

**CITY OF ALTOONA COUNCIL MEETING  
TUESDAY, SEPTEMBER 6, 2011, 6:30 P.M.  
AT THE ALTOONA CITY HALL**

**1. CALL TO ORDER**

Roll Call at 6:30 p.m.

Mayor Burget- present      Mertz- present                      Nolin- present  
Riding-present                      Sloan- present                      Warren- present

**City Officials Present:** Jeff Mark, Randy Pierce, John Gray, Vern Willey, Jerry Whetstone, John Shaw, Amy Hill, City Attorney Tim Pearson

**Audience Present:** Brent Culp, Jim Heikens, Pat Shannon, Skip Conkling, Scott Leighter, Bob Hall, Vonel Kirkman, Tom Dellopoulos

**2. Perfecting and approval of the agenda**

Mayor Tim Burget requested to approve the agenda as presented.

Roll Call Vote:

1 Mertz 2 Sloan Y Riding Y Warren Y Nolin (5-0)

**3. Approval of August 15, 2011 Council Minutes**

Mayor Burget requested motion to approve minutes as presented.

Roll Call Vote:

Y Mertz Y Sloan Y Riding 2 Warren 1 Nolin (5-0)

**4. Citizens request to address council**

\*Jim Heikens, 824 Lindsey Ct. SW, Altoona, spoke to the council as a representative for the senior citizen meal center. He shared concerns about the lack of communication and the loss of seniors who may have to travel further during the interim process of getting a new center established. He requested the council use their best judgment. Mayor Burget apologized for the lack of communication due to the change in the interim arrangements.

\*Dale Dewey, 2617 10<sup>th</sup> St. SW, Altoona, spoke in regards to the seniors meal center and would like to see it back in Altoona prior to winter.

**5. Public Hearing to consider a request from Altoona Christian Church to rezone their property from A-1 (Agricultural) to R-1 (Single-family Residential)**

Mayor Burget explained the Altoona Christian Church is proposing to rezone their property from A-1 (Agricultural) to R-1 (Single-family Residential). The property has been zoned A-1 since it was annexed. Churches are allowed as a principal use in either zoning district. The church is proposing to rezone 16.8 acres. 2.08 acres of the ground is going to be sold to Vista Real Estate to continue their residential development.

Open Hearing at 6:39 pm

Public Comment: No one came forward to speak

Closed Hearing at 6:40 pm

**6. Ordinance to approve rezoning of Altoona Christian Church property from A-1 (Agricultural) to R-1 (Single-family Residential)**

**Ordinance No. 9-6-2011 #1 (340) APPROVE REZONING OF ALTOONA CHRISTIAN CHURCH PROPERTY FROM A-1 (AGRICULTURAL) TO R-1 (SINGLE-FAMILY RESIDENTIAL)**

Roll Call Vote: (1<sup>st</sup> Reading)

1 Mertz 2 Sloan Y Riding Y Warren Y Nolin (5-0)

Roll Call Vote: (to Waive 2<sup>nd</sup> & 3<sup>rd</sup> Reading)

2 Mertz Y Sloan Y Riding 1 Warren Y Nolin (5-0)

Roll Call Vote: (to Publish)

Y Mertz Y Sloan Y Riding 2 Warren 1 Nolin (5-0)

**7. Public Hearing to consider bids for fire department ambulance**

Mayor Burget explained the City of Altoona has received new bids for the purchase of an ambulance. City Administrator Jeff Mark stated staff re-bid the specifications and received bids from three vendors. The budgeted price for the purchase was \$165,000. Staff is recommending that the council consider approving the purchase of an ambulance from the low bidder, US Coach Works-McCoy Miller for \$157,225. This price includes a trade-in of our oldest ambulance of \$5,500.

Open Hearing at 6:41 pm

Public Comment: No one came forward to speak

Closed Hearing at 6:42 pm

**8. Resolution making award of the bid for ambulance**

**Resolution #9-6-2011 #01 MAKING AWARD OF THE BID FOR AMBULANCE**

Roll Call Vote:

Y Mertz 2 Sloan Y Riding 2 Warren Y Nolin (5-0)

**9. Ordinance amending the Code of Ordinances of the City of Altoona, Iowa, 2004, by adding Chapter 76 - Bicycle Regulations (2<sup>nd</sup> Reading)**

**Ordinance No. 8-15-2011 #3 (338) AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTOONA, IOWA, 2004, BY ADDING CHAPTER 76 - BICYCLE REGULATIONS**

Mayor Burget explained this is the ordinance that was developed by the Metro Advisory Council (MAC). During the previous public hearing, council requested that the violations section of the ordinance include the dollar amount of the fine associated for each offense. Staff and Bob Laden reviewed similar ordinances and recommended the following: \$30 for the first offense, \$40 for the second and \$50 for a third offense or in lieu of the scheduled fine, allow the person's bicycle to be impounded by the city for not less than 5 days for the first offense, 10 days for the second and 30 days for the third offense.

Roll Call Vote: (2<sup>nd</sup> Reading)

1 Mertz Y Sloan Y Riding 2 Warren Y Nolin (5-0)

Roll Call Vote: (to Waive 3<sup>rd</sup> Reading)

1 Mertz Y Sloan Y Riding 2 Warren Y Nolin (5-0)

Roll Call Vote: (to Publish)

2 Mertz Y Sloan Y Riding 1 Warren Y Nolin (5-0)

**10. Resolution to approve revised preliminary plat for Clay Estates Plat 3**

**Resolution #9-6-2011 #02 TO APPROVE REVISED PRELIMINARY PLAT FOR CLAY ESTATES PLAT 3**

Mayor Burget explained this property is located north of Clay Estates Plat 2, just west of Clay Elementary School. City Administrator Mark explained the owner, Vista Real Estate, is platting the property into 30 single-family lots. This plat was previously approved in August but now includes lots 25 through 30. The plat comprises 9.39 acres; of which 2.08 acres are being purchased from the Altoona Christian Church. The plat meets the R-1 bulk regulations. The developer is not proposing a typical temporary turnaround at the end of 30<sup>th</sup> Street SW. They are proposing a deed restriction to limit the driveways of the two most western lots on the north and south sides of the street to the eastern half of the lot. This will allow some snow storage on the west end of the street. Additionally,

the driveways will be required to be 7" thick PCC to allow for garbage trucks, snow plows and other service vehicles to use the driveways as a turn around.

Roll Call Vote:

2 Mertz Y Sloan 1 Riding Y Warren Y Nolin (5-0)

11. **Resolution to approve a final plat for Clay Estates Plat 3**  
**Resolution #9-6-2011 #03 TO APPROVE A FINAL PLAT FOR CLAY ESTATES PLAT 3**  
Roll Call Vote:  
Y Mertz 2 Sloan Y Riding Y Warren 1 Nolin (5-0)
  
12. **Resolution to approve a site plan for Prairie Meadows Racetrack and Casino Maintenance Facility**  
**Resolution #9-6-2011 #04 TO APPROVE A SITE PLAN FOR PRAIRIE MEADOWS RACETRACK AND CASINO MAINTENANCE FACILITY**  
Mayor Burget explained Prairie Meadows is proposing to construct a new maintenance facility building to replace the one that burned down last February. The previous building was 6,400 square feet in size and the proposed new building is 13,125 square feet. The proposed new building is located on the same site, but is oriented to better maximize space. The proposed building has a metal exterior colored white with red trim with five overhead doors facing directly south and one overhead door facing east. As proposed Prairie Meadows is seeking a waiver of the architectural design standards for the use of a metal exterior when that is not allowed in a commercial district, and for the overhead doors facing towards a public street. Council Member Joe Riding motioned approval waiving architectural design standards.  
Roll Call Vote:  
2 Mertz Y Sloan 1 Riding Y Warren Y Nolin (5-0)
  
13. **Consider approval of SEP Homecoming Parade route**  
Mayor Burget explained the SEP Booster Club and Altoona Chamber of Commerce are requesting to hold the 2011 Homecoming Parade in Altoona again this year. City Administrator Mark explained the parade is planned for Thursday, September 22<sup>nd</sup>. It is the same route as was used the last two years. The parade begins at 6:00 pm.  
Roll Call Vote:  
Y Mertz 2 Sloan Y Riding 1 Warren Y Nolin (5-0)
  
14. **Consider request from Pat Shannon for outdoor signage**  
Mayor Burget explained Pat Shannon has requested to place an off premise sign on the fence of the patio area at his business Pat's Depot. Council directed Mr. Shannon that he would need to present his request to the Board of Adjustment for this matter.
  
15. **Consent Agenda**
  - a) **Allow Bills**
  - b) **Capitol Projects**
    - B1) **Change Order #3 – Synergy Contracting LLC – Water Main Improvement Project 2011 - \$18,429.50**
    - B2) **Pay App #4 - Synergy Contracting LLC – Water Main Improvement Project 2011 - \$148,883.52**
    - B3) **Change Order #2 – Priority Excavating, LLC – Adventureland Drive NW Sanitary Sewer Relief Project - \$12,000.00**
    - B4) **Pay App #2 - Priority Excavating, LLC – Adventureland Drive NW Sanitary Sewer Relief Project - \$150,386.13**
  - c) **Consider agreement between the City of Altoona and the Iowa DOT for Right of Way – For Primary Road Project**

- d) **Resolution approving temporary easements and crop loss for the Control House and Water Main Improvements Project (Ted Griffieon - \$1025.00)**  
**Resolution #9-6-2011 #05 APPROVING TEMPORARY EASEMENTS AND CROP LOSS FOR THE CONTROL HOUSE AND WATER MAIN IMPROVEMENTS PROJECT (TED GRIFFIEON - \$1025.00)**
- e) **Resolution approving temporary easement for the Control House and Water Main Improvement Project (Jeffrey J. Funaro and Peggy A. Funaro - \$1, 105.00)**  
**Resolution #9-6-2011 #06 APPROVING TEMPORARY EASEMENT FOR THE CONTROL HOUSE AND WATER MAIN IMPROVEMENT PROJECT (JEFFREY J. FUNARO AND PEGGY A. FUNARO - \$1, 105.00)**
- f) **Resolution approving temporary easement for the Control House and Water Main Improvement Project (SAJG Boys Farm Properties, LLC. - \$980.00)**  
**Resolution #9-6-2011 #07 APPROVING TEMPORARY EASEMENT FOR THE CONTROL HOUSE AND WATER MAIN IMPROVEMENT PROJECT (SAJG BOYS FARM PROPERTIES, LLC. - \$980.00)**  
 Roll Call Vote:  
  2   Mertz   Y   Sloan   1   Riding   Y   Warren   Y   Nolin (5-0)

**16. Beer & Liquor Permits**

- a) **Fareway Stores, Inc. – Class E Liquor, Class B Wine**  
Police Chief John Gray stated that there were no violations at this establishment.  
 Roll Call Vote:  
  Y   Mertz   Y   Sloan   Y   Riding   2   Warren   1   Nolin (5-0)
- b) **Sam’s Bar & Grill - 3160 8<sup>th</sup> St SW, Suite P - Class C Liquor**  
Police Chief John Gray stated that there were no violations at this establishment.  
 Roll Call Vote:  
  1   Mertz   2   Sloan   Y   Riding   Y   Warren   Y   Nolin (5-0)

**17. General Business Items/Reports and Updates**

\*Council Member Riding asked for an update on the soccer complex. Community Services Director Vern Willey stated game play has begun on the synthetic field. The final work is in process: reseeding, electrician for scoreboard, paint parking lot, playground equipment and finishing the roof. The plan is to be able to turn over maintenance of the soccer park on October 1.

\*Council Member Kyle Mertz shared that the war memorial is coming along nicely.

\*City Administrator Mark explained the Altoona Post Office will be holding a public meeting on Thursday, September 15 from 7-8pm at Southeast Polk High School gymnasium.

**18. Adjourn at 7:11 p.m.**

Roll Call Vote:  
  Y   Mertz   2   Sloan   Y   Riding   1   Warren   Y   Nolin (5-0)

Attest to:

\_\_\_\_\_  
 Amy S. Hill, Secretary

\_\_\_\_\_  
 Timothy J. Burget, Mayor