

CITY OF ALTOONA COUNCIL MEETING
MONDAY, AUGUST 1, 2016, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. **CALL TO ORDER**

Roll Call at 6:30 pm

Mayor Conkling - present

Boka - present

Mertz- present

O'Connor - present

Sloan- present

Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Jody Matherly, Jerry Whetstone, John Shaw, Scott Atzen, Jon Hanson, Jim Utter, Amy Hill, Dan Waskel, Chris Lybarger, Mitchell Turner, Gage Rodewald, City Attorney Bob Laden

Audience Present: Adam Jones, Doug Mandernach, Chris Voggesser, Dick Nesselroad, Jane Burns, Jim Ellingson, Rachel Mason, Allysa Ballantini, Melissa Horton, Mary Simon, Tracy Baerenwald, Janis Smith

2. **Perfecting and approval of the agenda**

Mayor Skip Conkling requested the agenda be approved as presented.

Roll Call Vote:

Y Boka 1 Mertz Y O'Connor Y Sloan 2 Willey (5-0)

3. **Approval of July 18 and 25, 2016, Council Minutes**

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor 2 Sloan Y Willey (5-0)

4. **Introduce new police officers**

Chief Jody Matherly introduced new patrol officers Mitchell Turner and Gage Rodewald. Mayor Conkling swore in the new officers.

5. **Safety Award Presentation**

Mayor Conkling presented 2016 2nd Quarter Safety Award to Parks Operator Dan Waskel for his ability to actively discuss safety throughout the work day and not just at designated times.

6. **Citizens request to address council**

*Dick Nesselroad - 202 9th St. NW - expressed concern increased large trucks utilizing 9th St. NW. Chief Matherly stated he will work with Public Works staff and investigate the issue.

*Adam Jones, 7960 NE 27th Ave. - explained why he and his neighbors are opposed to the annexation. He disagreed that by not incorporating the residences along NE 27th Ave. that an island would be created when he reviews Iowa Code Section 368. City Administrator Jeff Mark explained that the Iowa code continues to explain further the island issue and how the state would prefer to square off the boundaries which extend to the ROW. Mr. Jones shared the following issues they would like to have decided before the annexation takes place: 1) Tree line to the north of the homes - homeowners would like to save these as they provide privacy and the reason several bought the properties out there; 2) Allowance provided by the City to connect to the sanitary sewer when it is available; 3) One homeowner has horses and sometimes her numbers fluctuate and she does not want to be limited to just two horses because her number dips once to two. City Administrator Mark shared that another neighbor sent an email with similar concerns. Staff have a meeting Tuesday morning and will discuss these requests and bring back to the council some recommendations and contact the homeowners to discuss the options.

7. **Public hearing to consider a comprehensive plan land use map amendment from Meadowlands II, LC to change 56.35 acres from Light Industrial/Office Park to Industrial (land is generally**

located south of 9th St NE, east of 1st Avenue North, and north of the railroad tracks)(Continued)
Mayor Conkling explained at the July 18, 2016 Council meeting, this public hearing was opened and a motion to continue the public hearing to August 1· 2016 was approved. Council Member Kyle Mertz motioned to continue the meeting for a later date.

Roll Call Vote:

Y Boka _1_ Mertz _Y_ O'Connor _Y_ Sloan _2_ Willey (5-0)

8. Public hearing to consider a rezoning request from Meadowlands II, LC to rezone 56.35 acres from M-1 (Limited Industrial) and M-2 (Heavy Industrial) to M-2 (Heavy Industrial) (land is generally located south of 9th St NE, east of 1st Avenue North, and north of the railroad tracks)(Continued)

Council Member Vern Willey motioned to continue the meeting for a later date.

Roll Call Vote:

2 Boka _Y_ Mertz _Y_ O'Connor _Y_ Sloan _1_ Willey (5-0)

9. Resolution #08-01-2016 #01 TO CONSIDER A SITE PLAN FOR WAYSIDE ACRES COMMERCIAL
Community Development Director John Shaw explained this site plan shows two buildings on the south 2.37 acres of the property in Wayside Acres Commercial Plat. The western building is being built as a strip retail center and is 11,900 square feet in size. The eastern building is only a proposed building and will be constructed once a tenant is found. Access to the site is gained from driveways on 31st Avenue SW that align with Claxon's access. A new access is proposed onto Prairie Meadows Drive that will allow the area to get out to a traffic signal. Director Shaw explained the buffer agreement with the neighbor is still outstanding. Doug Mandernach of Civil Design Advantage, 3405 SE Crossroads Dr., Suite G, Grimes, explained the developer is still attempting to get the buffer agreement with the neighbor. The developer has stated that if they can NOT obtain the buffer agreement then the developer will put in the buffer as stated in the City code. Council Member Dean O'Connor motioned approval of the site plan subject to receiving the buffer agreement between the developer and neighbor or developer will install the buffer per City code.

Roll Call Vote:

Y Boka _Y_ Mertz _1_ O'Connor _2_ Sloan _Y_ Willey (5-0)

10. Resolution #08-01-2016 #02 TO CONSIDER A PRELIMINARY PLAT FOR FRANZEN PLAT 6
Jason Ledden of Snyder & Associates, 2727 Snyder Blvd., Ankeny explained Franzen-Altoona I-80 Partnership is seeking preliminary plat approval for Franzen Plat 6. The property is located on the east side of 1st Avenue North, between the old Casey's and I-80. The owner is proposing to re-plat two lots and an outlot into three commercial lots. The plat is 11.31 acres in size. Lot 1, is zoned C-2 general commercial. The zoning on Lots 2 and 3 is partially C-2 and M-1. The owners are preparing the plat for the sale of lot 1 and will submit a rezoning application to clean up the zoning designations with the approved Franzen Plat 6 lots.

Roll Call Vote:

2 Boka _1_ Mertz _Y_ O'Connor _Y_ Sloan _Y_ Willey (5-0)

11. Resolution #08-01-2016 #03 TO CONSIDER A FINAL PLAT FOR FRANZEN PLAT 6
Council Member Mertz motioned approval subject to receiving the city's COSESCO permit issuance and receiving bonds and legal documents.

Roll Call Vote:

Y Boka _1_ Mertz _2_ O'Connor _Y_ Sloan _Y_ Willey (5-0)

12. Consider the Altoona Complete Streets Policy

Mayor Conkling gave an overview of the policy that states that the City of Altoona will strive to accommodate elements that create a complete street. Where possible, the City will consider and plan for those traveling by motor vehicle, foot, bicycle, or other means. Some conditions will prohibit the implementation of complete streets or components of complete streets. This is a policy and not an ordinance. So the decision as to what to implement will ultimately remain with the City Council. Council Member Willey expressed his appreciation for the policy although Altoona has been looking at these concerns each time a road has been redone. Dick Nesselroad, 202 9th St. NW,

mentioned that the Altoona streets do not seem to accommodate two lanes of traffic at the same time on residential streets. Council Member Willey explained that cars parked along one side of the road creates a traffic calming device.

Roll Call Vote:

1 Boka Y Mertz 2 O'Connor Y Sloan Y Willey (5-0)

13. Consider event request for Jolly Holiday Lights including a temporary access road from Adventureland Campground onto Prairie Meadows Drive and temporary directional signage Chris Voggesser, CEO & President of Central Iowa Make-A-Wish Foundation, 3024 104th St, Urbandale, requested approval for the Jolly Holiday lights event. He explained the event will be held at the Adventureland Campgrounds from November 21, 2016 thru January 1, 2017. The event will require a temporary access road from the campgrounds onto Prairie Meadows Drive.

Roll Call Vote:

1 Boka Y Mertz Y O'Connor Y Sloan 2 Willey (5-0)

14. Consider event request for Caring Hands Hunger Run 5K on Sunday September 25th from 3-6 pm Jane Burns, 977 10th Ave. NW representing Caring Hands Outreach Center, requested event approval For the 5K Hunger Run to be held on September 25, 2016, from 3pm to 6pm. The event begins at the Caring Hands Outreach Center and ends at Haines Park.

Roll Call Vote:

2 Boka Y Mertz 1 O'Connor Y Sloan Y Willey (5-0)

15. Consider event request for Hy-Vee Ladies Night in Civic Plaza on Friday September 9th from 5-8 pm

Alyssa Ballantini and Rachel Mason, representing the Altoona Hy-Vee, 108 8th St. SW, requested event approval for Ladies' Night, to be held at the Civic Plaza on September 9, 2016 from 5pm to 8pm. Council Member O'Connor motioned approval subject to liquor license extension being granted.

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor 2 Sloan Y Willey (5-0)

16. Consider event request for High Pointe Church men's steak and corn feed in Village Park on Sunday August 7th from 4-10 pm

Mayor Conkling explained High Pointe Church is requesting event approval for a Men's Steak and Corn Feed, to be held at the Village Park shelter on August 7, 2016 from 4pm to 10pm.

Roll Call Vote:

Y Boka Y Mertz 2 O'Connor 1 Sloan Y Willey (5-0)

17. Consider event request for Relay for Life in Civic Plaza on June 10, 2017

Mayor Conkling explained staff is working with representatives of East Polk County Relay for Life, to hold an event at the Civic Plaza, June 10, 2017. The event will gather at the Civic Plaza and the participants will utilize the trails. City Administrator Mark explained details of the event still need to be worked out with staff, but the organizers wanted to secure the date to allow other events to plan around this event date.

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor 2 Sloan Y Willey (5-0)

18. Consider request from AltoonaPalooza to hang banner on pedestrian bridge for 10 days prior to their event on August 27th

Mayor Conkling explained AltoonaPalooza is requesting approval to hang an events banner on the pedestrian bridge for 10 days prior to their event on August 27, 2016. The request meets the guidelines of the Council policy.

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor Y Sloan 2 Willey (5-0)

19. Consider request from SEP Dollars for Scholars to hang banner on pedestrian bridge for 10 days prior to their event on October 15th

Mayor Conkling stated the SEP Dollars for Scholars organizers are requesting approval to hang a banner on the pedestrian bridge for 10 days prior to their event on October 15, 2016. The request meets the guidelines of the Council policy.

Roll Call Vote:

2 Boka Y Mertz 1 O'Connor Y Sloan Y Willey (5-0)

20. Consider Consent Agenda

a) Allow Bills

b) Capital Projects

B1) Pay App #3 - 2016 Water Main Replacement Project - Jackson Creek - \$61,304.12

B2) Pay App #2 - Village Park Tennis Courts - MinTurn - \$132,515.78

c) Resolution #08-01-2016 #04 APPROVING WRITING OFF OF RESCUE FEES FOR BAD DEBT ACCOUNTS - MEDICARE-MEDICAID-CMS COLLECTIONS FEES FROM 4-1-2016 THRU' 6-30-2016

d) Resolution #08-01-2016 #05 TO ACCEPT PUBLIC IMPROVEMENTS IRONWOOD SOUTH PLAT 3

e) Resolution #08-01-2016 #06 TO ACCEPT PUBLIC IMPROVEMENTS BENNETT BAY PLAT 1

f) Consider accepting sanitary sewer easement (East Polk LLC)

g) Set a public hearing for Monday, August 15, 2016, at 6:30pm to consider an amendment to the 2004 City of Altoona Code of Ordinances, Chapter 120.05 (11)(Prohibited Sales & Acts)

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor Y Sloan 2 Willey (5-0)

21. Beer & Liquor Permits

a) Casey's General Store #2870 - Class C Beer Permit (BC), Class B Native Wine Permit, Sunday Sales

Chief Matherly stated there were no violations at this establishment.

Roll Call Vote:

Y Boka Y Mertz 2 O'Connor 1 Sloan Y Willey (5-0)

b) Altoona Palooza Inc. - (5 day license), Class C Liquor License & Outdoor Sales

Chief Matherly stated there were no violations at this establishment.

Roll Call Vote:

Y Boka Y Mertz 2 O'Connor 1 Sloan Y Willey (5-0)

22. General Business Items/Reports and Updates

*Chief Matherly reminded all in attendance to come out Tuesday night to Altoona Christian Church to celebrate National Night Out from 6-8pm.

*Council Member Willey shared the CIRDWC meeting has been reviewing Watershed Management in the metro area. Also, that Council Member O'Connor and he will be attending an Altoona Campus meeting to discuss long-range planning.

*Council Member Jeremy Boka reminded all in attendance to come out Saturday to Civic Plaza for the Creole Bash. Part of the proceeds raised will go towards the building of the Civic Plaza Performance Pavilion.

23. Adjourn at 7:10pm

Roll Call Vote:

Y Boka Y Mertz Y O'Connor 2 Sloan 1 Willey (5-0)

Attest to:

Amy S. Hill, Secretary

J.M. Skip Conkling, Mayor