

**CITY OF ALTOONA COUNCIL MEETING
MONDAY, MAY 16, 2011, 6:30 P.M.
AT THE ALTOONA CITY HALL**

1. CALL TO ORDER

Roll Call at 6:30 p.m.

Mayor Burget- present	Mertz- present	Nolin- present
Riding-present	Sloan- present	Warren- absent

City Officials Present: Jeff Mark, Randy Pierce, Jerry Whetstone, Denny Parker, Vern Willey, John Shaw, Amy Hill, City Attorney Bob Laden

Audience Present: Brent Culp, Chris Brooks, Dean O'Connor, Mystery Frommelt, Gary Cullom, Alecia Cullom, Jana Madison, Dakota Britt, Alex Payne, Adam Choat, Mark Lee, Karre Ramsey, Conor McBride

2. Perfecting and approval of the agenda

Mayor Tim Burget requested to approve the agenda as presented.

Roll Call Vote:

2 Mertz Y Sloan 1 Riding A Warren Y Nolin (4-0)

3. Approval of May 2 and 9, 2011 Council Minutes

Mayor Burget requested motion to approve minutes as presented.

Roll Call Vote:

Y Mertz 2 Sloan Y Riding A Warren 1 Nolin (4-0)

4. Citizens request to address council

No one came forward to speak.

5. Public hearing for FY 2011 City of Altoona budget amendment and certification

Mayor Burget explained the budget amendment included some of the expenditures for snow removal costs, fuel prices, memberships, leadership class costs and equipment repairs.

Open Hearing at 6:31 pm

Public Comment: No one came forward to speak.

Closed Hearing at 6:32 pm

6. Resolution to approve FY 2011 City of Altoona budget amendment and certification

Resolution #5-16-2011 #01 TO APPROVE FY 2011 CITY OF ALTOONA BUDGET AMENDMENT AND CERTIFICATION

Roll Call Vote:

1 Mertz 2 Sloan Y Riding A Warren Y Nolin (4-0)

7. **Public hearing for a loan agreement in a principal amount not to exceed \$1,100,000**
Mayor Burget explained this is a public hearing for the purpose of entering into a General Obligation loan agreement not to exceed \$1,100,000 for the purpose of acquiring equipment for the fire department, parks department, streets department and water department. These equipment items were discussed and approved by council during the budget planning for FY 2011/12. The remaining balance of the proceeds is for the cost associated with the issuance of the bonds. The issuance of these bonds will result in an approximate \$.07 increase in Debt Service levy rate beginning in FY 2013/14.
Open Hearing at 6:33 pm
Public Comment: No one came forward to speak.
Closed Hearing at 6:34 pm
8. **Resolution to approve a loan agreement in a principal amount not to exceed \$1,100,000**
Resolution #5-16-2011 #02 TO APPROVE A LOAN AGREEMENT IN A PRINCIPAL AMOUNT NOT TO EXCEED \$1,100,000
Roll Call Vote:
Y Mertz 2 Sloan Y Riding A Warren 1 Nolin (4-0)
9. **Public hearing for a loan agreement in a principal amount not to exceed \$1,500,000**
Mayor Burget explained this is a public hearing for the purpose of entering into a Sewer Revenue Loan Agreement in the principal amount not to exceed \$1,500,000 for payment to the WRA in connection with the WRA's Mud Creek Sanitary Sewer Line project and cost associated with the Footing Drains Disconnection program. The city's contribution per agreement with the WRA is for \$1,000,000 to assist the WRA with project cost associated with engineering and land acquisition. The remaining \$500,000 is for cost associated with the Footing Drains program and the cost of issuance on the bonds.
Open Hearing at 6:34 pm
Public Comment: No one came forward to speak.
Closed Hearing at 6:35 pm
10. **Resolution to approve a loan agreement in a principal amount not to exceed \$1,500,000**
Resolution #5-16-2011 #03 TO APPROVE A LOAN AGREEMENT IN A PRINCIPAL AMOUNT NOT TO EXCEED \$1,500,000
Roll Call Vote:
1 Mertz 2 Sloan Y Riding A Warren Y Nolin (4-0)
11. **Resolution approving tax abatement eligibility request for Meadow Vista Condominium project**
Resolution #5-16-2011 #04 APPROVING TAX ABATEMENT ELIGIBILITY REQUEST FOR MEADOW VISTA CONDOMINIUM PROJECT
Mayor Burget explained the site plan and condo regime for this project was approved over a month ago. They are now planning to offer the units for sale and make the project eligible for tax abatement. In doing so, they are proposing to pave the bike trail that runs through the west side of the property, meet the 1" rain event infiltration on-site and provide for the landscaping requirement of two hardwood trees per unit. Due to the limited area for tree planting and its interference with public utilities, they are proposing the paving of an additional bike trail connection on the north side of their lot that would provide access to 28th Street SW.
Roll Call Vote:
2 Mertz Y Sloan Y Riding A Warren 1 Nolin (4-0)

12. **Resolution to approve preliminary plat for Meadow Vista South**
Resolution #5-16-2011 #05 TO APPROVE PRELIMINARY PLAT FOR MEADOW VISTA SOUTH
Mayor Burget explained the developer, Miller Valentine Group of Cincinnati, Ohio, is requesting preliminary plat approval for the Meadow Vista South Plat. The property is located in the Meadow Vista South development, and is a southerly extension of 26th and 28th Avenues SW. The entire plat is a tax credit project. It consists of two projects; a senior villas townhome rental project of 50 units, and a single-family project of detached homes consisting of 59 units. The single-family homes are a rent-to-own project and will be eligible to receive tax abatement if approved by council. Council Member Joe Riding motioned approval subject to deficiencies being met. Council Member Kyle Mertz seconded the motion.
Roll Call Vote:
2 Mertz Y Sloan 1 Riding A Warren Y Nolin (4-0)
13. **Resolution to approve site plan for Meadow Vista Senior Villas**
Resolution #5-16-2011 #06 TO APPROVE SITE PLAN FOR MEADOW VISTA SENIOR VILLAS
Mayor Burget explained the developer, Miller Valentine Group of Cincinnati, Ohio, is requesting site plan approval for the Meadow Vista Senior Villas. This property is a 7.42 acre piece south of the existing Meadow Vista development. The site is located at the northwest corner of the intersection of 28th Avenue SW and Rutherford Drive SW. The site plan shows 50 units. They are designed in buildings of four or six attached units. The project is a tax credit rental project for senior citizens age 55 and older. All units are slab on grade-no basements. The density of the project is 6.7 units per acre which meets the zoning and development plan. Council Member Riding motioned approval subject to deficiencies being met. Council Member Mertz seconded the motion.
Roll Call Vote:
2 Mertz Y Sloan 1 Riding A Warren Y Nolin (4-0)
14. **Resolution to approve agreement with BRAVO**
Mayor Burget explained that under this agreement the City of Altoona agrees to pay BRAVO for the promotion of the arts and cultural activities in the Greater Des Moines area for the term of the agreement. Council Member Gerald Nolin motioned to table the vote until the council could discuss the agreement at a work session. Council Member Michelle Sloan seconded the motion.
Roll Call Vote:
Y Mertz 2 Sloan Y Riding A Warren 1 Nolin (4-0)
15. **Consider approval for Footing Drain Disconnection Program – Income Assistance Application**
Mayor Burget explained the income assistance is intended to provide assistance to property owners who by ordinance are required to disconnect their footing drains from the sanitary sewer system. To qualify for assistance the applicant must demonstrate that their annual income is less than 125% of the HUD poverty guidelines for Polk County. All applications must be approved by the City Council. City Attorney Bob Laden specified that the money will be paid directly to the contractor and the City of Altoona does not guarantee or warranty the contractor's work.
Roll Call Vote:
Y Mertz 2 Sloan Y Riding A Warren 1 Nolin (4-0)

16. Consider approval of employment contracts for Police Chief

Mayor Burget explained the only changes to the Chief's current agreement are the dates of the term of the agreement. Given that John has requested and received approval for early retirement, his agreement will begin on July 1, 2011 and expire on December 31, 2011.

Roll Call Vote:

2 Mertz Y Sloan 1 Riding A Warren Y Nolin (4-0)

17. Consider approval of employment contract for City Administrator

Mayor Burget explained there are no changes to this agreement other than the dates. The term of the agreement is three years, as in past agreements. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Council to determine that the Employee shall no longer serve as City Administrator subject only to the provisions set forth in this agreement.

Roll Call Vote:

1 Mertz 2 Sloan Y Riding A Warren Y Nolin (4-0)

18. Consider request from Prairie Meadows to conduct fireworks display on Sunday, July 3 at approximately 10:00pm with a rain date of Monday, July 4th

Mayor Burget explained per City Ordinance, all request for fireworks displays are to be approved by the City Council.

Roll Call Vote:

2 Mertz Y Sloan 1 Riding A Warren Y Nolin (4-0)

19. Consent Agenda

a) **Allow Bills**

b) **Capitol Projects**

B1) **Pay App #13 – Altoona Soccer Park – Phase 1 – Elder Corporation - \$529.53**

B2) **Pay App #9 – Altoona Soccer Park – Phase 2 – Elder Corporation - \$74,926.60**

c) **Resolution approving the transfer of funds for bond and interest payments**

Resolution #5-16-2011 #07 APPROVING THE TRANSFER OF FUNDS FOR BOND AND INTEREST PAYMENTS

d) **Resolution approving purchase of ROW and permanent easements and temporary easements for the Adventureland Drive Sanitary Sewer Relief Project (FFA Foundation, Inc. - \$2.00)**

Resolution #5-16-2011 #08 APPROVING PURCHASE OF ROW AND PERMANENT EASEMENTS AND TEMPORARY EASEMENTS FOR THE ADVENTURELAND DRIVE SANITARY SEWER RELIEF PROJECT (FFA FOUNDATION, INC. - \$2.00)

e) **Resolution authorizing July 1, 2011 Salaries, be it resolved by the Altoona City Council to set the following salary amounts of the full time staff of the City of Altoona**

Resolution #5-16-2011 #09 AUTHORIZING JULY 1, 2011 SALARIES, BE IT RESOLVED BY THE ALTOONA CITY COUNCIL TO SET THE FOLLOWING SALARY AMOUNTS OF THE FULL TIME STAFF OF THE CITY OF ALTOONA

f) **Set a public hearing for Monday, June 6, 2011, at 6:30pm to consider bids for fire department pumper apparatus**

Roll Call Vote:

Y Mertz 2 Sloan N Riding A Warren 1 Nolin (3-1)

20. Beer & Liquor Permits

a) Being There Coffee House – Class B (Beer & Wine Coolers)

Police Lieutenant Denny Parker stated that there were no violations at this establishment.

Roll Call Vote:

Y Mertz 2 Sloan 1 Riding A Warren Y Nolin (4-0)

b) Casey's General Stores #1938 (3348 8th St SW) – Class C Beer Permit

Police Lieutenant Denny Parker stated that there was one violation at this establishment. On June 23, 2010, a clerk sold beer to minors. The clerk was fined and paid \$750.00. The Casey's was fined and paid \$500.00. The Casey's repeated training for alcohol and tobacco sales.

Roll Call Vote:

2 Mertz Y Sloan 1 Riding A Warren Y Nolin (4-1)

21. General Business Items/Reports and Updates

*Council Member Sloan reminded council members, staff and audience that Music on the Plaza starts this Friday. She also shared that a RAGBRAI volunteer fair will be held at Shriners' Temple on June 7.

*Council Member Mertz shared about his recent trip to Washington D.C. with the Iowa League of Cities. He also shared that the Homebuilders Association of Central Iowa has been very pleased with the interaction between the city and them in regards to the Home Show Expo in July.

*Mayor Burget shared the Historical Society's open house at the Historical building was well attended.

*Community Services Director Vern Willey shared the City of Altoona was awarded the RISE grant for the Hubbell Ambrose Development in the amount of \$645,000. He also gave an update on the Exit 142 interchange off of I-80 that will begin in 2013.

22. Roll Call Vote at 6:56 pm:

2 Mertz Y Sloan Y Riding A Warren 1 Nolin (4-0)

Attest to:

Amy S. Hill, Secretary

Timothy Burget, Mayor