

**CITY OF ALTOONA COUNCIL MEETING  
MONDAY, NOVEMBER 16, 2009, 6:30 P.M.  
AT THE ALTOONA CITY HALL**

**1. CALL TO ORDER**

Roll Call at 6:30 p.m.

Mayor Burget- present	Conkling- present	Nolin- present
Riding- present	Sloan- present	Warren- present

**City Officials Present:** Jeff Mark, Randy Pierce, John Gray, Jerry Whetstone, John Shaw, Amy Hill, City Attorney Bob Laden

**Audience Present:** Brent Culp, Dennis Keller, Marvin Berger, Paula Winslow, Sandie Hamilton, Kyle Mertz

**2. Perfecting and approval of the agenda**

Mayor Tim Burget requested a motion to approve the agenda as presented.

Roll Call Vote:

1 Conkling Y Sloan Y Riding 2 Warren Y Nolin (5-0)

**3. Approval of November 2 and 9, 2009, Council Minutes**

Mayor Burget requested a motion to approve minutes as presented.

Roll Call Vote:

Y Conkling 2 Sloan Y Riding Y Warren 1 Nolin (5-0)

**4. Citizens request to address council**

No one came forward to speak.

**5. Public hearing to consider approving the Plans, Specs, Form of Contract, and Estimated Costs for the 2009 Sanitary Sewer Lining Project**

Mayor Burget explained the City of Altoona participated with other metro area cities to seek bids for sanitary sewer lining projects. This practice allows several projects to be bid simultaneously in an effort to increase the size of the bid projects for increased economies of scale.

Open Hearing at 6:31 pm

Public Comment: No one came forward to speak.

Close Hearing at 6:31:30 pm

**6. Resolution to approve the plans, specifications, form of contract and estimated costs for the 2009 Sanitary Sewer Lining Project**

**Resolution #11-16-2009 #01 RESOLUTION TO APPROVE THE PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COSTS FOR THE 2009 SANITARY SEWER LINING PROJECT**

Mayor Burget stated the estimated cost of this project was \$370,650.

Roll Call Vote:

Y Conkling 2 Sloan Y Riding 1 Warren Y Nolin (5-0)

7. **Resolution to approve the contract and bond for the 2009 Sanitary Sewer Lining Project**  
**Resolution #11-16-2009 #02 RESOLUTION TO APPROVE THE CONTRACT AND BOND FOR THE 2009 SANITARY SEWER LINING PROJECT**  
Mayor Burget explained the contract and bond needs to be reviewed by City Attorney Bob Laden. Council Member Stacey Warren motion approval subject to review by City Attorney. Council Member Michelle Sloan seconded.  
 Roll Call Vote:  
Y Conkling 2 Sloan Y Riding 1 Warren Y Nolin (5-0)
8. **Resolution making award of the contract for the 2009 Sanitary Sewer Lining Project**  
**Resolution #11-16-2009 #03 RESOLUTION TO AWARD OF THE CONTRACT FOR THE 2009 SANITARY SEWER LINING PROJECT**  
Mayor Burget stated this resolution was to award the contract. City Administrator Jeff Mark explained Altoona's project involves lining approximately 16,000 feet of 8-inch sanitary sewer line. Sewer lining is less expensive than replacement and provides for increased performance and decreased infiltration. Three bids were received with the low bid being submitted by Insituform Technologies USA, Inc. for \$328,680. Staff is recommending that the council consider awarding the contract to Insituform Technologies USA, Inc. in the amount of \$328,680.  
 Roll Call Vote:  
Y Conkling Y Sloan Y Riding 2 Warren 1 Nolin (5-0)
9. **Consider approval of a storage shed site plan for the Enabling Garden – Master Gardeners**  
Mayor Burget explained the Master Gardeners are proposing a new shed in the Enabling Garden. City Administrator Mark stated the proposed shed will be constructed out of brick. This is the same material as the existing shed. Master Gardener Paula Winslow stated the Master Gardeners appreciated all the help the City of Altoona has provided and that with the new Civic Plaza the Enabling Garden looks even more beautiful. The Master Gardeners look forward to providing horticulture education to the citizens. Motion by Council Member Skip Conkling to approve storage shed site plan. Council Member Sloan seconded the motion  
 Roll Call Vote:  
1 Conkling 2 Sloan Y Riding Y Warren Y Nolin (5-0)
10. **Marvin Berger, Martens & Company, CPA, LLP, to present FY 2008/2009 City of Altoona Annual Audit Report**  
Mayor Burget welcomed Marvin Berger back for the annual city auditor's report. Mr. Berger reviewed the annual audit report and answered questions from the council.
11. **Consent Agenda**
- a) **Allow Bills**
  - b) **Capital Projects**
    - B1) **Change Order #1 – Altoona Soccer Park Phase 1 – Elder Corporation - \$577,777.46**
    - B2) **Pay App #1 – Altoona Soccer Park Phase 1 – Elder Corporation - \$93,918.66**
    - B3) **Change Order #2 – Adventureland Drive NW Phase 2 – Manatt's, Inc. - \$3,840.70**
    - B4) **Pay App #2 – Adventureland Drive NW Phase 2 – Manatt's, Inc. - \$465,717.02**
    - B5) **Change Order #5 – Prairie Heritage Civic Center Plaza – Phase 1 – Larson & Larson Construction - \$3,072.00**
    - B6) **Pay App #5 – Prairie Heritage Civic Center Plaza – Phase 1 – Larson & Larson Construction - \$488,348.45**
    - B7) **Pay App #24 – NW Commercial Area – Phase 1 Division 1 Improvements – McAninch Corporation - \$1,210.45**

- B8) **Pay App #2 – NE Casebeer Dr. Water Main Improvement Project – The Underground Co. - \$5,358.20**
- c) **Resolution to approve a corrected plat of survey for Parcel “P”, Rail Spur  
Resolution #11-16-2009 #04 RESOLUTION TO APPROVE A CORRECTED PLAT OF SURVEY FOR PARCEL “P”, RAIL SPUR**
- d) **Resolution to approve a rural plat of survey for Parcels C & D in Section 3-79-23  
Resolution #11-16-2009 #05 RESOLUTION TO APPROVE A RURAL PLAT OF SURVEY FOR PARCELS C & D IN SECTION 3-79-23**
- e) **Resolution to approve requests for tax abatement  
Resolution #11-16-2009 #06 RESOLUTION TO APPROVE REQUESTS FOR TAX ABATEMENT**
- f) **Resolution approving the transfer of funds for Bond and Interest Payments  
Resolution #11-16-2009 #07 RESOLUTION TO APPROVE THE TRANSFER OF FUNDS FOR BOND AND INTEREST PAYMENTS**

Roll Call Vote:

   Y Conkling    2 Sloan    Y Riding    1 Warren    Y Nolin (5-0)

## 12. Beer & Liquor Permits

### a) Kin Folks – Class C Liquor License

Police Chief Gray stated that there were no violations at this establishment. City Clerk Randy Pierce stated the motion needs to be subject to DRAM shop approval. Council Member Conkling motioned approval subject to DRAM shop approval. Council Member Gerald Nolin seconded the motion.

Roll Call Vote:

   1 Conkling    Y Sloan    Y Riding    Y Warren    2 Nolin (5-0)

## 13. General Business Items/Reports and Updates

\*Council Member Skip Conkling explained he is working with DART to get a route adjusted to pick riders up at the Hy-Vee. Hy-Vee is unable to handle the additional parking needed as a permanent “park ‘n ride”. The permanent “park ‘n ride” spot will remain at Wal-Mart.

\*Council Member Joe Riding explained that he would continue to represent the City of Altoona on the Polk County Aviation Board until a replacement is named. He stated that it was discovered in the State of Iowa laws that an elected official cannot be a voting member.

\*City Administrator Mark explained that staff will bring forward the first meeting in December a letter of support to work with the City of Urbandale to apply for a grant. The grant would be used to help citizens make their homes more energy efficient.

\*City Clerk Pierce explained he has attended the recent DART finance meetings to discuss the budget. DART will trim routes to save money on their budget. Currently, it does not appear that any of the Altoona routes will be cut.

## 14. Adjourn

Roll Call Vote at 7:05 pm:

   2 Conkling    Y Sloan    1 Riding    Y Warren    Y Nolin (5-0)

Attest to:

\_\_\_\_\_  
Amy S. Hill, Secretary

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Timothy Burget, Mayor