

Department of Housing Schedule of Fees

DEPARTMENT OF HOUSING REGISTRATION AND INSPECTION SCHEDULE OF FEES

Housing Permit Fee Schedule	
Title	FEE
Initial Inspection/Application Fees	
Single Family Residential (3 yrs)	\$105.00
Two Family Residential (3 yrs) (Duplex)	\$125.00
Multi Family Residential (2 yrs)	\$118.00 first unit plus \$22.00 each additional unit
Re-Inspection Fees	
First Re-Inspection of required corrections	No charge
Re-inspection fees assessed under provisions of subsection in pertinent ordinance:	\$45.00 per trip plus \$10.00 per unit for which a violation still exists, multiplied by the number of applicable units
Fee for Complaint Request by Tenant as provided for pursuant to Ordinance Section 162.14	\$45.00
Other Fees	
Failure to provide access at scheduled inspection time	\$45.00
Penalty Fees	
Failure to have a rental certificate issued within 30 days of expiration in accordance with: Ordinance Section 162.08 Subsection 1, C.	A re-registration fee equal to twice the amount of the registration fee.
Failure to have a rental certificate issued beyond 30 days from the date of expiration. These penalty fees are in addition to the re-registration fee, and applicable to each month or fraction thereof. Every 30 days constitutes an additional month	Single Family Homes: \$25.00 Duplex Units: \$20.00 per unit Multi-Family Units: \$15.00 for the first unit, and \$10.00 for each and every additional unit within the structure

Effective July 10, 2020