

**CITY OF ALTOONA COUNCIL MEETING
MONDAY, JUNE 15, 2009, 6:30 P.M.
AT THE ALTOONA CITY HALL**

1. CALL TO ORDER

Roll Call at 6:30 p.m.

Mayor Burget-present	Conkling- present	Nolin- present
Riding- present	Sloan- present	Warren- present

City Officials Present: Jeff Mark, Randy Pierce, Vern Willey, Chad Quick, Aaron Putnam, Jerry Whetstone, John Gray, Jody Evans, Attorney Bob Laden

Audience Present: Brent Culp, Dennis Keller, Helen Blaney, Brett Douglas, Dean O'Connor, and a Representative from the Herald.

2. Perfecting and approval of the agenda

Mayor Tim Burget requested a motion to approve the agenda.

Roll Call Vote:

1 Conkling Y Sloan 2 Riding Y Warren Y Nolin (5-0)

3. Approval of June 1, 2009, Council Minutes

Mayor Burget requested a motion to approve minutes as presented.

Roll Call Vote:

Y Conkling Y Sloan Y Riding 2 Warren 1 Nolin (5-0)

4. Citizens request to address council

No one came forward to speak.

5. Public Hearing for an ordinance amending the Code of Ordinances of the City of Altoona, Iowa, 2004, Chapter 23.02, Term of Office for Planning and Zoning

Mayor Burget explained per council direction, this amendment would address the attendance requirement for the Planning and Zoning Commission. The language in the amendment is same as that of the Park Board. Members will be allowed to (2) unexcused absences, or (3) total absences from regularly scheduled meetings in any one calendar year. Failure to comply will be grounds for dismissal.

Open Hearing at 6:32 pm

Public Comment: Dennis Keller, 401 9th St NE, Altoona, Iowa 50009 wanted clarification on the excused absences. Mayor Burget said that they would leave it up to each chair to determine, but used examples, like taking classes, death in families, illness. But, it would not be acceptable to take time off to go south for the winter.

Close Hearing at 6:33 pm

6. **Ordinance amending the Code of Ordinances of the City of Altoona, Iowa, 2004, by amending Chapter 23.02, Term of Office for Planning and Zoning (1st Reading)**
ORDINANCE NO. 6-15-2009 #1 (304) AMENDMENT TO THE CODE OF ORDINANCES OF THE CITY OF ALTOONA, IOWA, 2004, BY AMENDING CHAPTER 23.02, TERM OF OFFICE FOR PLANNING AND ZONING

Roll Call Vote: (1st Reading)

Y Conkling Y Sloan 2 Riding 1 Warren Y Nolin (5-0)

Roll Call Vote: (Waive 2nd & 3rd Reading)

Y Conkling Y Sloan 1 Riding 2 Warren Y Nolin (5-0)

Roll Call Vote: (To publish)

Y Conkling Y Sloan Y Riding 2 Warren 1 Nolin (5-0)

Skip Conkling clarified that 3 excused absences may still be grounds for dismissal.

7. **Public Hearing for an ordinance amending the Code of Ordinances of the City of Altoona, Iowa, 2004, Chapter 170.01, Board Created for Board of Adjustment**

Mayor Burget stated per council direction, this amendment will address the attendance requirement for the Board of Adjustment. The language in the amendment is same as that of the Park Board. Members will be allowed to (2) unexcused absences, or (3) total absences from regularly scheduled meetings in any one calendar year. Failure to comply will be grounds for dismissal. A copy of the amendment has been sent to the Board members.

Open Hearing at 6:35 pm

Public Comment: No one came forward to speak.

Close Hearing at 6:35 pm

8. **Ordinance amending the Code of Ordinance of the City of Altoona, Iowa, 2004, by amending Chapter 170.01, Board Created for Board of Adjustment (1st Reading)**
ORDINANCE NO. 6-15-2009 #2 (305) AMENDMENT TO THE CODE OF ORDINANCE OF THE CITY OF ALTOONA, IOWA, 2004, BY AMENDING CHAPTER 170.01, BOARD CREATED FOR BOARD OF ADJUSTMENT

Roll Call Vote: (1st Reading)

Y Conkling 1 Sloan Y Riding 2 Warren Y Nolin (5-0)

Roll Call Vote: (Waive 2nd & 3rd Reading)

1 Conkling Y Sloan Y Riding 2 Warren Y Nolin (5-0)

Roll Call Vote: (To publish)

Y Conkling 2 Sloan Y Riding Y Warren 1 Nolin (5-0)

9. **Ordinance amending the Code of Ordinances of the City of Altoona, Iowa, 2004 by adding a new chapter pertaining to inspections of residential rental properties (3rd Reading)**
ORDINANCE NO. 5-18-2009 # 1 (303) AMENDMENT TO THE CODE OF ORDINANCES OF THE CITY OF ALTOONA, IOWA, 2004 BY ADDING A NEW CHAPTER PERTAINING TO INSPECTIONS OF RESIDENTIAL RENTAL PROPERTIES

Mayor Burget explained the proposed amendment to the Code of Ordinances, adding Chapter 162 pertaining to the inspections of residential property. The provisions of this ordinance shall apply to all residential rental properties and their related accessory structures. These provisions shall constitute minimum requirements and standards for premises, structures, equipment, and facilities for light, ventilation, space, heating, sanitation, protection from the elements, life safety from fire and other hazards, and for safe and sanitary maintenance. Jeff Harden and Bob Laden have worked with Keith Denner to address his concerns. The rental certificate requirement has been revised to December 31, 2009 to allow an owner an additional 6 months to apply. The owner will then be allowed to continue to rent, let or otherwise allow occupancy of any dwelling or dwelling unit until such time said property has received a valid rental certificate.

Roll Call Vote: (3rd Reading)

1 Conkling 2 Sloan Y Riding Y Warren Y Nolin (5-0)

Roll Call Vote: (To publish)

Y Conkling 2 Sloan Y Riding 1 Warren Y Nolin (5-0)

10. Consider approval of resolution adopting Department of Housing Registration and Inspection Fee Schedule No. 2009-01

Resolution #6-15-2009 #01 RESOLUTION TO APPROVE ADOPTING DEPARTMENT OF HOUSING REGISTRATION AND INSPECTION FEE SCHEDULE NO. 2009-01

Roll Call Vote:

Y Conkling Y Sloan 1 Riding 2 Warren Y Nolin (5-0)

11. Soccer complex presentation by Genus Landscape Architects

Brett Douglas of Genus Landscape Architects will give an overview of the proposed soccer complex. Staff is looking at two options for the phasing of the total project and the affects to the capital improvement budget. The option favored by staff would construct 9 fields in phase I, with the installation of the street paving and parking lot being constructed in phase II. Phase II would be scheduled for summer 2010. The plan is still for the soccer complex to open in the spring of 2011.

Dean O'Connor, 1739 Everwood Ct SW, Altoona, Iowa 50009, liaison for the Altoona Youth Soccer Club commented on the proposals. Dean felt that at this time, it is more important to get playing fields, however, the stadium would be used, when the complex is complete, if built, for tournaments, lighted play and it could be used in all types of weather. Dean suggested going with proposal 2 and do the 9 fields and build the parking in the next phase. It would be best used as fields, seeded as soon as possible to get the fields in playing shape by the 2011 season. Dean is also checking in on grants that may be available and will pursue filing the necessary paperwork. The Soccer Club is prepared to help with the goals, netting and fencing in the new complex.

Roll Call Vote:

Y Conkling Y Sloan Y Riding 2 Warren 1 Nolin (5-0)

12. Consent Agenda

a) **Allow Bills**

b) **Capital Projects**

**B1) Pay App # 14 – NW Commercial Area – Phase 1 Division 1 Improvements
McAninch Corporation - \$573,431.53**

c) **Consider approval of Cigarette Permits**

d) **Consider approval of Waste Hauler Permits**

e) **Consider approval of extension for Temporary Portable PCC Batch Plant**

f) **Consider resolution approving a transfer from the General Fund to the Road Use Fund
Resolution #6-15-2009 #02 RESOLUTION TO APPROVE A TRANSFER FROM THE
GENERAL FUND TO THE ROAD USE FUND**

g) **Consider resolution approving a transfer from the TIF 125 Fund to the CIP and CIP
302 Fund**

**Resolution #6-15-2009 #03 RESOLUTION TO APPROVE A TRANSFER FROM THE
TIF 125 FUND TO THE CIP AND CIP 302 FUND**

Roll Call Vote:

Y Conkling Y Sloan 1 Riding 2 Warren Y Nolin (5-0)

13. General Business Items/Reports and Updates

Skip Conkling discussed his recent trip to Washington DC on his meeting with our congressional representatives and discussed issues of concerns regarding the City of Altoona.

Skip Conkling updated the Council on the Dart.

Vern Willey, Community Services Director, was approached by Lane Anderson of All 9 Yards to have a bike race in the Tuscany Development on the evening of June 18, 2009. They will provide insurance and list the City as an additional insured. Joe Riding requested the approval and additional insured to involve Hubbell too.

Roll Call Vote:

Y Conkling Y Sloan 1 Riding 2 Warren Y Nolin (5-0)

14. Adjourn

Roll Call Vote at 7:11 pm:

Y Conkling 2 Sloan Y Riding 1 Warren Y Nolin (5-0)

Attest to:

Jody Evans, Secretary

Timothy J. Burget, Mayor