

**CITY OF ALTOONA COUNCIL MEETING  
TUESDAY, JULY 5, 2011, 6:30 P.M.  
AT THE ALTOONA CITY HALL**

**1. CALL TO ORDER**

Roll Call at 6:30 p.m.

Mayor Burget- present      Mertz- present                      Nolin- present  
Riding-present                      Sloan- present                      Warren- present

**City Officials Present:** Jeff Mark, Randy Pierce, John Gray, Vern Willey, John Shaw, Amy Hill,  
City Attorney Bob Laden

**Audience Present:** Brent Culp, Jim Gocke, Chris Brooks, Dean O'Connor

**2. Perfecting and approval of the agenda**

Mayor Tim Burget requested to approve the agenda as presented.

Roll Call Vote:

  2   Mertz   Y   Sloan   Y   Riding   1   Warren   Y   Nolin (5-0)

**3. Approval of June 20 and 27, 2011 Council Minutes**

Mayor Burget requested motion to approve minutes as presented.

Roll Call Vote:

  Y   Mertz   Y   Sloan   Y   Riding   2   Warren   1   Nolin (5-0)

**4. Citizens request to address council**

No one came forward to speak.

**5. Public hearing to consider bids for fire department ambulance**

Mayor Burget explained the city recently received 5 bids for the purchase of an ambulance. The budgeted price for the purchase was \$165,000. City Administrator Jeff Mark explained all the bids were higher than budgeted. In an effort to lower the price, the chief contacted the vendors regarding the cost associated with the emissions standards equipment (cost of which contributed the higher price) and a possible deduct for the deletion of a third control panel. In addition, to the higher than expected prices, none of the bids reflected all of the specifications.

Open Hearing at 6:32 pm

Public Comment: No one came forward to speak

Closed Hearing at 6:32 pm

**6. Resolution awarding bid for the fire department ambulance**

Council Member Stacey Warren motioned to reject all bids. Council Member Kyle Mertz seconded the motion.

Roll Call Vote:

  2   Mertz   Y   Sloan   Y   Riding   1   Warren   Y   Nolin (5-0)

**7. Ordinance amending the Code of Ordinances of the City of Altoona, Iowa, 2004, by amending Chapter 167.16 provisions pertaining to temporary use permits**

**ORDINANCE NO. 6-20-2011 #1 (335) AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTOONA, IOWA, 2004, BY AMENDING CHAPTER 167.16 PROVISION PERTAINING TO TEMPORARY USE PERMITS**

Mayor Burget explained this is a second reading of the proposed amendments to the Temporary Use Permits under Chapter 167.16 of the Code of Ordinances. City Administrator Mark explained these

regulations are intended to prescribe the conditions under which limited duration agricultural and commercial activities may take place. Examples would include truck gardens, Farmers Market, and sidewalk sales. The new language requires agricultural products to be locally grown. Commercial activities must be existing on-site. The most notable change requires all tents, trucks and produce to be removed at the end of each day. Deleted is a reference to the Director's (Community Development Director) opinion of what is a "similar uses". Deleted is the "not used for 30 consecutive day's" reference. Set backs will be a minimum of 35' from the property line, and the area of operation shall not exceed 800 square feet. Subsection 6(e) of Section 1., this contained the 4,000 square foot limit for tents and has been changed to 800 square feet and approved by Planning and Zoning Commission.

Roll Call Vote: (2<sup>nd</sup> Reading)

Y Mertz Y Sloan Y Riding 1 Warren 2 Nolin (5-0)

Roll Call Vote: (To waive 3<sup>rd</sup> Reading)

2 Mertz Y Sloan Y Riding 1 Warren Y Nolin (5-0)

Roll Call Vote: (To publish)

Y Mertz 2 Sloan Y Riding 1 Warren Y Nolin (5-0)

**8. Resolution to consider approval of a final plat for Meadow Vista South**

Mayor Burget explained this property is approximately 34 acres in size and is south of the existing Meadow Vista developments. The site is located directly east of Brookfield Estates, at the east end of Rutherford Drive SW. An undeveloped area 350 feet wide will remain to the north of this plat (directly south of Meadow Vista Plat 6, 15<sup>th</sup> Street SW) that is not part of this plat. The plat is in conformance with the Meadow Vista South Development Plan, which includes low and medium density uses as laid out in the plat. It also includes 3.6 acre park and other detention/wetlands to the east. Trails will be extended through the park and detention areas. The project developers are the Miller-Valentine Group of Cincinnati, Ohio. The single-family project is eligible to receive tax abatement. Two trees per lot will be required for the single-family lots. Access to the development is gained from Rutherford Drive SW on the west side of the plat. Rutherford Drive will be an arterial street, connecting to 24<sup>th</sup> Street SW/SE in the future. At this time, only two lanes will be constructed. In the future, as the street is extended and traffic pressure increases, the City will widen the street to a four lane design. With this plat - 109 new residential units - a second means of access is necessary. An important item to address, as part of this project, 28<sup>th</sup> Avenue SW will be extended connecting the Meadow Vista development with this project. We will allow a temporary turnaround on 26<sup>th</sup> Avenue. The developer will have to install 28<sup>th</sup> Avenue SW and corresponding utilities. The City is working with the developer on this phase of the project. It will be a special assessment project. The cost of this project will be 100% supported by the proceeds from the special assessment. Council Member Joe Riding motioned approval subject to closing. Council Member Mertz seconded the motion.

Roll Call Vote:

2 Mertz Y Sloan 1 Riding P Warren Y Nolin (4-0)

**9. Resolution to approve a Plat of Survey for Parcel "A" of the North Half of the Southeast Quarter of Section 21, Township 79 North, Range 23 West of the 5<sup>th</sup> P.M., Polk County, Iowa**

Mayor Burget explained the owners at 4140 NE 96<sup>th</sup> Street want to parcel off a 2.25 acre parcel. The intent is to establish one lot that can be sold for a home. The parcel is located in rural Polk County but within our two-mile review area. Polk County Planning has reviewed and approved.

Roll Call Vote:

1 Mertz 2 Sloan Y Riding Y Warren Y Nolin (5-0)

**10. Consider proposal for Plummer Place Storm Sewer Improvement Project from Detrick Excavating, Inc.**

Mayor Burget explained per the council discussion at the June 27, 2011 workshop, staff has obtained a proposal for the Plummer Place Storm Sewer Improvement Project. The proposal is from Detrick Excavating, INC. from Runnells, Iowa. The price of \$27,975 does not include inspections, staking, and soil testing. These items will be performed by in-house staff.

Roll Call Vote:

2 Mertz Y Sloan 1 Riding Y Warren Y Nolin (5-0)

**11. Mayor appointment to the Library Board of Trustees – Evelyn Cole**

Mayor Burget explained this was a reappointment to the Library Board.

**12. Council appointment to the Planning & Zoning Commission - Eric Gjersvik**

Mayor Burget explained the council needs to appoint a replacement for the Planning and Zoning Commission. A couple of weeks ago, staff provided council with the names of two potential candidates to fill the position. Both had completed the Altoona Leadership Academy. Eric Gjersvik has agreed to serve if appointed. Eric has an engineering background and is very familiar with the duties of the Planning and Zoning Commission.

Roll Call Vote:

Y Mertz Y Sloan Y Riding 1 Warren 2 Nolin (5-0)

**13. Consent Agenda**

a) **Allow Bills**

b) **Capitol Projects**

**B1) Change Order #1 – Altoona Water Main Improvement Project 2011 – Synergy Contracting LLC - \$73,230.30**

**B2) Pay App # 2 – Altoona Water Main Improvement Project 2011- Synergy Contracting LLC - \$191,709.57**

**B3) Change Order #1 – Adventureland Dr. NW Sanitary Sewer Relief Project – Priority Excavating, LLC - \$45,472.34**

c) **Consider approval of proposal from HR-OneSource for Police Chief Search**

Roll Call Vote:

Y Mertz 2 Sloan Y Riding 1 Warren Y Nolin (5-0)

**14. Beer & Liquor Permits**

a) **Hy-Vee Gas – Class B (Wine), Class C (Beer)**

Police Chief John Gray stated that there were no violations at this establishment.

Roll Call Vote:

2 Mertz Y Sloan Y Riding 1 Warren Y Nolin (5-0)

b) **Uncle Buck’s Fishbowl & Grill – Class C (Liquor – Commercial)**

Police Chief John Gray stated that there were no violations at this establishment.

Roll Call Vote:

Y Mertz 2 Sloan Y Riding Y Warren 1 Nolin (5-0)

c) **Jethro & Jake’s Inc. – Class C (Liquor – Commercial)**

Police Chief John Gray stated that there were no violations at this establishment.

Roll Call Vote:

1 Mertz 2 Sloan Y Riding Y Warren Y Nolin (5-0)

d) **Applebee’s Neighborhood Grill & Bar – Class C (Liquor – Commercial)**

Police Chief John Gray stated that there were no violations at this establishment.

Roll Call Vote:

Y Mertz 2 Sloan Y Riding 1 Warren Y Nolin (5-0)

e) **Removed from agenda until ownership can be established.**

**15. General Business Items/Reports and Updates**

\*Council Member Mertz extended congratulations and thanks to MWA for the grant to purchase Ipads to begin the paperless process.

\*Community Service Director Vern Willey reminded all in attendance about the Altoona Tune-up Ride that will be taking place on Saturday, July 9<sup>th</sup>.

**16. Adjourn at 6:43 pm.**

Roll Call Vote:

Y Mertz Y Sloan Y Riding 1 Warren 2 Nolin (5-0)

Attest to:

\_\_\_\_\_  
Amy S. Hill, Secretary

\_\_\_\_\_  
Timothy J. Burget, Mayor