

CITY OF ALTOONA COUNCIL MEETING  
MONDAY, MAY 16, 2016, 6:30 P.M.  
AT THE ALTOONA CITY HALL

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor Conkling - present

Boka - present

Mertz- absent

O'Connor - present

Sloan- present

Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Jody Matherly, Jerry Whetstone, John Shaw, Scott Atzen, Jon Hanson, Jim Utter, Todd Allen, Amy Hill, City Attorney Bob Laden

Audience Present: Laura Southward, Jason Bernstein, Scott Ford, Colette Ford

2. Perfecting and approval of the agenda

Roll Call Vote:

Y Boka A Mertz 1 O'Connor 2 Sloan Y Willey (4-0)

3. Proclamation for Emergency Medical Services Week

Mayor Skip Conkling proclaimed May 15-21, 2016, Emergency Medical Services Week in Altoona.

4. Introduction of new Utilities Supervisor

Public Utilities Director Jim Utter introduced the new Utilities Supervisor Todd Allen.

5. Approval of May 5, 2016 Council Minutes

Roll Call Vote:

Y Boka A Mertz 2 O'Connor Y Sloan 1 Willey (4-0)

6. Citizens request to address council

No one came forward to speak.

7. Public hearing for refunding 2008 Bond Series on the issuance of not to exceed \$62,900,000 Annual Appropriation General Obligation Urban Renewal Refunding Bonds

Mayor Conkling explained this is a public hearing to consider approving the issuance of GO urban renewal refunding bonds not to exceed \$62,900,000.

Hearing opened: 6:34pm

Comments: No one came forward to speak.

Hearing closed: 6:35pm

8. Resolution #05-16-2016 #01 DETERMINING TO PROCEED WITH THE ISSUANCE OF NOT TO EXCEED \$62,900,000 ANNUAL APPROPRIATION GENERAL OBLIGATION URBAN RENEWAL REFUNDING BONDS, SERIES 2016C

City Clerk Randy Pierce explained this bond would be used to refund the 2008 bond series (Bass Pro). The city is estimating a present value savings from cash flow of \$21,933,631 by doing this refunding. We will sell these bonds on June 20, 2016.

Roll Call Vote:

1 Boka A Mertz 2 O'Connor Y Sloan Y Willey (4-0)

9. Resolution #05-16-2016 #02 SETTING DATE FOR SALE OF \$3,835,000 OF GENERAL OBLIGATION URBAN RENEWAL REFUNDING BONDS, SERIES 2016B

City Clerk Pierce explained these bonds will be sold Monday June 6, 2016.

Roll Call Vote:

Y Boka A Mertz 2 O'Connor Y Sloan 1 Willey (4-0)

10. Resolution #05-16-2016 #03 AUTHORIZING THE ISSUANCE OF \$4,080,000 GENERAL OBLIGATION URBAN RENEWAL REFUNDING BONDS, SERIES 2016A, PROVIDING FOR THE LEVY OF TAXES TO PAY THE BONDS AND AUTHORIZING ACTION TO REDEEM OUTSTANDING BONDS  
City Clerk Pierce explained this resolution authorizes the issuance of the 2016A Series GO Urban Renewal Refunding Bonds that the city took bids on back on May 2, 2016. This bond issue is for \$4,080,000 and will be paid back with TIF property taxes. This issuance saved a little over 250,000 dollars.  
Roll Call Vote:  
1 Boka A Mertz Y O'Connor 2 Sloan Y Willey (4-0)
11. Public hearing to consider City of Altoona Fiscal Year 2015/2016 Budget Amendment  
Mayor Conkling explained this was a public hearing for this fiscal year's budget amendment.  
Hearing opened: 6:39pm  
Comments: No one came forward to speak.  
Hearing closed: 6:40pm
12. Resolution #05-16-2016 #04 AMENDMENT AND CERTIFICATION RESOLUTION - FY 2016 AMENDMENT #1  
City Clerk Pierce explained some of the expenditures that need to be amended are for part-time wages, building maintenance, professional services and economic development.  
Roll Call Vote:  
1 Boka A Mertz Y O'Connor Y Sloan 2 Willey (4-0)
13. Public hearing to consider the plans, specifications and form of contract for Tennis Court Replacement Project  
Mayor Conkling explained the City received bids on Tuesday, May 10, 2016 for the Haines and Village Park tennis courts reconstruction projects. Four bids were received, with the lowest bid submitted by Minturn, Inc., of Brooklyn, Ia. in the amount of \$373,760. The bid tabulation sheet is in your packet. The engineers estimate was \$440,000. A letter from Clay Schneckloth of Snyder & Associates recommending the award of the contract to Minturn, Inc.  
Hearing opened: 6:41pm  
Comments: No one came forward to speak.  
Hearing closed: 6:42pm
14. Resolution #05-16-2016 #05 TO APPROVE THE PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COSTS FOR HAINES & VILLAGE TENNIS COURT PROJECT  
Roll Call Vote:  
2 Boka A Mertz Y O'Connor Y Sloan 1 Willey (4-0)
15. Resolution #05-16-2016 #06 TO APPROVE THE CONTRACT AND BOND FOR HAINES & VILLAGE TENNIS COURT PROJECT  
Council Member Dean O'Connor motioned approval subject to City Attorney Bob Laden reviewing and approving the contract and bond.  
Roll Call Vote:  
Y Boka A Mertz 1 O'Connor 2 Sloan Y Willey (4-0)
16. Resolution #05-16-2016 #07 MAKING THE AWARD OF THE CONTRACT FOR HAINES & VILLAGE TENNIS COURT PROJECT  
Again, Council Member Dean O'Connor motioned approval subject to City Attorney Bob Laden Reviewing and approving the contract and bond.  
Roll Call Vote:  
Y Boka A Mertz 1 O'Connor 2 Sloan Y Willey (4-0)
17. Continue public hearing to consider vacating and selling a 12,248 square feet parcel of public right-of-way ground in front of Ted's Auto Body to McRoberts Properties LLC

Mayor Conkling explained this is a public hearing to consider vacating ROW in front of Ted's Auto Body. We now have an easement plat from the project engineer.

Roll Call Vote (to reopen hearing):

1 Boka A Mertz Y O'Connor 2 Sloan Y Willey (4-0)

Comments: No one came forward to speak.

Hearing closed: 6:45pm

18. Ordinance No. 05-16-2016 #01 (431) TO VACATE AND SELL PUBLIC ROW TO MCROBERTS PROPERTIES LLC AT 1007 8<sup>TH</sup> STREET SW (1<sup>st</sup> Reading)

Roll Call Vote (1<sup>st</sup> Reading):

2 Boka A Mertz    O'Connor Y Sloan Y Willey (4-0)

Roll Call Vote (To Waive 2<sup>nd</sup> & 3<sup>rd</sup> Reading):

1 Boka A Mertz 2 O'Connor Y Sloan Y Willey (4-0)

Roll Call Vote (To Publish):

Y Boka A Mertz 2 O'Connor Y Sloan 1 Willey (4-0)

19. Resolution #05-16-2016 #08 TO CONSIDER EASEMENT PLAT FOR MCROBERTS PROPERTIES LLC AT 1007 8<sup>TH</sup> STREET SW

Roll Call Vote:

Y Boka A Mertz 1 O'Connor Y Sloan 2 Willey (4-0)

20. Resolution #05-16-2016 #09 TO CONSIDER AN A PLAT OF SURVEY FOR PARCEL 2016-59 FOR MCROBERTS PROPERTIES LLC AT 1007 8<sup>TH</sup> STREET SW

Roll Call Vote:

1 Boka A Mertz 2 O'Connor Y Sloan Y Willey (4-0)

21. Consider street closure for a portion of Center Place SW on Saturday, August 6<sup>th</sup> for the End of Summer Bash

City Administrator Jeff Mark explained the Music on the Plaza organizers are planning an "End of Summer Creole Bash." The event will take place on Saturday, August 6<sup>th</sup>. The concert/event will take place from 6pm to 10pm. Sarah Darling will be the featured performer and creole food prepared by the Fireside Grill will be available. The concert will be ticketed with the proceeds going to help pay for a permanent band shell in the Civic Plaza. In an effort to handle the attendance, the organizers are requesting to close Center Place SW. The surrounding businesses and residents have been contacted regarding the event.

Roll Call Vote:

1 Boka A Mertz 2 O'Connor Y Sloan Y Willey (4-0)

22. Consider street closure for streets within the Wyatt Woods subdivision on Thursday, July 21<sup>st</sup> from approximately 5:30-10:30 pm for a bicycle street race event called the Wyatt Woods Shootout

Jason Bernstein, 301 11<sup>th</sup> St. NW, Altoona, requested approval for the Wyatt Woods Shootout, a bicycle street race and neighborhood party. The event would require the temporary and periodic street closure of 10<sup>th</sup> and 11<sup>th</sup> Streets NW, and 2<sup>nd</sup> and 4<sup>th</sup> Avenue NW. The event is scheduled for Thursday, July 21<sup>st</sup>, from 6pm to 10:30pm.

Roll Call Vote:

Y Boka A Mertz 1 O'Connor Y Sloan 2 Willey (4-0)

23. Altoona Christian Church to request an Independence Day Kids Parade on Saturday, July 2<sup>nd</sup> at 10 am

Mayor Conkling explained members of the Altoona Christian Church are requesting permission to hold an Independence Day Kids Parade on Saturday, June 2<sup>nd</sup>, at 10am. The parade will run on the sidewalks from the church, north to 13<sup>th</sup> Street, cross 1<sup>st</sup> Avenue to the east and then south on 1<sup>st</sup> Avenue to the tunnel and back to the church. Chief Jody Matherly stated the PD is good with the route and will assist with the crossing of 1<sup>st</sup> Avenue.

Roll Call Vote:

Y Boka A Mertz Y O'Connor 1 Sloan 2 Willey (4-0)

24. Consider a request for a Farmers Market on Wednesday evenings from 5-8 pm from June 1<sup>st</sup> to September 28<sup>th</sup> at the Civic Plaza, including blocking off the parking stalls on the south side of Center Place SW adjacent to the Plaza.

lisha Martin, 805 10<sup>th</sup> Ave. NW, the owner of Capital City Coffee, requested to hold a Farmers Market at the Civic Plaza. The events would be held on Wednesday evenings from 5-8pm. The dates of the event would begin on June 1<sup>st</sup>, and be held until September 28<sup>th</sup>. She has had a discussion with Hy-Vee and has obtained insurance. Staff will need to deliver and remove barricades for the event.

Roll Call Vote:

2 Boka A Mertz 1 O'Connor Y Sloan Y Willey (4-0)

25. Consider Consent Agenda

a) Allow Bills

b) Resolution #05-16-2016 #10 APPROVING THE TRANSFER OF FUNDS FOR BOND AND INTEREST PAYMENTS

c) Resolution #05-16-2016 #11 ACCEPTING PUBLIC IMPROVEMENTS (IRONWOOD SOUTH PLAT 6)

d) Resolution #05-16-2016 #12 ACCEPTING PUBLIC IMPROVEMENTS (ADVENTURE VILLAGE PLAT 4 & 5)

e) Consider approval of Collective Bargaining Agreement for Altoona Police Department

Roll Call Vote:

Y Boka A Mertz 1 O'Connor Y Sloan 2 Willey (4-0)

26. Beer & Liquor Permits

a) Wing Nutt Brewing Company (New Class C Beer (BB)(includes wine coolers, Sunday and outdoor sales)

Chief Matherly stated this was a new establishment.

Roll Call Vote:

1 Boka A Mertz 2 O'Connor Y Sloan Y Willey (4-0)

27. General Business Items/Reports and Updates

\*Council Member Michelle Sloan shared that Patty Whetstone resigned from the Library Board and the mayor is in the process of recruiting a replacement.

\*Council Member O'Connor shared about the Des Moines Partnership Washington DC trip that was taken by some council members and the mayor.

\*Council Member Jeremy Boka shared while on the DC trip he heard from people outside the Altoona community who were very complimentary about the growth of the eastern Polk County area and Altoona specifically.

28. Adjourn at 7:05pm

Roll Call Vote:

1 Boka A Mertz Y O'Connor 2 Sloan Y Willey (4-0)

Attest to:

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Amy Hill, Secretary

\_\_\_\_\_  
J.M. Skip Conkling, Mayor