

**CITY OF ALTOONA COUNCIL MEETING
MONDAY, AUGUST 1, 2011, 6:30 P.M.
AT THE ALTOONA CITY HALL**

1. CALL TO ORDER

Roll Call at 6:30 p.m.

Mayor Burget- present Mertz- present Nolin- present
Riding-present Sloan- present Warren- present

City Officials Present: Jeff Mark, Randy Pierce, John Gray, Vern Willey, John Shaw, Amy Hill, City Attorney Bob Laden

Audience Present: Brent Culp, Chris Brooks, Dean O'Connor, Pat Shannon, Kari Swain, Scott Henry

2. Perfecting and approval of the agenda

Mayor Tim Burget requested to approve the agenda as presented.

Roll Call Vote:

2 Mertz Y Sloan Y Riding 1 Warren Y Nolin (5-0)

3. Approval of July 18, 2011 Council Minutes

Mayor Burget requested motion to approve minutes as presented.

Roll Call Vote:

Y Mertz Y Sloan Y Riding 2 Warren 1 Nolin (5-0)

4. Citizens request to address council

*Kari Swain, 1128 Lakeshore Drive, Altoona, requested council's help in resolving placing her pool in her side yard instead of her back yard due to current drainage issues in the development. City Administrator Jeff Mark explained that the pool is considered an accessory structure and the current ordinance does not allow accessory structures in a side yard. Mr. Mark explained that to resolve the issue quickly he would recommend that Ms. Swain take the item to Board of Adjustment requesting a variance. Council Member Stacey Warren echoed this idea.

*Pat Shannon, 8267 46th Avenue, Altoona, requested council's help resolving an issue in regards to the amount of parking stalls required per square footage of building. Mr. Shannon is opening a bar and would like to add some additional space for outside. Council Member Warren recommended that Mr. Shannon meet with staff to review what type of square footage addition could be allowed per the ordinance and instructed staff to keep the council informed.

5. Resolution to approve a preliminary plat for Clay Estates Plat 3

Resolution #8-1-2011 #01 TO APPROVE A PRELIMINARY PLAT FOR CLAY ESTATES PLAT 3

Mayor Burget explained Vista Real Estate is requesting preliminary plat approval for Clay Estates Plat 3. The property is located west of Clay Elementary School. This plat was previously approved by council in 2003 but was not constructed. The plat is 7.1 acres in size and consists of 24 single-family lots. Vista recently purchased ground from the Altoona Christian Church to develop six lots (lots 25-30) on the north side of 30th Street SW.

Roll Call Vote:

2 Mertz Y Sloan 1 Riding Y Warren Y Nolin (5-0)

6. Resolution to approve the Sustainable Communities Regional Planning Grant Consortium Agreement

Resolution #8-1-2011 #02 TO APPROVE THE SUSTAINABLE COMMUNITIES REGIONAL PLANNING GRANT CONSORTIUM AGREEMENT

Mayor Burget explained the Des Moines Area Metropolitan Planning Organization (MPO) was awarded a \$2 million grant through the Partnership's Sustainable Communities Regional Planning Grant Program.

Roll Call Vote:

1 Mertz Y Sloan Y Riding 2 Warren Y Nolin (5-0)

7. Consent Agenda

- a) **Allow Bills**
- b) **Capitol Projects**
 - B1) **Change Order #2 – Altoona Water Main Improvements Project 2011 – Synergy - \$23,813.50**
 - B2) **Pay App #3 – Altoona Water Main Improvements Project 2011 – Synergy Contracting, LLC - \$140,586.56**
 - B3) **Pay App #1 – Adventureland Drive NW Sanitary Sewer Relief Project – Priority Excavating, LLC - \$136,693.12**
- c) **Resolution approving purchase of ROW and temporary easements for the control house and water main improvement project (\$125.00 to Bradley E. Warren and Carey M. Warren)**
Resolution #8-1-2011 #03 APPROVING PURCHASE OF ROW AND TEMPORARY EASEMENTS FOR THE CONTROL HOUSE AND WATER MAIN IMPROVEMENT PROJECT (\$125.00 TO BRADLEY E. WARREN AND CAREY M. WARREN)
- d) **Resolution approving purchase of ROW and temporary easements for the control house and water main improvement project (\$486.00 to Stan Webb for crop loss and \$1.00 to Our Own Land, LLC)**
Resolution #8-1-2011 #04 APPROVING PURCHASE OF ROW AND TEMPORARY EASEMENTS FOR THE CONTROL HOUSE AND WATER MAIN IMPROVEMENT PROJECT (\$486.00 TO STAN WEBB FOR CROP LOSS AND \$1.00 TO OUR OWN LAND, LLC)
- e) **Set Public Hearing for August 15, 2011, at 6:30 pm to consider an ordinance amendment to Chapter 3.02 Voting Precincts**
- f) **Set Pubic Hearing for August 15, 2011, at 6:30 pm to consider an ordinance amendment to remove a paragraph in Chapter 175.08.3.D.4**
- g) **Set Public Hearing for August 15, 2011, at 6:30 pm to consider an ordinance amendment to add 90.21 – Water Conservation Plan**
- h) **Set a public hearing for August 15, 2011, at 6:30pm for plans, specs, form of contract for Altoona Control House & Water Main Improvement Project**
- i) **Set a public hearing for August 15, 2011, at 6:30pm to consider an ordinance amendment to Chapter 76 - Bicycle Regulations**
- j) **Consider league lease with SEP Youth Tackle Football League**
- k) **Consider approval for professional services agreement with Snyder & Associates for Altoona 28th Avenue SW Roadway Assessment Project**

Roll Call Vote:

Y Mertz 2 Sloan Y Riding 1 Warren Y Nolin (5-0)

8. Beer & Liquor Permits

- a) **Altoona Palooza - Special Class C Liquor License (BW) (Beer/Wine) – 5 Day permit starting August 25, 2011**

Police Chief John Gray stated that there were no violations at last year's event.

Roll Call Vote:

Y Mertz Y Sloan Y Riding 2 Warren 1 Nolin (5-0)

b) **Caseys General Store #2870 - 1419 1st Ave N - Class B Beer Permit (BC)**

Police Chief John Gray stated that there were no violations at this establishment.

Roll Call Vote:

2 Mertz 1 Sloan Y Riding Y Warren Y Nolin (5-0)

9. General Business Items/Reports and Updates

*Mayor Burget shared three items:

1) Caricature maps have been created and they are available for purchase at the Historical Society and Altoona Chamber.

2) The Homeshow Expo had a good turn out in spite of the weather and builders, contractors, and developers were appreciative and complimentary towards city staff for all the help in making this year's Homeshow Expo successful.

3) RAGBRAI went over smoothly in spite of the excessive heat and citizens, riders and participants were complimentary in regards to Altoona's staff, citizens & amenities.

10. Adjourn at 7:04 p.m.

Roll Call Vote:

2 Mertz Y Sloan Y Riding 1 Warren Y Nolin (5-0)

Attest to:

Amy S. Hill, Secretary

Timothy J. Burget, Mayor