

**CITY OF ALTOONA COUNCIL MEETING
MONDAY, DECEMBER 19, 2011, 6:30 P.M.
AT THE ALTOONA CITY HALL**

* Mayor Timothy Burget swore in Mayor-Elect Skip Conkling, Council Member-Elect Dean O'Connor and Council Member-Elect Mike Harmeyer. All three will take office on January 1, 2012.

1. CALL TO ORDER

Roll Call at 6:30 p.m.

Mayor Burget-present	Mertz- present	Nolin- present
Riding-present	Sloan- present	Warren- present

City Officials Present: Jeff Mark, Randy Pierce, John Gray, Jerry Whetstone, John Shaw, Amy Hill, City Attorney Robert Laden

Audience Present: Joan Nolin, Lynn Bedford, Harold B. Hathaway, Lorraine M. Hathaway, Margaret Giles, Carissa Giles, Brenda Abbott, Emily Abbott, Peggy Harmeyer, Brant Anderson, Jennifer Anderson, Dawn O'Connor, Dean O'Connor, Tyler O'Connor, Blaise Nolin, Malia Nolin, Linda S. Harris, Ruth O'Connor, Rhonda O'Connor, Larry O'Connor, Alex Free, Jeff Nolin, Debbie Nolin Dinopoli, Royce Dinopoli, Alan Abbott, Diane Burget, Bill Grund, Kris Penquite, Bruce Mason, Brent Cashatt, Alexa Cashatt

2. Perfecting and approval of the agenda

Mayor Burget requested to amend the agenda by removing item 9d.

Roll Call Vote:

Y Mertz Y Sloan 2 Riding 1 Warren Y Nolin (5-0)

3. Approval of December 5 and 12, 2011 Council Minutes

Mayor Burget requested motion to approve minutes as presented.

Roll Call Vote:

Y Mertz Y Sloan Y Riding 2 Warren 1 Nolin (5-0)

4. Citizens request to address council

No one came forward to speak.

5. Resolution appointing the City Police Chief

Resolution 12-19-2011 #01 APPOINTING THE CITY POLICE CHIEF

Mayor Burget requested City Administrator Jeff Mark share the information on the police chief candidate process. City Administrator Mark explained following a thorough recruitment process, and informal interviews with staff and peer group of area law enforcement officials, the candidates were interviewed by the current council, the mayor elect and council elect. A unanimous selection for the position of Altoona Chief of Police was reached. Based on the recommendation of the council, staff and peer group, Mayor Burget is appointing Mr. Jody L. Matherly to the position of Chief of Police. Jody is currently serving the City of Grinnell as their Chief of Police. He is available to assume his duties here in Altoona on January 14th, 2012.

Roll Call Vote:

Y Mertz 2 Sloan 1 Riding Y Warren Y Nolin (5-0)

6. Consider approval of employment contract for Jody Matherly for City of Altoona Chief of Police

City Administrator Mark explained the contents of the agreement are essentially the same as Chief Gray's agreement. The terms of this agreement are initially for one-year with the requirement that Chief Matherly receive a six month evaluation. Upon receiving a satisfactory evaluation, the term of the agreement is to be extended for an additional two-years, expiring on June 30, 2014. Other additions allow for the Chief to attend the FBI Academy after one-year of service, require that the Chief receive an annual evaluation, provide for three-weeks of vacation and 12 days of sick leave to be banked.

Roll Call Vote:

1 Mertz Y Sloan Y Riding Y Warren 2 Nolin (5-0)

7. Consider approval of 28E Agreement with Polk County Emergency Management Agency

Mayor Burget explained the agreement is to provide direction for delivery of the emergency management services of planning, administration, coordination, training and support for local governments. City Administrator Mark explained there are only two changes to the agreement, 1) the terms of the agreement have been updated to reflect the next three fiscal years, and 2) the most recent federally certified census numbers have been updated in Attachment #1.

Roll Call Vote:

2 Mertz Y Sloan Y Riding 1 Warren Y Nolin (5-0)

8. Consider approval of 28E Agreement with Polk County Human Services for Polk County Senior Meal site located at Lions Park

Mayor Burget explained the county has asked that the city enter into a 28E Agreement which outlines the uses and responsibilities for the operation of the site. City Administrator Mark explained the duration of the agreement shall continue in effect through June 30, 2013, and may be extended for a renewal period as agreed to by both parties.

Roll Call Vote:

2 Mertz Y Sloan Y Riding 1 Warren Y Nolin (5-0)

9. Consent Agenda

a) **Allow Bills**

b) **Capitol Projects**

B1) Change Order #5 – Altoona Soccer Park – Phase II – Elder Corporation - \$100,367.00

B2) Pay Order #16 - Altoona Soccer Park – Phase II – Elder Corporation - \$9,256.50

c) **Resolution approving requests for tax abatement**

Resolution 12-19-2011 #02 APPROVING REQUESTS FOR TAX ABATEMENT

d) **Removed from agenda**

Roll Call Vote:

Y Mertz 2 Sloan Y Riding 1 Warren Y Nolin (5-0)

10. Beer & Liquor Permits

a) **Kum & Go - Class B Wine Permit (carryout), Class C Beer Permit (BC)**

Police Chief John Gray stated that there were no violations at this establishment.

Roll Call Vote:

1 Mertz 2 Sloan Y Riding Y Warren Y Nolin (5-0)

b) **Pilot Travel Center #913 - New (Old Bosselman) 3231 Adventureland Drive
Class C Beer Permit (BC), Cigarette Permit**

Police Chief John Gray stated that there were no violations at this establishment.

Roll Call Vote:

Y Mertz Y Sloan Y Riding 1 Warren 2 Nolin (5-0)

c) **Altoona Floral and Gifts LLC - 509 8th St SE - new location**

Class B Native Wine Permit (WBN)

Police Chief John Gray stated that there were no violations at this establishment.

Roll Call Vote:

Y Mertz 2 Sloan Y Riding 1 Warren Y Nolin (5-0)

- d) **Adventureland Inn - Class C Beer (Carry out Beer), Class B Wine (Carry out Wine), Class E Liquor (LE), Class B Liquor (LB) (Hotel/Motel)**

Police Chief John Gray stated that there were no violations at this establishment.

Roll Call Vote:

Y Mertz Y Sloan Y Riding 2 Warren 1 Nolin (5-0)

- e) **Adventureland Park Palace Theatre - Class C Liquor (LC) (Commercial)**

Police Chief John Gray stated that there were no violations at this establishment.

Roll Call Vote:

2 Mertz Y Sloan Y Riding 1 Warren Y Nolin (5-0)

11. General Business Items/Reports and Updates

*Council Member Joe Riding expressed his pleasure at serving with Mayor Burget these past ten years.

*Council Member Michelle Sloan also expressed her appreciation with serving with people that were professionals, helpful and team oriented. She also expressed that she looks forward to serving with the Mayor elect and the two new council members.

*Council Member Kyle Mertz echoed the sentiments of both Council Member Riding and Sloan.

*Council Member Stacey Warren expressed her appreciation to the citizens for allowing her the honor to serve and staff for being devoted and efficient. She shared that she has loved serving these past eight years with the mayor and council members.

*Council Member Gerald Nolin expressed his thanks also to the citizens and staff. He shared that working with all the mayors and council members through his current and previous times on city council and planning & zoning commission has been an honor and privilege.

*Mayor Burget stated it was an honor to serve you all.

*City Administrator Mark expressed his thanks from the staff and himself.

12. Adjourn at 6:48 p.m.

Roll Call Vote:

Y Mertz Y Sloan Y Riding 1 Warren 2 Nolin (5-0)

Attest to:

Amy S. Hill, Secretary

Tim Burget, Mayor