

___ \$20.00 Fee Received

TEMPORARY USE PERMIT APPLICATION



Applicant's name (print): _____ Phone: _____

Fax: _____

Applicant's address: _____

Property Owner's name: _____ Phone: _____

Property Owner's address: _____

Proposed activity & location: _____

Date and time(s) of activity: _____

Is any portion of a parking lot involved in the use? Yes ___ No ___ If yes, how many total parking stalls will be utilized?

Is a tent, structure, or canopy involved? Yes ___ No ___ If yes, what is the size? _____

Does it have sides? Yes ___ No ___ How is it secured to the ground? _____

Tents, canopies, or temporary membrane structures shall have a proof of flammability certificate that pertains specifically to the size and structure listed above (The certificate is required if the tent is 200 s.f. or more, or if the canopy is 400 s.f. or more).

Has the certificate been provided? Yes ___ No ___ If no, the application cannot be accepted.

Provide a site plan (8½" x 11"). Include an interior layout (tables, etc.) for tents.

If the applicant is not the property owner, provide written approval from the owner. Has this been provided? Yes ___ No ___

If the activity is proposed in a City Park, permission from the Park and Recreation Board and perhaps City Council is required. Has this been given? Yes ___ No ___

APPLICANT'S CERTIFICATION – I hereby certify under penalty of perjury that the statements furnished including the drawing, present all information required for this applicant, and that the facts, statements and information presented are true and correct, and based upon my personal knowledge. I hereby acknowledge my obligation to comply with the Altoona City Code as it pertains to my business and to obtain any and all necessary City, County, State and Federal permits, approvals, and/or clearances including but not limited to building and electrical permits, if applicable. Further, I hereby certify that I have read, understand and have received a copy of the conditions for the operation of the Temporary Use Permit and hereby agree to comply with such conditions. I also understand that should I fail to comply with the agreed upon conditions, my permit may be immediately revoked, I can be denied any future temporary use permits, and that all other applicable penalties, including prosecution may be pursued.

Applicant's Signature: _____ **Date:** _____

The proposed activity is subject to the following approvals, which may be conditional, in addition to other required permits.

Fire Dept. (if tent is proposed) Approved by: _____ Date: _____

Conditions of Approval: _____

Community Development - Approved by: _____ Date: _____

Conditions of Approval: _____

(ATTACH OTHER INFORMATION AS REQUIRED BY ORDINANCE OR CONDITION TO REVIEW THE PERMIT)