

CITY OF ALTOONA COUNCIL MEETING
MONDAY, JUNE 6, 2016, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor Conkling - present

Boka - present

Mertz- present

O'Connor - present

Sloan- absent

Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Jody Matherly, Jerry Whetstone, John Shaw, Scott Atzen, Jon Hanson, Jim Utter, Amy Hill, Kris Penquite, David Tinker, City Attorney Bob Laden

Audience Present: Matt Stoffel, Jon Burmeister, Abby Penquite, Blake Penquite, Twila Shreves, Stephanie Koubel, Polly Loneman, Jeff Loneman, Cody Weaver, Greg Huff, Brett Kiester

2. Perfecting and approval of the agenda

Roll Call Vote:

Y Boka 1 Mertz 2 O'Connor A Sloan Y Willey (4-0)

3. Award of scholarship from Iowa Rural Water Association

Greg Huff representing Iowa Rural Water Association awarded Abby Penquite with a scholarship.

4. Present Officer Brent Anthony Chambers for promotion to Sergeant

Chief Jody Matherly promoted Officer Chambers to the position of Sergeant.

5. Approval of May 16 and 23, 2016, Council Minutes

Roll Call Vote:

Y Boka 1 Mertz Y O'Connor A Sloan 2 Willey (4-0)

6. Citizens request to address council

No one came forward to speak.

7. Resolution #06-6-2016 #01 AWARDING SALE OF GENERAL OBLIGATION URBAN RENEWAL REFUNDING BONDS, SERIES 2016B

Jon Burmeister of PFM introduced Matt Stoffel who worked on the recent bond refinancing. Matt Stoffel explained the process of the refinancing and the results of the bids from June 6, 2016. Mr. Stoffel shared that PFM recommends the City award the bid to the lowest bidder which was Piper Jaffry. Council Kyle Mertz motioned to award the sale to Piper Jaffry.

Roll Call Vote:

2 Boka 1 Mertz Y O'Connor A Sloan Y Willey (4-0)

8. Resolution #06-6-2016 #02 APPROVING PRELIMINARY OFFICIAL STATEMENT FOR ANNUAL APPROPRIATION GENERAL OBLIGATION URBAN RENEWAL REFUNDING BONDS, SERIES 2016C

Matt Stoffel explained this is part of the Series 2016C GO Urban Renewal Refunding process.

Roll Call Vote:

Y Boka Y Mertz 2 O'Connor A Sloan 1 Willey (4-0)

9. Resolution #06-6-2016#03 TO CONSIDER A SITE PLAN FOR ADVENTURELAND HOTEL PATIO AND PARKING LOT ADDITION

Cody Weaver, Civil Engineering Consultants, 2400 86th St, Unit 12, Urbandale, IA 50322, explained the Adventureland Inn is proposing to add a parking lot and patio to their property and are seeking site plan approval. The parking lot will add 154 new stalls mainly on the north side of the hotel. The patio addition is for the restaurant (Spectator's) and will be used for seating and outdoor games such as bags. The occupancy will be for 75 people. As part of the site plan, sidewalk will be added along the street frontage and access to the hotel.

Roll Call Vote:

Y Boka 1 Mertz 2 O'Connor A Sloan Y Willey (4-0)

10. Resolution #06-6-2016 #04 TO CONSIDER A SITE PLAN ADDITION FOR SS. JOHN AND PAUL CATHOLIC CHURCH

Community Development Director John Shaw explained Ss. John and Paul Catholic Church is seeking site plan approval for the Faith Development Center addition. The property is located at 1401 1st, Avenue South. The addition will include a new kitchen with grease interceptor and hood, and restrooms. The remainder of the addition includes two new rooms.

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor A Sloan 2 Willey (4-0)

11. Resolution #06-6-2016 #05 TO CONSIDER A PRELIMINARY PLAT FOR EAGLE CREEK ESTATES PLAT 5

Brett Kiester of Unique Homes, 5145 Waterfront Dr., Pleasant Hill, explained Eagle Creek Estates LLC, is seeking preliminary re-plat approval for plat 5. The developer and home builder wants to increase the depth of the existing lot by 12 feet to accommodate an uncovered deck. The additional ground required to accomplish this change is owned by the homeowners association and they have agreed to the re-platting

Roll Call Vote:

Y Boka Y Mertz 2 O'Connor A Sloan 1 Willey (4-0)

12. Resolution #06-6-2016 #06 TO CONSIDER A FINAL PLAT FOR EAGLE CREEK ESTATES PLAT 5

Council Member Vern Willey II motioned approval subject to legal documents being received.

Roll Call Vote:

Y Boka Y Mertz 2 O'Connor A Sloan 1 Willey (4-0)

13. Resolution #06-6-2016 #07 TO CONSIDER A FINAL PLAT FOR LAIRD ESTATES PLAT 1

Director Shaw explained the developer, LPL Development, is seeking final plat approval for Laird Estates Plat 1. The property is located on the west side of Prairie Vista, south of 24th Street SE. The development proposes 18 duplex buildings for a total of 36 housing units. The project sits on 6.15 acres of buildable area. This is the first phase of the development. When the development is complete, there will be a total of 62 housing units contained in 31 duplex buildings. Staff has not received the legal documents. Council Member Mertz motioned approval subject to legal documents being received.

Roll Call Vote:

Y Boka 1 Mertz 2 O'Connor A Sloan Y Willey (4-0)

14. Consider request from Prairie Meadows to hold fireworks on Sunday, July 3, 2016 at approximately 10:00pm

Roll Call Vote:

1 Boka Y Mertz 2 O'Connor A Sloan Y Willey (4-0)

15. Consider request from Prairie Meadows to hold annual Iowa Classic Parade on Saturday, August 13, 2016, at 11:00am

Roll Call Vote:

Y Boka Y Mertz 2 O'Connor A Sloan 1 Willey (4-0)

16. Consider request from Adventureland to hold fireworks on Monday, July 4, 2016 at approximately 9:45pm

Roll Call Vote:

2 Boka 1 Mertz Y O'Connor A Sloan Y Willey (4-0)

17. Consider request from Altoona Chamber of Commerce and Retailer's Council for Crazy Days event sidewalk sales and use of Civic Plaza for a pancake breakfast on Friday and Saturday, July 15-16

Twila Shreves representing the Altoona Chamber, 119 2nd St. SE, requested as part of the Crazy Days event, the Kiwanis would like to have a pancake breakfast in the Civic Plaza on July 16th from 8-11 am as a fundraiser for Altoona Kids Café and for business to be able to have sidewalk sales. Council Member Willey II motioned approval subject to a list of business participating being submitted to the Planning & Zoning department prior to the event.

Roll Call Vote:

2 Boka Y Mertz Y O'Connor A Sloan 1 Willey (4-0)

18. Consider event request from Facebook to use the Sam Wise baseball parking lot on June 21st from 8:30-10:30 am for an event called Boost Your Business
City Administrator Jeff Mark informed the council that Facebook will be holding the event at Johnny's Italian Steak House so the request is no longer needed.

19. Consider Consent Agenda

- a) Allow Bills
- b) Capital Projects
 - B1) Pay App #1 - Jackson Creek Enterprises - 2016 Water Main replacement Project - \$114,236.08
- c) Resolution #06-6-2016 #08 APPROVING REQUESTS FOR TAX ABATEMENT
- d) Termination certificate of releasing development agreement with Ironwood Crossing LLC and Polk County Land Co.
- e) Termination certificate of releasing development agreement with Bennett Bay LLC
- f) Termination certificate of releasing development agreement with Ironwood South LLC
- g) Resolution #06-6-2016 #09 APPROVING SPECIAL ASSESSMENT SCHEDULE NO. 2016-03 FOR DELINQUENT WATER ACCOUNTS THRU 06-02-2016
- h) Consider approval of supplemental agreement #1 to Casebeer Water Main Project to add Summit Products water main extension
- i) Consider approving PFM Asset Management LLC as Investment Advisor for escrow account in regards to Annual Appropriation General Obligation Urban Renewal Refunding Bonds, Series 2016C
- j) Consider approval of cigarette permits
- k) Consider approval of waste hauler permits
- l) Set a public hearing for June 20, 2016 at 6:30pm to consider vacating and selling a 10,273 square foot parcel of 8th Street SW public right-of-way ground south of Lot 39, Wayside Acres to Premier Development
- m) Set a public hearing for June 20, 2016 at 6:30pm to consider a rezoning request from Phyllis A. Cokerham to rezone 1.302 acres form A-1 (Agricultural) to Conditional C-2 (General Commercial)
- n) Set a public hearing for June 20, 2016 at 6:30pm to consider a rezoning request from Marazco Holding Company, LLC to rezone 8.69 acres form A-1 (Agricultural) to M-1 (Limited Industrial)
- o) Set a public hearing for July 5, 2016 at 6:30pm to consider an 80/20 voluntary annexation for approximately 210 acres of land southeast of Altoona

Roll Call Vote:

Y Boka Y Mertz 2 O'Connor A Sloan 1 Willey (4-0)

20. Beer & Liquor Permits

- a) Oasis - Class C Liquor (LC)(Commercial), Sunday Sales
Chief Jody Matherly stated there were no violations at this establishment.

Roll Call Vote:

2 Boka Y Mertz 1 O'Connor A Sloan Y Willey (4-0)

- b) Kum & Go - Class E Liquor License (LE), Class B Wine Permit, Class C Beer Permit, Sunday Sales

Chief Matherly stated there were no violations at this establishment.

Roll Call Vote:

2 Boka Y Mertz 1 O'Connor A Sloan Y Willey (4-0)

21. **General Business Items/Reports and Updates**

*Chief Jerry Whetstone shared that the Fire Department will be receiving a grant from Prairie Meadows.

*Council Member O'Connor shared that the Aquatics Park is open for the season.

*Council Member Boka shared that he had heard from a citizen about annexation. He recommended that staff contact the resident.

*Council Member Willey II shared the CIRDWC was in agreement about the wetlands being implemented at Des Moines Water Works as a positive move to remove nitrates from the water supply. Also, Council Member Willey shared the 6th Annual Altoona Tune-Up Ride is scheduled for Saturday, July 16th.

*Mayor Skip Conkling agreed with Council Member Willey II in regards to the wetlands but added that it would take several years to see the results. The mayor also shared that the City of Mitchellville informed us that they would no longer be requiring our building inspection services.

22. **Adjourn at 7:07pm**

Roll Call Vote:

Y Boka 1 Mertz Y O'Connor A Sloan 2 Willey (4-0)

Attest to:

Amy Hill, Secretary

J.M. Skip Conkling, Mayor