

**CITY OF ALTOONA COUNCIL MEETING
MONDAY, NOVEMBER 21, 2011, 6:30 P.M.
AT THE ALTOONA CITY HALL**

1. CALL TO ORDER

Roll Call at 6:32 p.m.

Mayor Burget-absent

Mertz- present

Nolin- present

Riding-present

Sloan- present

Warren- present

City Officials Present: Jeff Mark, Randy Pierce, John Gray, Jerry Whetstone, Vern Willey, John Shaw, Amy Hill, City Attorney Robert Laden

Audience Present: Brent Culp, Marv Berger, Chris Brooks, Brant Anderson, Jen Anderson, Skip Conkling, Dean O'Connor

2. Perfecting and approval of the agenda

Mayor Pro-Tem Gerald Nolin requested to remove item #12B3 from the agenda.

Roll Call Vote:

1 Mertz Y Sloan Y Riding 2 Warren Y Nolin (5-0)

3. Approval of November 7 and 14, 2011 Council Minutes

Mayor Pro-Tem Nolin requested motion to approve minutes as presented.

Roll Call Vote:

2 Mertz Y Sloan Y Riding 1 Warren Y Nolin (5-0)

4. Citizens request to address council

Bruce Cox, 701 1st Ave. N., recommended having more information on the agenda for citizens or providing it on the website.

5. Public hearing to consider an ordinance amendment for Chapter 63.14 to move the special speed zone at 1st Ave South and 13th St SE/SW to 1st Ave South and 24th St SE/SW

Mayor Pro-Tem Nolin explained the city staff was contacted by the SEP Comm. School District regarding the school crossing on 1st Avenue SE/SW at 13th Street SE/SW. City Administrator Jeff Mark explained because of the neighborhood school policy, students from Venbury will no longer be attending Centennial Elementary and will no longer need the crossing at 13th Street. However, students from Country Cove and Prairie Vista will be attending Clay Elementary and will need to cross 1st Avenue at 24th Street SE/SW. This amendment will create a special 25-mile per hour speed limit when the signal is flashing on 1st Avenue South from 200 feet north to 200 south of the crosswalk at 24th Street SE/SW for both northbound and southbound traffic. The language pertaining to 13th Street SE/SW will be removed from the ordinance.

Open Hearing at 6:37 pm

Public Comment: No one came forward to speak

Closed Hearing at 6:38 pm

6. Ordinance to move a special speed zone at 1st Ave South and 13th St SE/SW to 1st Ave South and 24th St SE/SW (1st Reading)

Ordinance No. 11-21-2011 #1 (341) TO MOVE A SPECIAL SPEED ZONE AT 1ST AVE SOUTH AND 13TH ST SE/SW TO 1ST AVE SOUTH AND 24TH ST SE/SW

Roll Call Vote (1st Reading):

Y Mertz 2 Sloan Y Riding 1 Warren Y Nolin (5-0)

Roll Call Vote (to waive 2nd & 3rd Reading):

Y Mertz 2 Sloan Y Riding 1 Warren Y Nolin (5-0)

Roll Call Vote (to publish):

Y Mertz 2 Sloan Y Riding 1 Warren Y Nolin (5-0)

7. Marvin Berger, Martens & Company, CPA, LLP, to present FY 2010/2011 City of Altoona Annual Audit Report

Marvin Berger of Martens & Company, CPA, LLP, presented the findings of the City's annual audit.

8. Brant Anderson to present update on Ankeny Regional Airport Board

Brant Anderson, 2204 9th St. SW, provided the mayor and council with an update of the activities at the Ankeny Regional Airport.

9. Resolution to approve becoming a Purple Heart Highway consortium member and to contribute up to \$3,394.00 for safety assessment and operation assessment studies

Resolution 11-21-2011 #01 TO APPROVE BECOMING A PURPLE HEART HIGHWAY CONSORTIUM MEMBER AND TO CONTRIBUTE UP TO \$3,394.00 FOR SAFETY ASSESSMENT AND OPERATION ASSESSMENT STUDIES

Mayor Pro-Tem Nolin explained the purpose of the study is to determine if US Highway 65/5 should be re-designated to an interstate route. Such consideration requires a safety assessment and an operation assessment to determine the feasibility. The assessment study will cost \$100,000 and the IDOT has agreed to contribute one half of the total cost. Altoona's assessment will be \$3,394.

Roll Call Vote:

2 Mertz Y Sloan Y Riding 1 Warren Y Nolin (5-0)

10. Consider approval of 28E Agreement for Metro Home Improvement Program

Mayor Pro-Tem Nolin explained this agreement shall be for a term of five-years and is to help homeowners in the participating communities make repairs to their homes they might otherwise not be able to afford. West Des Moines shall continue to be the coordinating agency for the program. City Administrator Mark explained the authority members include the cities of Altoona, Ankeny, Clive, Grimes, Johnston, Pleasant Hill, Urbandale, West Des Moines and Windsor Heights. The program costs will be determined in the same manner as the current agreement. Altoona's budget for this program is \$25,082, which is \$5,082, 1/9 of the administration and \$20,000 for the rehabilitation match.

Roll Call Vote:

2 Mertz Y Sloan Y Riding 1 Warren Y Nolin (5-0)

11. Consider consultant agreement with Black and Veatch for Comprehensive Water Study

Mayor Pro-Tem Nolin explained the Water System Master Plan will analyze the performance, condition, and hydraulic capacities for the existing water system, to meet current and future projected water demands and will include the following elements: project management, develop demographic characteristics, water demand forecasts, update water model for select design conditions, water system evaluation, capital improvement plan development and delivery of the water system master plan report. City Administrator Mark explained staff is recommending that the council consider approving the professional services agreement with Black and Veatch Corporation, Kansas City, Missouri, to perform this study. The thought process is that the city didn't want any recommendations based on the opportunity the consultant would receive engineering fees for projects recommended by this study. This will allow for local engineering firms to bid on the city's future capital improvement projects. The basic service fee for this shall not exceed \$125,000, which is the budgeted amount for this project.

Roll Call Vote:

1 Mertz Y Sloan Y Riding 2 Warren Y Nolin (5-0)

12. **Consent Agenda**

a) **Allow Bills**

b) **Capitol Projects**

B1) **Pay App #15 – Altoona Soccer Park – Phase 2 – Elder Corporation - \$92,672.62**

B2) **Pay App #16 – Altoona Soccer Park – Phase 1 – Elder Corporation - \$3,800.00**

B3) **ITEM REMOVED**

c) **Resolution to consider obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (LB Properties VI - \$75,848.00)**

Resolution 11-21-2011 #02 TO CONSIDER OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR (LB PROPERTIES VI - \$75,848.00)

d) **Resolution to consider obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Venbury Square, LLC - \$41,953.00)**

Resolution 11-21-2011 # 03 TO CONSIDER OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR (VENBURY SQUARE, LLC - \$41,953.00)

e) **Resolution to consider obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Franzen Altoona I-80 - \$33,600.00)**

Resolution 11-21-2011 #04 TO CONSIDER OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR (FRANZEN ALTOONA I-80 - \$33,600.00)

f) **Resolution to consider obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (F&S Rosenburger, LLC - \$127,034.00)**

Resolution 11-21-2011 #05 TO CONSIDER OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR (F&S ROSENBURGER, LLC - \$127,034.00)

g) **Resolution to consider obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Iowa Cold Storage - \$301,685.00)**

Resolution 11-21-2011 #06 TO CONSIDER OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR (IOWA COLD STORAGE - \$301,685.00)

- h) **Resolution to consider obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (F&S Rosenburger, LLC - \$48,857.00)**
Resolution 11-21-2011 #07 TO CONSIDER OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR (F&S ROSENBURGER, LLC - \$48,857.00)
- i) **Resolution to consider obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Franzen I-80 - \$49,000.00)**
Resolution 11-21-2011 #08 TO CONSIDER OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR (FRANZEN I-80 - \$49,000.00)
- j) **Resolution to consider obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Midwest 1, LLC - \$100,000.00)**
Resolution 11-21-2011 #09 TO CONSIDER OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR (MIDWEST 1, LLC - \$100,000.00)
- k) **Resolution to consider obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (City of Altoona - \$3,804,375.00)**
Resolution 11-21-2011 #10 TO CONSIDER OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR (CITY OF ALTOONA - \$3,804,375.00)
- l) **Resolution approving requests for tax abatement**
Resolution 11-21-2011 #11 APPROVING REQUESTS FOR TAX ABATEMENT
- m) **Resolution approving the transfer of funds for bond and interest payments**
Resolution 11-21-2011 #12 APPROVING THE TRANSFER OF FUNDS FOR BOND AND INTEREST PAYMENTS
- n) **Set Public Hearing for December 5, 2011 at 6:30 pm to consider an ordinance amendment to Chapter 41.08 Discharging Weapons (to allow for waterfowl hunting)**

Roll Call Vote:

Y Mertz 2 Sloan Y Riding 1 Warren Y Nolin (5-0)

13. **General Business Items/Reports and Updates**

*Council Member Stacey Warren shared an update on the strategic planning for BRAVO

*Council Member Kyle Mertz shared the MAC sub-committee had completed the recommendation for property tax bill to go to the Iowa Congress.

*City Administrator Mark shared the candidates for the Altoona police chief position will be given a tour of the city and city facilities on December 7, 2011. Interviews of the candidates will follow

on December 8 with a panel of peers, council members (current and elect), mayors (current and elect), and staff.

14. CLOSED SESSION Per Iowa Code 21.5(c) – Pending Litigation

Enter into Closed Session

Roll Call Vote:

 Y Mertz 2 Sloan Y Riding 1 Warren Y Nolin (5-0)

Return to Regular Session

Roll Call Vote:

 1 Mertz 2 Sloan Y Riding Y Warren Y Nolin (5-0)

15. Adjourn at 7:14 p.m.

Roll Call Vote:

 2 Mertz 1 Sloan Y Riding Y Warren Y Nolin (5-0)

Attest to:

Amy S. Hill, Secretary

Gerald Nolin, Mayor Pro-Tem