

**CITY OF ALTOONA COUNCIL MEETING  
MONDAY, AUGUST 17, 2009, 6:30 P.M.  
AT THE ALTOONA CITY HALL**

**1. CALL TO ORDER**

Roll Call at 6:31 p.m.

Mayor Burget-present	Conkling- present	Nolin- present
Riding- present	Sloan- present	Warren- present

**City Officials Present:** Jeff Mark, Randy Pierce, John Gray, John Shaw, Aaron Putnam, Amy Hill, City Attorney Bob Laden

**Audience Present:** Brent Culp, Dennis Keller, Peggy Doane, Bruce Mason, Carol Coulter, Roland Brown, Kyle Mertz, Dean O'Connor, Bob Skipka, Ken Barloon, Rob Taylor

**2. Perfecting and approval of the agenda**

Mayor Tim Burget requested a motion to approve the agenda.

Roll Call Vote:

Y Conkling Y Sloan 1 Riding 2 Warren Y Nolin (5-0)

**3. Approval of August 3 and 10, 2009, Council Minutes**

Mayor Burget requested a motion to approve minutes as presented.

Roll Call Vote:

Y Conkling 2 Sloan Y Riding Y Warren 1 Nolin (5-0)

**4. Citizens request to address council**

\*Peggy Doane, 1307 6<sup>th</sup> Ave. SW, Altoona, expressed thanks to City Planner Chad Quick who helped assemble a 3.1 and 2.6 mile walk through Altoona for the Greater Des Moines Volkspport Association. The walk will also be featured in the 2010 Starting Point Volkspport publication of walking trails throughout the United States. Ms. Doane also expressed her appreciation to Altoona Campus Director Bruce Mason and area business, which are very accommodating meeting the needs of the group.

\*Helen Blaney, 106 2<sup>nd</sup> St. SE, Altoona, stated she was still working on Christmas in Old Town. She was requesting that 2<sup>nd</sup> St. SE be shut down part of the day on Friday, November 27<sup>th</sup>. Mayor Burget requested for Mrs. Blaney to return when she had more details together.

**5. Public hearing for Plans, Specifications, and Form of Contract for Altoona Soccer Park project**

Mayor Burget stated this public hearing is for the plans, specifications, and form of contract for the Altoona Soccer Park, Phase I. The estimated cost for Phase I is \$1,345,907.00 (this does not include the contingency of \$201,886). The first phase of this project provides for the construction of 9 soccer fields, grading, sub-drainage, irrigation and storm water management of the project site.

Open Hearing at 6:39 pm

Public Comment: No one came forward to speak.

Close Hearing at 6:39:30 pm

6. **Resolution to approve the plans, specifications, form of contract and estimated costs for the Altoona Soccer Park Phase 1 Project**  
**Resolution #8-17-2009 #01 RESOLUTION TO APPROVE THE PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COSTS FOR THE ALTOONA SOCCER PARK PHASE 1 PROJECT**  
Roll Call Vote:  
1 Conkling Y Sloan 2 Riding Y Warren Y Nolin (5-0)
7. **Resolution to approve the contract and bond for the Altoona Soccer Park Phase 1 Project**  
**Resolution #8-17-2009 #02 RESOLUTION TO APPROVE THE CONTRACT AND BOND FOR THE ALTOONA SOCCER PARK PHASE 1 PROJECT**  
Council Member Stacey Warren motioned to approve subject to bond review by City Attorney Bob Laden. Council Member Gerald Nolin seconded the motion.  
Roll Call Vote:  
Y Conkling Y Sloan Y Riding 1 Warren 2 Nolin (5-0)
8. **Resolution to award of the contract for the Altoona Soccer Park Phase 1 Project**  
**Resolution #8-17-2009 #03 RESOLUTION TO AWARD OF THE CONTRACT FOR THE ALTOONA SOCCER PARK PHASE 1 PROJECT**  
Mayor Burget explained the City of Altoona received bids for this project on Wednesday, August 12, 2009. City Administrator Jeff Mark stated Elder Corporation submitted the low bid with a base price of \$763,999.99. The specifications also provided for two add alternates. Add alternate #1 was for the installation of Kentucky Blue Grass sod on the playing surfaces of the soccer fields. Add alternate #2 was for the installation of “short cut” Kentucky Blue Grass. The short cut sod is a more durable variety that requires less watering with lower mower settings. Staff is reviewing the benefits of the add alternates and may not be prepared to make a recommendation by Monday’s meeting. Council Member Warren motioned approval subject to review of alternates by City staff. Council Member Michelle Sloan seconded the motion.  
Roll Call Vote:  
Y Conkling 2 Sloan Y Riding 1 Warren Y Nolin (5-0)
9. **Public Hearing to consider adding stop signs on 5<sup>th</sup> Avenue SW at 3<sup>rd</sup> Street SW (northbound); and on 7<sup>th</sup> Avenue SE at 11<sup>th</sup> Street SE (northbound)**  
Mayor Burget stated this is a public hearing for the consideration of amending the code of ordinances of the City of Altoona. Staff has been working with the Southeast Polk School District on safe school routes and is recommending the addition of two (2) stop signs. (1) At the intersection of Fifth Avenue SW and Third Street SW, and (2) at the intersection of Seventh Avenue SE and Eleventh Street SE.  
Open Hearing at 6:45 pm  
Public Comment: No one came forward to speak.  
Close Hearing at 6:45:30 pm

10. **Ordinance amending the Code of Ordinances of the City of Altoona, Iowa, 2004, by adding a new paragraph in Chapter 65, Section 02**  
**ORDINANCE NO. #8-17-2009# 1 (306) TO AMEND THE CODE OF ORDINANCES OF THE CITY OF ALTOONA, IOWA, 2004, BY ADDING A NEW PARAGRAPH IN CHAPTER 65, SECTION 02**  
Mayor Burget explained the amendment is for the placement of a stop sign at the intersection of Fifth Avenue SW and Third Street SW, for vehicles traveling on Fifth Avenue SW.  
 Roll Call Vote: (1<sup>st</sup> Reading)  
Y Conkling 2 Sloan Y Riding 1 Warren Y Nolin (5-0)  
 Roll Call Vote: (Waive 2<sup>nd</sup> & 3<sup>rd</sup> Reading)  
Y Conkling Y Sloan 1 Riding 2 Warren Y Nolin (5-0)  
 Roll Call Vote: (to publish)  
1 Conkling Y Sloan Y Riding Y Warren 2 Nolin (5-0)
11. **Ordinance amending the Code of Ordinances of the City of Altoona, Iowa, 2004, by modifying an existing paragraph in Chapter 65, Section 02**  
**ORDINANCE NO. #8-17-2009# 2 (307) TO AMEND THE CODE OF ORDINANCES OF THE CITY OF ALTOONA, IOWA, 2004, BY MODIFYING AN EXISTING PARAGRAPH IN CHAPTER 65, SECTION 02**  
Mayor Burget stated the amendment is for the placement of a stop sign at the intersection of Seventh Avenue SE and Eleventh Street SE, for vehicles traveling on Seventh Avenue SE.  
 Roll Call Vote: (1<sup>st</sup> Reading)  
Y Conkling 2 Sloan Y Riding 1 Warren Y Nolin (5-0)  
 Roll Call Vote: (Waive 2<sup>nd</sup> & 3<sup>rd</sup> Reading)  
Y Conkling 2 Sloan Y Riding 1 Warren Y Nolin (5-0)  
 Roll Call Vote: (to publish)  
Y Conkling Y Sloan Y Riding 2 Warren 1 Nolin (5-0)
12. **Consider request from Fireside Grille for temporary use permit**  
Mayor Burget explained Fireside is requesting permission to have an outdoor bag league. The league would take place on Sunday evenings from August 30<sup>th</sup> to October 18<sup>th</sup>. It would run from 4-8 pm. Council Member Skip Conkling asked Community Development Director John Shaw if he had any concerns. Director Shaw explained Fireside will not serve alcohol or food outside. Folks will be allowed to have it on their patio however. They are proposing to utilize four parking stalls.  
 Roll Call Vote:  
1 Conkling Y Sloan 2 Riding Y Warren Y Nolin (5-0)
13. **Consider request from Altoona Campus to construct an outdoor playground west the Campus adjacent to the bike trail**  
Mayor Burget explained the Altoona Campus is asking for council permission to place outdoor playground equipment west of their facility. Altoona Campus Director Bruce Mason, 300 Village Circle, Altoona, explained the Campus has been working with Public Works Director Aaron Putnam to create an safe and pleasant looking area behind the campus for a small park. Director Mason is seeking a \$3,000 - \$5,000 city contribution for wood shavings and a concrete border, as well as in-kind services. The equipment will be utilized by all Altoona residence. Council Member Joe Riding motioned to approve subject to not exceeding \$5,000 of City funds out of the Parks Trust Fund. Council Member Sloan seconded the motion.  
 Roll Call Vote:  
Y Conkling 2 Sloan 1 Riding Y Warren Y Nolin (5-0)

**14. Consent Agenda**

- a) **Allow Bills**
- b) **Capital Projects**
  - B1) **Change Order #4 – North I-80 Utility Extension – Division 1 – H&W Contracting, LLC. - \$2,048.50**
  - B2) **Pay App #9 - North I-80 Utility Extension – Division 1 – H&W Contracting, LLC. - \$4,501.58**
  - B3) **Change Order #7 – NW Commercial Area – Phase 1 Division 1 Improvements – McAninch Corporation - \$23,894.32**
  - B4) **Pay App #18 - NW Commercial Area – Phase 1 Division 1 Improvements – McAninch Corporation - \$384,379.78**
- c) **Resolution approving writing off of rescue fees for bad debt accounts – Medicare-Medicaid-CMS collection fees from 4-1-09 thru’ 6-30-09**  
**Resolution #8-17-2009 #03 RESOLUTION TO APPROVE WRITING OFF OF RESCUE FEES FOR BAD DEBT ACCOUNTS – MEDICARE-MEDICAID-CMS COLLECTION FEES FROM 4-1-09 THRU’ 6-30-09**
- d) **Consider contract for professional services agreement with Snyder & Associates for Prairie Heritage Civic Plaza Phase 2 Improvements**
- e) **Consider contract for professional services agreement with Snyder & Associates for Altoona Soccer Park Phase 2 Improvements Project**
- f) **Consider approving lease agreement with SEP Youth Tackle Football**
- g) **Set Wednesday, September 9, 2009, at 6:30pm for first regular Council Meeting in September**

Roll Call Vote:

  2   Conkling   Y   Sloan   Y   Riding   1   Warren   Y   Nolin (5-0)

**15. Beer & Liquor Permits**

- a) **Super Stop II – Class E (Liquor)**  
Police Chief John Gray stated that there was one violation of a clerk selling to a minor. The clerk has been fined and retrained. The Super Stop II will also be fined.

Roll Call Vote:

  Y   Conkling   Y   Sloan   1   Riding   2   Warren   Y   Nolin (5-0)

**16. General Business Items/Reports and Updates**

\*Council Member Gerald Nolin asked about the status of the SEP Homecoming Parade. Dean O’Connor, 1739 Everwood Ct. SW, Altoona, stated he was at the meeting, which discussed bringing the original plan back to council for approval.

\*Council Member Riding explained the Ankeny Regional Airport was hosting a fly-in on August 22.

\*Council Member Sloan, stated that the Library Director positioned had been published and the board has already received some good candidates.

\*Council Member Conkling stated he was meeting with Representative Leonard Boswell to discuss concerns about Altoona and MPO projects.

\*Mayor Burget enjoyed seeing the numbers of people at the Friends & Families Night at Bass Pro on Sunday, August 16. The numbers were much higher than anticipated with approximately 5,000 people attending.

**17. Adjourn**

Roll Call Vote at 7:04 pm:

  1   Conkling   Y   Sloan   Y   Riding   2   Warren   Y   Nolin (5-0)

**Attest to:**

\_\_\_\_\_  
**Amy S. Hill, Secretary**

\_\_\_\_\_  
**Timothy J. Burget, Mayor**