

**CITY OF ALTOONA COUNCIL MEETING
MONDAY, DECEMBER 1, 2008, 6:30 P.M.
AT THE ALTOONA CITY HALL**

1. CALL TO ORDER

Roll Call at 6:30p.m.

Mayor Burget- present Conkling- present Nolin- present
Riding- present Sloan- present Warren- present

City Officials Present: Jeff Mark, Randy Pierce, Vern Willey, John Shaw, John Gray, Jerry Whetstone, Amy Hill, City Attorney Bob Laden

Audience Present: Brent Culp, Sarah Burnett, Dennis Keller, Bruce Mason, Bob Johnston, Scott Sloan

2. Perfecting and approval of the agenda

City Clerk Randy Pierce request item (i) be added under the consent agenda and items 6, 8 and 9 be removed from the agenda.

Roll Call Vote:

1 Conkling 2 Sloan Y Riding Y Warren Y Nolin (5-0)

3. Approval of November 17, 2008 Council Minutes

Roll Call Vote:

Y Conkling Y Sloan Y Riding 1 Warren 2 Nolin (5-0)

4. Citizens request to address council

No one came forward to speak.

5. Public Hearing to consider a comprehensive plan land use map amendment for 1.517 acres to change the use from commercial to medium-density residential (125 24th Street SE – NE corner of 1st Ave. S & 24th St. SE)

Mayor Tim Burget stated is a public hearing to consider an amendment to the comprehensive land use map from commercial to medium density residential. He explained that Dave Henry has requested to have this issue removed from the tonight's agenda. Mayor Burget explained that the public hearings were continued from the November 17, 2008, council meeting. The public hearings will need to reopened and then closed. Council Member Skip Conkling motioned for the public hearing to be reopened. Council Member Michelle Sloan seconded the motion.

Roll Call Vote:

1 Conkling 2 Sloan Y Riding Y Warren Y Nolin (5-0)

Open Hearing at 6:32 pm

Close Hearing at 6:33 pm

6. Item removed from the agenda

7. Public Hearing to consider a rezoning request for 1.517 acres to rezone from C-2 (General Commercial) to Conditional R-3 (Multi-family Residential) (125 24th Street SE – NE corner of 1st Ave. S & 24th St. SE)

Mayor Burget explained this is a public hearing to consider rezoning the above-described property from C-2 (General Commercial) to Conditional R-3 (Multi-family Residential). This hearing was continued from 11-17-08 council meeting and will also need to be reopened and closed. Council

Member Stacey Warren motioned to reopen the public hearing. Council Member Sloan seconded the motion.

Roll Call Vote:

Y Conkling 2 Sloan Y Riding 1 Warren Y Nolin (5-0)

Open Hearing at 6:34 pm

Close Hearing at 6:35 pm

8. **Item removed from the agenda**

9. **Item removed from the agenda**

10. **Resolution to approve a preliminary plat for the Benda Subdivision (County Plat)**
RESOLUTION #12-1-2008 #01 RESOLUTION TO APPROVE A PRELIMINARY PLAT FOR THE BENDA SUBDIVISION (COUNTY PLAT)

Mayor Burget explained this is a two-lot County plat located on the southwest corner of 1st Avenue South and NE 27th Street. One spec home was recently constructed and one vacant lot exists on the corner. Being on this busy intersection creates potential problems down the road when turn lanes are added on NE 27th Avenue/36th Street SW. Traffic engineers have said that a turn lane would be 150 feet long with a 120-foot long taper. Community Development Director John Shaw stated staff would work with the property owner on an access easement across Lot 1 for Lot 2.

Roll Call Vote:

Y Conkling Y Sloan 1 Riding 2 Warren Y Nolin (5-0)

11. **Resolution to approve a site plan amendment for a change in the Fareway Parking Lot**
RESOLUTION #12-1-2008 #02 RESOLUTION TO APPROVE A SITE PLAN AMENDMENT FOR A CHANGE IN THE FAREWAY PARKING LOT

Mayor Burget stated Fareway is proposing a change in their parking lot. They want to move a light pole about 10 feet east and eliminate one parking stall. The elimination of the parking stall will not affect their parking requirements.

Roll Call Vote:

1 Conkling Y Sloan 2 Riding Y Warren Y Nolin (5-0)

12. **Consider request from Alan Lander for temporary waiver of sidewalk and driveway approach requirements**

Mayor Burget stated this item was tabled at the November 17, 2008 City Council Meeting to allow council members to visit the site. Council Member Conkling motioned to untable the request. Council Member Sloan seconded the motion.

Roll Call Vote:

1 Conkling 2 Sloan Y Riding Y Warren Y Nolin (5-0)

Mayor Burget explained the owners of the property located at 914 1st Street East, are requesting temporary waivers of the sidewalk and driveway approach requirements. The basis of their request is that the centerline and curb elevations have not been established. 1st Street East is a blacktop roadway and currently does not have curb and gutter. Additionally, the other properties on this street do not have concrete approaches or sidewalks. This is due to the fact that at the time those homes were constructed the City of Altoona didn't have these requirements. This lot is part of a four-lot plat. All of the lots in this plat have frontage along 1st Street East. Council Member Joe Riding motioned approval of the waiver on sidewalk requirements. The motion also includes the homeowners to put a sidewalk in when the City of Altoona reconstructs 1st Street East. This decision will be recorded with the Polk County Assessor so future homeowners are aware of the responsibility in regards to these properties. Council Member Warren seconded the motion.

Roll Call Vote:

13. Altoona Campus Director Bruce Mason to give an annual update on the Altoona Aquatics Park

Director Bruce Mason presented the council with an overview of the past season at the Altoona Aquatics Park. Mr. Mason, also, discussed the possibility of closing the pool once school starts, rather than remaining open on weekends through Labor Day. City Administrator Jeff Mark requested that staff be able to pursue the idea of shared services over the Labor Day weekend with the City of Ankeny. The cities of West Des Moines and Clive have a similar arrangement and Mr. Mark and Mr. Mason would like to talk with these cities to see how the agreement works. Council agreed to have staff pursue the idea and bring it back the options back for discussion when the Campus was up for renewal of the management of the Altoona Aquatics Park.

14. Consent Agenda

- a) **Allow bills**
- b) **Allow Bills**
- c) **Capital Project**
 - B1) **Change Order #1 – 34th Avenue SW conduit Installations Project – Communication Technologies, Inc. – (\$6,226.50)**
 - B2) **Final Pay App #3 - 34th Avenue SW conduit Installations Project – Communication Technologies, Inc. - \$32,278.39**
 - B3) **Change Order #3 – Grading & Paving of Adventureland Dr. NE & 11th Ave. NE – Eco Tech Construction, LLC. - \$7,275.00**
 - B4) **Pay App #5 - Grading & Paving of Adventureland Dr. NE & 11th Ave. NE – Eco Tech Construction, LLC. - \$33,379.45**
 - B5) **Pay App #1 – NW Commercial Area – Phase I, Division I, Improvement Project – McAninch Corporation - \$83,069.74**
 - B6) **Change Order #1 – 25th Avenue SW Sanitary Sewer Extension – Van Hauen & Associates – (\$5,961.30)**
 - B7) **Pay App #3 - 25th Avenue SW Sanitary Sewer Extension – Van Hauen & Associates - \$12,598.90**
- c) **Resolution approving requests for Tax Abatement**
RESOLUTION #12-1-2008 #03 RESOLUTION TO APPROVE REQUESTS FOR TAX ABATEMENT
- d) **Consider amendment to professional services agreement with Snyder & Associates for NW Commercial Area – Capitol Meadows (36th Ave. NW Improvements Project)**
- e) **Set a public hearing for Monday, December 15, 2008, at 6:30pm to consider approval for water and sewer rate increase.**
- f) **Set a public hearing for Monday, December 15, 2008, at 6:30pm to consider a rezoning request to rezone Casey’s at 407 8th Street SW from C-1 (Transitional Commercial) to C-2 (General Commercial)**
- g) **Set a public hearing for Monday, December 15, 2008, at 6:30pm to consider a request from Daso Coatings for their property at 295 9th Street NW to amend the comprehensive plan land use map from commercial to business park**
- h) **Set a public hearing for Monday, December 15, 2008, at 6:30pm to consider a rezoning request from Daso Coatings to rezone their property at 295 9th Street NW from C-2 (General Commercial) to M-1 (Limited Industrial)**
- i) **Consider a professional services agreement with Snyder & Associates for the Altoona Railspur Phase 2 – Easement Acquisition Project**

Roll Call Vote:

15. General Business Items/Reports and Updates

*Council Member Conkling gave a DART update.

*Mayor Burget stated that Christmas in Old Town went very well. Helen Blaney did a wonderful job organizing the event.

16. Adjourn

Roll Call Vote: at 7:00 p.m.

2 Conkling Y Sloan Y Riding 1 Warren Y Nolin (5-0)

Attest to:

Amy S. Hill, Secretary

Timothy J. Burget, Mayor