

**CITY OF ALTOONA COUNCIL MEETING  
MONDAY, JUNE 6, 2011, 6:30 P.M.  
AT THE ALTOONA CITY HALL**

**1. CALL TO ORDER**

Roll Call at 6:30 p.m.

Mayor Burget- absent	Mertz- absent	Mayor Pro Tem Nolin- present
Riding-present	Sloan- present	Warren- absent

**City Officials Present:** Jeff Mark, Randy Pierce, Jerry Whetstone, John Gray, Vern Willey, John Shaw, Jody Evans, City Attorney Bob Laden

**Audience Present:** Brent Culp, Dean O'Connor, Dennis Keller, Jon Burmeister

**2. Perfecting and approval of the agenda**

Mayor –Pro Tem Gerald Nolin requested to approve the agenda as presented.

Roll Call Vote:

A Mertz 1 Sloan Y Riding 2 Warren Y Nolin (4-0)

**3. Approval of May 16, 2011 Council Minutes**

Mayor Pro Tem Nolin requested motion to approve minutes as presented.

Roll Call Vote:

A Mertz 2 Sloan Y Riding 1 Warren Y Nolin (4-0)

**4. Citizens request to address council**

No one came forward to speak

**5. Public hearing for to consider bids for fire department pumper apparatus**

Mayor Pro Tem Nolin this public hearing to consider bids for the fire department pumper apparatus. We received three bids for the fire truck and equipment. The low bid was submitted by Ed M. Feld Equipment Company of Carroll, Iowa in the amount of \$457,075 minus the trade-in of \$4,800 for a total purchase price of \$452,275.

Open Hearing at 6:34pm

Public Comment: No one came forward to speak

Closed Hearing at 6:34pm

**6. Resolution making award of the bid for fire truck**

**Resolution #6-6-2011 #01 MAKING AWARD OF THE BID FOR FIRE TRUCK**

Mayor Pro Tem Nolin stated staff recommends that council consider awarding the bid to Ed M. Feld Equipment Company in the amount of \$452,275 for the purchase of the fire truck and equipment

Roll Call Vote:

A Mertz 2 Sloan Y Riding 1 Warren Y Nolin (4-0)

**7. Resolution Awarding Sale of \$1,035,000 General Obligation Corporate Purpose Bonds, Series 2011A**

**Resolution #6-6-2011 #02 AWARDED SALE OF \$1,035,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2011A**

Mayor Pro Tem Nolin explained this bond sale is for equipment for the fire, parks, streets and water departments. These equipment items were reviewed and approved to be part of the FY 11/12 budget.

Roll Call Vote:

A Mertz 2 Sloan Y Riding 1 Warren Y Nolin (4-0)

**8. Resolution Awarding Sale of \$1,500,000 Sewer Revenue Bonds, Series 2011B  
Resolution #6-6-2011 #03 AWARDING SALE OF \$1,500,000 SEWER REVENUE BONDS,  
SERIES 2011B**

Mayor Pro Tem Nolin this bond sale will pay the WRA per our agreement with them on the Mud Creek Sanitary Sewer Line project (\$1,000,000). The remainder of this bond will help fund the Footing Drain Disconnection program the council has approved.

Roll Call Vote:

A Mertz 2 Sloan Y Riding 1 Warren Y Nolin (4-0)

**9. Resolution to consider approval of a final plat for Evans Acres Plat 2 (County Plat)  
Resolution #6-6-2011 #04 APPROVAL OF A FINAL PLAT FOR EVANS ACRES PLAT 2  
(COUNTY PLAT)**

Mayor Pro Tem Nolin explained the property is located in the 3800 block of NE 64<sup>th</sup> Street, on the east side of the roadway. The plat is located outside the corporate limits of Altoona, but within our statutory review area. City staff is working with Polk County to resolve the water district issue and for Altoona to take over the district. Council Member Michelle Sloan motioned to approve subject to the water district issue being resolved.

Roll Call Vote:

A Mertz 1 Sloan Y Riding Y Warren 2 Nolin (4-0)

**10. Consider agreement with Iowa DOT for Maintenance and Repair of Primary Roads in Municipalities**

Mayor Pro Tem Nolin explained the agreement details each jurisdictions responsibility regarding maintenance, repair and minor reconstruction of primary roads within the boundaries of the City of Altoona.

Roll Call Vote:

A Mertz 2 Sloan 1 Riding Y Warren Y Nolin (4-0)

**11. Consider agreement with Des Moines Water Works for SE Water Tower Control System Additions and Modifications**

Mayor Pro Tem Nolin explained this allows Des Moines Water Works (DMWW) to build a control panel that will be used in the control house for our connection to DMWW at the southeast water tower. By using DMWW we will save a considerable amount of time and money on the project. This will facilitate controls for DMWW and Altoona. Our net cost will be \$13,655, ½ the actual cost of \$27,310.

Roll Call Vote:

A Mertz 2 Sloan 1 Riding Y Warren Y Nolin (4-0)

**12. Consider approval of the amendment for City of Altoona Employee Handbook**

Mayor Pro Tem Nolin explained council needs to consider the approval of an amendment to the Employee Handbook. Per the union contract agreements with the Police and Fire units, regular full-time employees will be eligible for an additional Floating Holiday.

Roll Call Vote:

A Mertz 1 Sloan N Riding N Warren 2 Nolin (2-2)

**13. Consider approval of bid proposal from Synergy Contracting LLC for secondary storm sewer and sump services on 2<sup>nd</sup> St. SE**

Mayor Pro Tem Nolin explained Synergy Contracting is in the process of installing water main on 2<sup>nd</sup> St SE. With approval of this agreement, they will install an eight inch secondary storm sewer in

the same area and run sump services across the street for residents to connect to under our footing drain disconnection program. The cost savings will be realized by them running the services at the same time they do the water services. We also save on mobilization costs. The estimated cost for the project is \$62,820. Money for this will come from the footing drain disconnection program.

Roll Call Vote:

A Mertz Y Sloan 2 Riding 1 Warren Y Nolin (4-0)

#### 14. Consent Agenda

a) Allow Bills

b) Capitol Projects

B1) Pay App #1 – Altoona Water Main Improvement Project 2011 – Synergy Contracting LLC - \$144,183.40

B2) Change Order #3 - Altoona Soccer Park - Phase 2 – Elder Corporation - \$79,540.00

c) Resolution approving purchase of ROW and permanent easements and temporary easements for the Adventureland Drive Sanitary Sewer Relief Project (Za-Ga-Zig Temple - \$2.00)

**Resolution #6-6-2011 #05 APPROVING PURCHASE OF ROW AND PERMANENT EASEMENTS AND TEMPORARY EASEMENTS FOR THE ADVENTURELAND DRIVE SANITARY SEWER RELIEF PROJECT (ZA-GA-ZIG TEMPLE - \$2.00)**

d) Resolution approving purchase of ROW and permanent easements and temporary easements for the Adventureland Drive Sanitary Sewer Relief Project (Community Business Lenders LLC - \$26,700.00)

**Resolution #6-6-2011 #06 APPROVING PURCHASE OF ROW AND PERMANENT EASEMENTS AND TEMPORARY EASEMENTS FOR THE ADVENTURELAND DRIVE SANITARY SEWER RELIEF PROJECT (COMMUNITY BUSINESS LENDERS LLC - \$26,700.00)**

e) Consider amendment No. 1 to professional services agreement with Snyder & Associates for the Altoona Water Main Replacement Project

f) Consider amendment No. 1 to professional services agreement with Snyder & Associates for the Altoona Adventureland Drive NW Sanitary Sewer Relief Project

g) Consider approval of development agreement with Community Business Lenders LLC. for Sanitary Sewer Relief Connection Fees

h) Set Public Hearing for June 20, 2011 at 6:30 pm to consider ordinance amendments pertaining to Chapter 167.16 Temporary Use Permit

i) Resolution approving a transfer from the Debt Service Special Assessment fund to CIP RISE fund (302) and CIP Parks fund (308)

**Resolution #6-6-2011 #07 APPROVING A TRANSFER FROM THE DEBT SERVICE SPECIAL ASSESSMENT FUND TO CIP RISE FUND (302) AND CIP PARKS FUND (308)**

j) Resolution approving purchase of temporary easement for the Adventureland Drive Sanitary Sewer Relief Project (Za-Ga-Zig Shrine - \$1.00)

**Resolution #6-6-2011 #08 APPROVING PURCHASE OF TEMPORARY EASEMENT FOR THE ADVENTURELAND DRIVE SANITARY SEWER RELIEF PROJECT (ZA-GA-ZIG SHRINE - \$1.00)**

Roll Call Vote:

A Mertz 2 Sloan Y Riding 1 Warren Y Nolin (4-0)

#### 15. Beer & Liquor Permits

a) Pizza Hut #4302 - Class B Beer (BB) Includes Wine Coolers

Police Chief John Gray stated that there were no violations at this establishment.

Roll Call Vote:

A Mertz 1 Sloan Y Riding 2 Warren Y Nolin (4-0)

**b) Oasis (Za-Ga-Zig Temple) - Class C Liquor (LC) (Commercial)**

Police Chief Gray stated that there were no violations at this establishment.

Roll Call Vote:

A Mertz 2 Sloan Y Riding 1 Warren Y Nolin (4-0)

**c) Jasmine Thai Cuisine - Special Class C Liquor (BW) Beer/Wine**

Police Chief Gray stated that there were no violations at this establishment.

Roll Call Vote:

A Mertz 1 Sloan Y Riding 2 Warren Y Nolin (4-0)

**16. General Business Items/Reports and Updates**

Council Member Sloan explained the band Grandfunk Railroad Band will be at ZaGaZig on Tuesday for the RAGBRAI Meeting.

City Administrator Jeff Mark explained the next council work session will be on Monday, June 27<sup>th</sup>.

**17. Adjourn at 7:00pm.**

Roll Call Vote:

A Mertz 1 Sloan 2 Riding Y Warren Y Nolin (4-0)

Attest to:

\_\_\_\_\_  
Jody Evans, Secretary

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Gerald Nolin, Mayor Pro Tem