill, City Attorney Bob Laden,

**Audience Present:** Melissa Horton, Jane Burns, Chris Lynn, Robert Hall, Denny Renaud, Adam McRoberts, Erin Ollendike, Wally Pelds

**2. Perfecting and approval of the agenda**

Mayor Skip Conkling requested approval after removing item #14.

**Roll Call Vote:**

Y Boka Y Harmeyer Y Mertz 1 O'Connor 2 Sloan (5-0)

**3. Approval May 19, 2014, Council Minutes**

**Roll Call Vote:**

Y Boka Y Harmeyer Y Mertz 1 O'Connor 2 Sloan (5-0)

**4. Citizens request to address council**

No one came forward to speak.

**5. Public hearing to consider an ordinance amendment to Chapter 168.09 to consider adding Cinema / Movie Theatre as a principal permitted use**

Mayor Conkling explained during conversations with a developer, staff discovered that cinemas and movie theaters were not listed as a principal permitted use in the C-3 (Planned Commercial) zoning district. This amendment will add cinemas and movie theaters as a principal permitted use in C-3.

**Open Hearing at 6:34pm**

**Public Comment:** No one came forward to speak.

**Closed Hearing at 6:35pm**

**6. Ordinance amending the City of Altoona Code of Ordinances adding Cinema/Movie Theatre as a principal permitted use – Chapter 168.09 (1<sup>st</sup> Reading)**

**Ordinance No. 6-2-2014 #01 (393) AMENDING THE CITY OF ALTOONA CODE OF ORDINANCES ADDING CINEMA/MOVIE THEATRE AS A PRINCIPAL PERMITTED USE – CHAPTER 168.09 (1<sup>ST</sup> READING)**

**Roll Call Vote (1<sup>st</sup> reading):**

Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)

**Roll Call Vote (To waive 2<sup>nd</sup> & 3<sup>rd</sup> reading):**

Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)

**Roll Call Vote (To publish):**

Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)

**7. Public hearing to consider amendment to City of Altoona Code of Ordinances – Chapter 159 (Sign Code – C7 Commercial District)**

Mayor Conkling explained this is a public hearing to amend the code of ordinances – Chapter 159 (Sign Code – C7 Commercial District).

**Open Hearing at 6:35pm**

**Public Comment:** No one came forward to speak.

**Closed Hearing at 6:36pm**

8. **Ordinance amending the City of Altoona Code of Ordinances adding C7 Commercial District– Chapter 159 (Sign Code) (1<sup>st</sup> Reading)**  
**Ordinance No. 6-2-2014 #02 (394) AMENDING THE CITY OF ALTOONA CODE OF ORDINANCES ADDING C7 COMMERCIAL DISTRICT– CHAPTER 159 (SIGN CODE) (1<sup>ST</sup> READING)**  
**Roll Call Vote (1<sup>st</sup> reading):**  
Y Boka Y Harmeyer Y Mertz 1 O’Connor 2 Sloan (5-0)  
**Roll Call Vote (To waive 2<sup>nd</sup> & 3<sup>rd</sup> reading):**  
Y Boka Y Harmeyer Y Mertz 1 O’Connor 2 Sloan (5-0)  
**Roll Call Vote (To publish):**  
2 Boka Y Harmeyer Y Mertz 1 O’Connor Y Sloan (5-0)
  
9. **Continue public hearing to consider a development plan amendment for Eagle Creek Estates**  
Mayor Conkling explained the developer has informed staff they want to withdraw their request for an amendment to their development plan.  
**Reopen Hearing at 6:37pm**  
**Public Comment:** No one came forward to speak.  
**Closed Hearing at 6:38pm**
  
10. **Consider resolution to approve a final plat for Ironwood South Plat 2**  
**Resolution 6-2-2014 #01 TO APPROVE A FINAL PLAT FOR IRONWOOD SOUTH PLAT 2**  
Mayor Conkling explained the developer, ECA Investments, is seeking final plat approval for Ironwood South Plat 2. Erin Ollendike of Civil Design Advantage, 3405 SE Crossroads Dr., Grimes, representing the developer explained the property is located south of Ironwood Park with southerly extensions of 3<sup>rd</sup> and 4<sup>th</sup> Avenues SW south of 24<sup>th</sup> Street SW. The applicant proposes to plat 10.50 acres. The developer's plan is to subdivide this plat into 27 single-family home lots. Council Member Kyle Mertz motioned approval subject to legal documents being submitted.  
**Roll Call Vote:**  
Y Boka Y Harmeyer 1 Mertz 2 O’Connor Y Sloan (5-0)
  
11. **Consider resolution to approve a site plan for Johnston Commercial Building**  
**Resolution 6-2-2014 #02 TO APPROVE A SITE PLAN FOR JOHNSTON COMMERCIAL BUILDING**  
Mayor Conkling explained the developer, Johnston Development Company, is seeking site plan approval for the Johnston Commercial Building. The property is located on the west side of 1<sup>st</sup> Avenue, at 116 1<sup>st</sup> Avenue North. Wally Pelds of Peld’s Engineering explained the owner/developer is proposing to construct a new commercial retail building. The site is 0.77 acres in size and the property is zoned Conditional C-2. Council Member Mertz motioned approval subject to the developer working with city staff to provide more detail of the sidewalk and culvert crossing.  
**Roll Call Vote:**  
Y Boka Y Harmeyer 1 Mertz 2 O’Connor Y Sloan (5-0)
  
12. **Consider approval of an event request from CAP Theatre to use the Haines Park performance stage from August 7-10<sup>th</sup> to present *A Midsummer Nights Dream***  
Mayor Conkling stated CAP Theatre would like to rent the performance stage at Haines Park to hold four performances on August 7<sup>th</sup> – 10<sup>th</sup>. Chris Lynn, 1110 9<sup>th</sup> Ave. SE, Altoona, representing the CAP

Theatre Board shared they would like to sell tickets, popcorn, candy and pop. In the event of rain they will use their own facility. Park Board reviewed and recommended approval.

**Roll Call Vote:**

Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)

- 13. Consider approval of an event request from Caring Hands Outreach Center to hold a walk/run for the hungry and community picnic at Haines Park on Sunday, October 12<sup>th</sup> from 2:30-6:00 pm**  
Mayor Conkling explained Caring Hands is proposing to hold a walk/run on Sunday, October 12<sup>th</sup>. Jane Burns, 977 10<sup>th</sup> Ave. NW, Altoona, representing the Caring Hands Outreach Center Board explained the walk/run will begin at their property and end at Haines Park where they would like to then hold a community picnic.

**Roll Call Vote:**

2 Boka Y Harmeyer Y Mertz 1 O'Connor Y Sloan (5-0)

**14. Item removed from the agenda**

**15. PFM representative to discuss bond refunding**

Jon Burmeister from The PFM Group, 801 Grand Ave., Suite 3300, Des Moines, proposed to the council the idea of refunding the series 2007A G.O. Bonds. The proposed estimated savings is around \$250,000.00 over the next 8 years.

**16. Representative from Altoona Palooza to provide update on event and request signage**

Adam McRoberts, 402 10<sup>th</sup> Ave. NW, Altoona, requested to hold Altoona Palooza on August 28<sup>th</sup> at Sam Wise Sports Complex. The committee received approval from the Parks Board in May. Mayor Conkling requested the committee get the insurance coverage submitted to the city. Mayor and council shared their appreciation of the event.

**Roll Call Vote:**

2 Boka Y Harmeyer 1 Mertz Y O'Connor Y Sloan (5-0)

**17. Consider approval of employment contract for Police Chief**

The new terms will start on July 1, 2014 and expires on June 30, 2017.

**Roll Call Vote:**

2 Boka Y Harmeyer Y Mertz 1 O'Connor Y Sloan (5-0)

**18. Consider approval of employment contract for City Administrator**

The new terms will start on July 1, 2014 and expires on June 30, 2017.

**Roll Call Vote:**

Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)

**19. Consent Agenda**

**a) Allow Bills**

**b) Capital Projects**

**B1) Pay App #1 – 12<sup>th</sup> Ave. NW Water Main & Footing Collector Improvements – Synergy Contracting, LLC. - \$135,304.30**

**B2) Pay App #8 – Ambrose Pump Station Improvements – J&K Contracting, LLC. - \$7,124.99**

**Roll Call Vote:**

Y Boka Y Harmeyer Y Mertz 1 O'Connor 2 Sloan (5-0)

**20. Beer & Liquor Permits**

**a) Cases – 3348 8<sup>th</sup> St. SW – Class C Beer (BC)**

Chief Matherly stated there are no violations at this establishment.

**Roll Call Vote:**

Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)

b) Kum & Go – Class C (Carryout Beer), Class B (Carryout Wine), Class E (Liquor)

Chief Matherly stated there are no violations at this establishment.

**Roll Call Vote:**

Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)

c) Hy-Vee – Hy-Vee Clubroom – Special Class C (BW) (Beer & Wine), Class B (Carryout wine)

Chief Matherly stated there are no violations at this establishment.

**Roll Call Vote:**

2 Boka Y Harmeyer 1 Mertz Y O'Connor Y Sloan (5-0)

**21. General Business Items/Reports and Updates**

\*Council Member Dean O'Connor gave an update on The Campus.

\*Council Member Mertz shared he attended the CIRDWC meeting last week.

\*Mayor Conkling shared he met with some citizens in regards to mowing issues on properties in foreclosure. He explained the process the city has to go through to get the property mowed.

**22. Adjourn at 7:06pm**

**Roll Call Vote:**

Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)

Attest to: \_\_\_\_\_  
Amy S. Hill, Secretary

\_\_\_\_\_  
J.M. Skip Conkling, Mayor