

Altoona Public Library
Library Board of Trustees
Meeting Minutes
August 11, 2009

The Library Board of Trustees met for their regular monthly meeting at the Altoona Public Library on Tuesday, August 11, 2009. Those present included the following: Diane Burget, Evelyn Cole, and Byron Orton and Marc Hesner. Also in attendance were Library Director, Dan Bakke and Michelle Sloan, council liaison. Adam Kline was absent.

President, Diane Burget called the meeting to order at 7:00 PM. The agenda was reviewed. A motion to approve the agenda was made by Marc Hesner and seconded by Byron Orton. Those voting in favor were: Diane Burget, Evelyn Cole, Byron Orton and Marc Hesner. Motion carried.

The minutes from the July 21, 2009 Special Meeting were reviewed. A motion to approve the minutes was made by Byron Orton and seconded by Evelyn Cole. Those voting in favor were: Diane Burget, Evelyn Cole, Marc Hesner and Byron Orton. Motion carried.

Next, the minutes from the July 14, 2009 regular board meeting were reviewed. A motion to approve the minutes was made by Marc Hesner and seconded by Evelyn Cole. Those voting in favor were: Diane Burget, Evelyn Cole, Marc Hesner and Byron Orton. Motion carried.

The next item on the agenda was to approve the bills and to review the budget. A motion was made by Evelyn Cole to approve the bills. The motion was seconded by Marc Hesner. Those voting in favor were: Diane Burget, Evelyn Cole, Marc Hesner and Byron Orton. Motion carried.

A time for public comment was the next item on the agenda. There was no public comment.

The next item on the agenda was correspondence. The Director had received an old newspaper clipping from the files of the Iowa State Library regarding an article in the March 16, 1971 Des Moines Register referring to the Zilla Hick house becoming the new Altoona Public Library.

Next on the agenda were reports. The Library Director reported that circulation increased 5% over this month last year. This was an all-time monthly circulation record. Circulation was 23,280. The children's programs were highly attended over the summer.

There will be a PCLA meeting on August 26th in Pleasant Hill. Items on the agenda include discussion on policies having to do with the new sex offender law. The Library Foundation will also meet on August 25th at 7:00 p.m.

Next, the Council Liaison reported that work was progressing on the new Heritage Civic Center. There will be an amphitheater, restrooms, waterways and bike paths. The Bass Pro shop is scheduled to open August 26th.

Next on the agenda under old business was a review of the 2010 Holidays/Closings schedule. A motion was made by Evelyn Cole and seconded by Byron Orton to adopt the following schedule. Those voting in favor were: Diane Burget, Evelyn Cole, Marc Hesner and Byron Orton.

Holidays/Closings: Calendar Year 2010

Friday, Jan. 1, 2010	New Year's Day
Sunday, April 4, 2010	Easter
Friday, May 28, 2010	Memorial Day Weekend (library cleaning week-end)
Saturday, May 29, 2010	Memorial Day Weekend
Sunday, May 30, 2010	Memorial Day Weekend
Monday, May 31, 2010	Memorial Day Weekend
Sunday, July 4, 2010	Independence Day
Sunday, September 5, 2010	Labor Day
Monday, September 6, 2010	Labor Day
Wednesday, Nov. 24, 2010	Thanksgiving – close at 5:30 p.m.
Thursday, Nov. 25, 2010	Thanksgiving
Friday, Nov. 26, 2010	Thanksgiving
Friday, Dec. 24, 2010	Christmas
Saturday, Dec. 25, 2010	Christmas
Sunday, Dec. 26, 2010	Christmas
Friday, Dec. 31, 2010	New Year's Eve – close at 3:00 p.m.
Saturday, Jan. 1, 2011	New Year's Day
Sunday, Jan. 2, 2011	New Years

Next, the hiring process for the library director position was discussed. Diane reported that she had spoken with Jack Lipovac and that he had received four applications so far. An ad will be going into several professional journals.

The next regular meeting of the library board will be held on Tuesday, September 8, 2009 at 7:00 PM at the Altoona Public Library. Items on the agenda for this meeting include a report from the PCLA and Foundation meetings and discussion of a proposed sex offender policy. A motion to adjourn was made by Evelyn Cole. The motion was seconded by Byron Orton. Motion carried unanimous. The meeting adjourned at 7:21PM.

Respectfully submitted, Dan Bakke, Library Director.