

ALTOONA PLANNING AND ZONING COMMISSION MEETING
June 28, 2011 -6:30 PM
Altoona City Hall

Members Present – Anne Lohmeier, Allison Hay, Jeda Blanchard, Jill Pudenz, Scott Henry and Dan Narber.

Members Absent – None.

Staff – John Shaw, Chad Quick,

Guests – Erin Ollendike (Civil Design Advantage), Jim Gocke.

Lohmeier called the meeting to order at 6:30 p.m. with all members present (Pudenz arriving at 6:31).

#1 Consideration and recommendation of a final plat for Meadow Vista South. Erin Ollendike (Civil Design Advantage) presented the final plat. This is a 60-lot residential subdivision. Fifty-nine lots are designed for single-family, rent-to-own homes, and one lot will be a senior townhome project. The entire plat is a tax credit project. The developer is Miller-Valentine and they hope to begin construction later in July.

Henry moved to recommend approval of the final plat subject finalizing the legal documents and bonds prior to recording. Seconded by Narber. Votes: Yes – Henry, Narber, Hay, Pudenz, Blanchard, Lohmeier; No – none. Motion approved 6-0.

#2 Consideration and recommendation of an ordinance amendment for Chapter 167.16 Temporary Use Permit. John Shaw, Community Development Director, presented an additional ordinance amendment. He noted that the City Administrator noticed one discrepancy between the changes made last month and the existing ordinance. It pertains to the maximum size of tents allowed, changing it from 4,000 sf to 800 sf.

Pudenz moved to recommend approval of the ordinance amendment. Seconded by Hay. Votes: Yes – Pudenz, Hay, Blanchard, Lohmeier, Narber, Henry; No – none. Motion approved 6-0.

#3 Minutes of the May 31, 2011 meeting.

Hay moved and Pudenz seconded to approve the minutes. Votes: Yes – Pudenz, Hay, Blanchard, Lohmeier; No – none; Passed – Henry, Narber. Motion approved 4-0-2.

Old Business – Shaw updated the Commission on the Prairie Crossing project and a recent meeting with the developer.

New Business – The Commission decided to set the July meeting for 19th due to RAGBRAI being in town on July 27th. Lohmeier and Narber notified the Commission they will both be absent on the 19th.

Meeting adjourned at 6:40 p.m. Next meeting July 19, 2011 at 6:30 p.m.

Respectfully submitted,
Chad Quick
Planner