

**TO: MAYOR AND COUNCIL**  
**FROM: JEFF MARK**  
**RE: MONDAY, FEBRUARY 6, 2012 COUNCIL MEETING**

**1. CALL TO ORDER**

**2. Perfecting and approval of the agenda**

**3. Approval of January 16 and 23, 2012 Council Minutes**

**4. Citizens request to address council**

**5. Resolution waiving any objections to the notice given by Pleasant Hill regarding annexation**

The City of Pleasant Hill has filed for annexation. This is the same annexation that was discussed at the end of last year that violated Urban Services Area Agreement (USAA) between Polk County, Pleasant Hill and Altoona. They have resubmitted the annexation request and have eliminated the property that was north of the USAA that was on the Altoona side of the dividing line. Staff has reviewed and confirms that the property being annexed into Pleasant Hill is completely on their side of the USAA. Staff does acknowledge that the City of Pleasant Hill did not comply with the legal requirement to notify the City of Altoona. However, given the USAA, staff does not have any objections regarding the approval of this resolution. The City of Pleasant Hill had also requested that I sign an affidavit acknowledging that the City of Altoona has known about this annexation for the past six months. I do not believe that to be accurate and Bob Laden would not recommend that I sign the affidavit.

**6. Resolution to approve a Plat of Survey in Section 3, Township 79 North, Range 23 West of the 5<sup>th</sup> P.M., Polk County, Iowa**

A copy of the resolution, a map showing the parcel, and staff's memo is in your packet. The goal of the plat of survey is to create a parcel on which a home can be built and yet retain the ability on the remnant parcel to build another home in the future. The parcel is in unincorporated Polk County, but within our two-mile review area. Staff's only concern is that this parcel is in the potential route for the northerly extension of the Highway 65-Bypass.

**7. Consider waiving water and sewer fees at 811 17<sup>th</sup> Ave., SW, Altoona, IA**

In your packet is a letter from Betty Yount-Perry requesting that the City of Altoona waive the water and sewer charges for the property she owns at 811 17<sup>th</sup> Avenue SW. The high water usage was the result of a leaky toilet. She has since fixed the toilet. The normal usage for this property is approximately \$200 per month and the bill in question is \$699.48. Staff would point out that the water was used and went through the sanitary sewer where the city will be billed by the WRA. The high water usage that was experienced by Ms. Yount-Perry is a regular occurrence that happens to most customers at some time. The city has been consistent in denying these types of requests given that the water had a cost to produce and deliver, and sewer has a cost to collect and treat.

**8. Consent Agenda**

**a) Allow Bills**

**b) Capitol Projects**

**B1) Final Pay App – Grading & Iowa Cold Storage Rail Spur Construction – Midwest I, LLC. - \$25,657.87**

**B2) Pay App #6 – Adventureland Drive NW Sanitary Sewer Relief Project – Priority Excavating, LLC. - \$11,708.75**

**B3) Pay App #5 – Control House & Water Main Improvements Project – Vanderpool Construction, Inc. - \$47,709.76**

- c) **Resolution approving a transfer from the stormwater fund to the water, sewer and TIF funds**
- d) **Resolution approving a transfer from the CIP 310 fund to the CIP 309 fund**
- e) **Resolution approving a transfer from the CIP 302 fund to the CIP 308 fund and TIF 125 fund**
- f) **Resolution approving a transfer from the TIF fund to the water fund**
- g) **Resolution to fix a date for a public hearing for Monday, February 20, 2012, on a loan agreement in an amount not to exceed \$2,600,000**
- h) **Consider waiving partial sewer fees for Altoona Christian Church**

**9. General Business Items/Reports and Updates**

**10. CLOSED SESSION Per Iowa Code 21.5(c) – Police Officers and Public Works Union Contract**

**11. Adjourn**