

CITY OF ALTOONA COUNCIL MEETING
MONDAY, APRIL 4, 2016, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor Conkling - present

Boka - present

Mertz- absent

O'Connor - present

Sloan- present

Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Jody Matherly, Jerry Whetstone, John Shaw, Scott Atzen, Jim Utter, Amy Hill, City Attorney Bob Laden

Audience Present: Grant Taylor, Dan Mills, Bruce Mason, Jordan Watkins, Greg Long, Kathy McElree, Melissa Horton, Bob Hall, Darcy Yount, Robbie Baker, Michael Lewis, Ryan Hardisty

2. Perfecting and approval of the agenda

Roll Call Vote:

Y Boka A Mertz 1 O'Connor 2 Sloan Y Willey (4-0)

3. Approval of March 21 and 28, 2016, Council Minutes

Roll Call Vote:

Y Boka A Mertz 1 O'Connor Y Sloan 2 Willey (4-0)

4. Citizens request to address council

*Jordan Watkins, 806 Greenbreeze Circle, Altoona, shared his concerns about the maintenance of the lot next to his property and how it is affecting his property.

*Justin Kamman - 805 10th St. NW, Altoona, requested the city complete the sidewalk next to his property.

5. Ordinance to amend 2004 City of Altoona Code of Ordinances Chapter 111 (Electric Franchise)(2nd Reading)

Mayor Conkling and City Administrator Jeff Mark expressed their appreciation to the Altoona Chamber of Commerce sharing information with their members in regards to the franchise fees increasing from 0% to 3%. Jordan Watkins requested to know what the franchise fees would be paying for. City Administrator Mark stated the funds would be going into the general fund but an example will be the replacement of 8th St. which will cost approximately 20 million dollars. Council Member Vernon Willey motioned approval for the 2nd Reading.

Y Boka A Mertz 2 O'Connor Y Sloan 1 Willey (4-0)

6. Ordinance to Amend 2004 City Of Altoona Code of Ordinances Chapter 110 (Natural Gas Franchise)(2nd Reading)

Mayor Conkling explained this franchise would increase from 0% to 3% similar to the Electric Franchise. Council Member Jeremy Boka motioned approval for the 2nd Reading.

1 Boka A Mertz 2 O'Connor Y Sloan Y Willey (4-0)

7. Resolution 04-04-2016 #01 TO CONSIDER APPROVAL OF A SITE PLAN ADDITION FOR PRAIRIE VISTA VILLAGE

Ryan Hardisty of CDA, 3405 SE Crossroads, Dr. Suite G, Grimes, representing CCRC of Altoona, LLC explained they are seeking site plan approval for the Prairie Vista Village addition. The property is located on the east side of 1st Avenue South across from the Altoona Christian Church. They are proposing to construct an additional 12 independent living units on the southeast side of the building. The plan will add 25 more surface parking stalls and four more garage stalls.

Roll Call Vote:

1 Boka A Mertz 2 O'Connor Y Sloan Y Willey (4-0)

8. **Resolution 04-04-2016 #02 TO CONSIDER A FINAL PLAT FOR SHANI YOUNT ESTATES PLAT 1**
Darcy Yount, 801 17th Ave. SW, explained she and Betty Yount are seeking final plat approval for Shani Yount Estates Plat 1. The property is located at 801 17th Avenue SW and the vacant ground south and east that is bordered on the east by 15th Avenue SW. The property is 3.57 acres in size. The plat will keep the existing home on 17th Avenue SW, add one lot on that frontage along 17th Avenue SW, and then save the eastern 2/3rds of the property for a new home/lot that will have access off of 15th Avenue SW. Council Member Boka motioned approval subject to approval of legal documents.

Roll Call Vote:

1 Boka A Mertz 2 O'Connor Y Sloan Y Willey (4-0)

9. Consider event request from Grace Church to use Village Park on Sunday June 5th from 4-9 pm
Robbie Baker, 210 19th St. SW, representing Grace church explained the church is planning to use Village Park again this year as a community outreach. Their event is actually from 6-8 pm but have set aside from 4-9 pm for setup and cleanup.

Roll Call Vote:

2 Boka A Mertz Y O'Connor 1 Sloan Y Willey (4-0)

10. Consider approval of management agreement with Greater Altoona Campus for Altoona Aquatics Park 2016

Roll Call Vote:

2 Boka A Mertz 1 O'Connor Y Sloan Y Willey (4-0)

11. Consider request from Southeast Polk to place a banner on the pedestrian bridge for the August SEP Health Fair at Clay Elementary on Saturday August 6th
City Administrator Mark explained Southeast Polk held a health fair at Clay Elementary last year. SEP would like to hold this event again. The event runs from 9am-1pm on Saturday, August 6th. Staff has told them the ordinance limits the sign to being installed for 10 days.

Roll Call Vote:

Y Boka A Mertz 1 O'Connor Y Sloan 2 Willey (4-0)

12. **Resolution 04-04-2016 #03 TO CONSIDER SIGNING AN ANNEXATION PETITION FOR PROPERTIES OWNED AND CONTRACTED BY THE CITY OF ALTOONA**

City Administrator Mark the resolution authorizes the Mayor and City Clerk to sign the annexation petitions. This is a step required by the State of Iowa, and to be clear, it doesn't approve the annexation. It just begins the process. The properties are owned by the City of Altoona and located south of the Spring Creek Sports Complex. The larger parcel is 37.59 acres and the smaller parcel is 1.37 acres. The smaller parcel is being purchased by the City on contract. The City will take full possession of this property on July 15, 2016. These two parcels are part of a larger 80/20 annexation and the public hearing for that process will be scheduled as soon as staff has all of the petitions in place.

Roll Call Vote:

1 Boka A Mertz 2 O'Connor Y Sloan Y Willey (4-0)

13. Consider Consent Agenda
- a) Allow Bills
 - b) Consider amendment to professional services agreement with Snyder & Associates for Gay Lea Wilson Trail East Extension
 - c) ITEM REMOVED FOR DISCUSSION
 - d) Resolution 04-04-2016 #04 APPROVING SPECIAL ASSESSMENT SCHEDULE NO. 2016-02 FOR DELINQUENT WATER ACCOUNTS THRU' 03-30-2016

- e) Resolution 04-04-2016 #05 FIXING A DATE OF MEETING FOR MONDAY, APRIL 18TH AT 6:30PM AT WHICH IT IS PROPOSED TO HOLD A HEARING AND TAKE ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$4,500,000 GENERAL OBLIGATION URBAN RENEWAL REFUNDING BONDS, SERIES 2016
- f) Set Public Hearing for Monday, April 18th at 6:30pm to consider ordinance amendment to Chapter 167.16 Temporary Use Permit

Roll Call Vote:

Y Boka A Mertz Y O'Connor 2 Sloan 1 Willey (4-0)

- *13c. Consider professional services agreement with Hansen-Kitchell for a Needs Assessment Study in regards to City Hall, Police Station and Public Works Facility
Council Member Willey expressed concern over the price for some services that may be redundant when the city actually bids the project with an architectural firm. Grant Taylor of Hanson-Kitchell, 5656 Greendale Rd., Johnston, explained the process of the services provided. Council Member Dean O'Connor stated he understood Member Willey's concerns over the cost for items that staff might be able to provide. Member O'Connor stated he believed the staff were too busy on a regular basis to get this information accumulated in a timely fashion. Council Member Boka asked Hanson-Kitchell to address the concerns of the architectural firm possibly duplicating work. Michael Lewis of Shive-Hattery, 4125 Westown Pkwy Suite 100, West Des Moines, addressed the concerns of an architectural firm being used for the needs assessment portion. Council Member Michelle Sloan agreed with Council Member O'Connor and stated that using Hanson-Kitchell could provide us with an objective third party view of what is needed.

Roll Call Vote:

2 Boka A Mertz 1 O'Connor Y Sloan N Willey (3-1)

14. Beer & Liquor Permits

- a) The Brewhouse NO.25 - Class C Liquor License (LC)(Commercial), Sunday Sales & Outdoor

Chief Jody Matherly stated there were no violations at this establishment.

Roll Call Vote:

Y Boka A Mertz Y O'Connor 1 Sloan 2 Willey (4-0)

- b) Hy-Vee Market Grille - Class C Liquor License, Sunday & Outdoor sales

Chief Matherly stated there were no violations at this establishment.

Roll Call Vote:

2 Boka A Mertz Y O'Connor 1 Sloan Y Willey (4-0)

15. General Business Items/Reports and Updates

*Council Member O'Connor expressed his appreciation to the council and citizens who came out and supported the SEP teachers at the Black and Gold Gala Event. He shared that \$40,000 was raised to help SEP teachers with supplies for their classrooms.

*Council Member Boka shared his appreciation to Hansen-Kitchell for coming out to answer the questions the council had in regards to the needs assessment process.

*Mayor Conkling shared an update on CVB funding and requested the council to review his email in regards to future funding.

16. Adjourn at 7:18pm

Roll Call Vote:

Y Boka A Mertz 1 O'Connor Y Sloan 2 Willey (4-0)

Attest to: _____
Amy Hill, Secretary

J.M. Skip Conkling, Mayor