

CITY OF ALTOONA COUNCIL MEETING  
MONDAY, JANUARY 6, 2020, 6:30 P.M.  
AT THE ALTOONA CITY HALL

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor- absent

Burns-Thompson - present

Mertz- absent

Boka - present

Duer - present

Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Greg Stallman, Jared Ogbourne, John Shaw, John Dostart, Amy Hill, Jeff Bierl, Scott Atzen, City Attorney Bob Laden

Audience Present: S. Hellstern, Donald Swisher, Cindy Swisher, Roger Rench, Trish Rench, Joe Griggs, Alex Payne, Shelley Payne, David Cusic, Brian Rogers

2. Swear in new council member

Mayor Pro-Tem Jeremy Boka swore in Elizabeth Burns-Thompson.

3. Swear in Deputy Fire Chiefs

Mayor Pro-Tem Boka swore Deputy Fire Chiefs Jeremiah Pratt and Lance Routson.

4. Swear in Police Sergeants

Mayor Pro-Tem Boka swore Police Sergeants Ryan Abernathy, Chris Lybarger, and Jacob Smith

5. Perfecting and approval of the agenda

Mayor Pro-Tem Boka requested approval of the agenda as presented

Roll Call Vote:

Y Boka Y Burns - Thompson 2 Duer A Mertz 1 Willey (4-0)

6. Consider approval of December 16 and 30, 2019 Council Minutes

Roll Call Vote:

Y Boka Y Burns - Thompson 2 Duer A Mertz 1 Willey (4-0)

7. Citizens request to address council

No one came forward to speak.

8. Public hearing to consider ordinance amendments to adopt the 2018 International Codes and the 2017 NFPA National Electrical Code for Chapter 155 - Building Code, Chapter 156 - Mechanical and Gas Code, Chapter 157 - Plumbing Code, Chapter 158 - Electrical Code, Chapter 61 - Fire Code, and Chapter 162 - Housing Code

Hearing opened at 6:41pm

Comments: Brian Rogers, 310 Hickory Ln., Otley, representing International Association of Plumbing and Mechanical Officials, explained concerns he had in regards to some of the changes to the ordinances being purposed.

Hearing closed at 6:50pm

\*Building Official Michael Pardekooper responded to Mr. Rogers concern stating that city staff believe that all his concerns are covered within the code changes.

9. Ordinance #01-06-2020 #01 (531) AMENDMENT TO CODE OF ORDINANCES OF THE CITY OF ALTOONA, 2004, BY AMENDING CHAPTER 155 - BUILDING CODE (1<sup>st</sup> Reading)

Roll Call Vote (1<sup>st</sup> Reading):

2 Boka Y Burns - Thompson Y Duer A Mertz 1 Willey (4-0)

10. Ordinance #01-06-2020 #02 (532) AMENDMENT TO CODE OF ORDINANCES OF THE CITY OF ALTOONA, 2004, BY AMENDING CHAPTER 156 - MECHANICAL AND GAS CODE (1<sup>st</sup> Reading)

Roll Call Vote (1<sup>st</sup> Reading):

Y Boka Y Burns - Thompson 2 Duer A Mertz 1 Willey (4-0)

11. Ordinance #01-06-2020 #03 (533) AMENDMENT TO CODE OF ORDINANCES OF THE CITY OF ALTOONA, 2004, BY AMENDING CHAPTER 157 - PLUMBING CODE (1<sup>st</sup> Reading)  
Roll Call Vote (1<sup>st</sup> Reading):  
Y Boka Y Burns - Thompson 2 Duer A Mertz 1 Willey (4-0)
12. Ordinance #01-06-2020 #04 (534) AMENDMENT TO CODE OF ORDINANCES OF THE CITY OF ALTOONA, 2004, BY AMENDING CHAPTER 158 - ELECTRICAL CODE (1<sup>st</sup> Reading)  
Roll Call Vote (1<sup>st</sup> Reading):  
Y Boka Y Burns - Thompson 2 Duer A Mertz 1 Willey (4-0)
13. Ordinance #01-06-2020 #05 (535) AMENDMENT TO CODE OF ORDINANCES OF THE CITY OF ALTOONA, 2004, BY AMENDING CHAPTER 161 - FIRE CODE (1<sup>st</sup> Reading)  
Roll Call Vote (1<sup>st</sup> Reading):  
Y Boka Y Burns - Thompson 2 Duer A Mertz 1 Willey (4-0)
14. Ordinance #01-06-2020 #06 (536) AMENDMENT TO CODE OF ORDINANCES OF THE CITY OF ALTOONA, 2004, BY AMENDING CHAPTER 162 - HOUSING CODE (1<sup>st</sup> Reading)  
Roll Call Vote (1<sup>st</sup> Reading):  
Y Boka Y Burns - Thompson 2 Duer A Mertz 1 Willey (4-0)
15. Public hearing to consider ordinance amendments to the City of Altoona Code of Ordinances Chapter 92.02 (Water Service Charges - Rates)  
Hearing opened at 6:57pm  
Comments: No one came forward to speak.  
Hearing closed at 6:58pm
16. Ordinance #01-06-2020 #07 (537) AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTOONA, IOWA, 2004 BY AMENDING CHAPTER 92.02 (WATER SERVICE CHARGES - RATES) (1<sup>st</sup> reading)  
Roll Call Vote (1<sup>st</sup> Reading):  
Y Boka Y Burns - Thompson 1 Duer A Mertz 2 Willey (4-0)  
Roll Call Vote (To waive 2<sup>nd</sup> & 3<sup>rd</sup> Reading):  
Y Boka Y Burns - Thompson 1 Duer A Mertz 2 Willey (4-0)  
Roll Call Vote (To Publish):  
Y Boka Y Burns - Thompson 2 Duer A Mertz 1 Willey (4-0)
17. Public hearing to consider ordinance amendments to the City of Altoona Code of Ordinances Chapter 98.10 (Wastewater Service Charges - Rates)  
Hearing opened at 6:59pm  
Comments: No one came forward to speak.  
Hearing closed at 7:01pm
18. Ordinance #01-06-2020 #08 (538) AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTOONA, IOWA, 2004 BY AMENDING CHAPTER 98.10 (WASTEWATER SERVICE CHARGES - RATES) (1<sup>st</sup> Reading)  
Roll Call Vote (1<sup>st</sup> Reading):  
Y Boka Y Burns - Thompson 1 Duer A Mertz 2 Willey (4-0)  
Roll Call Vote (To waive 2<sup>nd</sup> & 3<sup>rd</sup> Reading):  
2 Boka Y Burns - Thompson 1 Duer A Mertz Y Willey (4-0)  
Roll Call Vote (To Publish):

Y Boka Y Burns - Thompson 2 Duer A Mertz 1 Willey (4-0)

19. Public hearing to consider ordinance amendments to remove Chapter 92.03 from the City of Altoona Code of Ordinances (Senior Citizen Exception)  
Hearing opened at 7:02pm  
Comments: No one came forward to speak.  
Hearing closed at 7:03pm  
Kassie Wentland, Utility Billing Clerk, explained that the discount for garage/recycling would also be affected.
20. Ordinance #01-06-2020 #09 (539) AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTOONA, IOWA, 2004 BY AMENDING CHAPTER 92.03 (SENIOR CITIZEN EXCEPTION)(1<sup>st</sup> Reading)  
Roll Call Vote (1<sup>st</sup> Reading):  
Y Boka Y Burns - Thompson 1 Duer A Mertz 2 Willey (4-0)  
Roll Call Vote (To waive 2<sup>nd</sup> & 3<sup>rd</sup> Reading):  
Y Boka 2 Burns - Thompson Y Duer A Mertz 1 Willey (4-0)  
Roll Call Vote (To Publish):  
Y Boka 2 Burns - Thompson Y Duer A Mertz 1 Willey (4-0)
21. Ordinance #12-16-2016 #01 (530) to consider amending Chapter 66 (Load and Weight Restrictions) (2<sup>nd</sup> Reading)  
Roll Call Vote (2<sup>nd</sup> Reading):  
Y Boka Y Burns - Thompson 2 Duer A Mertz 1 Willey (4-0)  
Roll Call Vote (To waive 3<sup>rd</sup> Reading):  
Y Boka Y Burns - Thompson 2 Duer A Mertz 1 Willey (4-0)  
Roll Call Vote (To Publish):  
Y Boka 2 Burns - Thompson 1 Duer A Mertz Y Willey (4-0)
22. Consider approval of Mayor's appointments  
a. Central Iowa Regional Drinking Water Commission - Primary: Vern Willey; Alternate: Scott Duer & Water Tech: Primary: Jim Utter; Alternate: Todd Allen  
b. Convention & Visitors Bureau - Primary: Jeremy Boka; Alternate: Kyle Mertz  
c. BRAVO - Elizabeth Burns-Thompson  
d. EPIC - Primary: Scott Duer; Alternate: Jeff Mark  
e. DART - Primary: Vern Willey; Alternate: Scott Henry  
Roll Call Vote:  
Y Boka 2 Burns - Thompson 1 Duer A Mertz Y Willey (4-0)
23. Resolution to approve Council appointments  
a. Resolution #01-06-2020 #01 TO DESIGNATE REPRESENTATIVES FROM THE CITY OF ALTOONA, IOWA TO THE METRO WASTE AUTHORITY'S BOARD OF DIRECTORS - PRIMARY: DEAN O'CONNOR; ALTERNATE: ELIZABETH BURNS-THOMPSON  
b. Resolution #01-06-2020 #02 APPOINTING THE CITY ATTORNEY - BOB LADEN (LADEN & PEARSON)  
c. Resolution #01-06-2020 #03 APPOINTING THE CITY ATTORNEY - POLICE - BOB LADEN (LADEN & PEARSON)  
d. Resolution #01-06-2020 #04 NAMING OFFICIAL PAPER(S) IN GENERAL CIRCULATION (DES MOINES REGISTER)  
f. Resolution #01-06-2020 #05 APPROVING THE CITY OF ALTOONA'S OFFICIAL DEPOSITORY LIST (COMMUNITY STATE BANK, BANK ALTOONA, LEGACY BANK, US BANK, IOWA PUBLIC TRUST, GREAT WESTERN BANK, BANKERS TRUST)  
g. Resolution #01-06-2020 #06 APPOINTING DAVE GARRISON AS THE CITY OF ALTOONA'S REPRESENTATIVE TO THE POLK COUNTY AVIATION AUTHORITY  
h. Resolution #01-06-2020 #07 APPOINTING A MEMBER AND ALTERNATE MEMBER(S) TO THE POLK COUNTY E911 SERVICE BOARD - PRIMARY: JARED OGBOURNE; ALTERNATE: GREG STALLMAN

Roll Call Vote:

Y Boka Y Burns - Thompson 1 Duer A Mertz 2 Willey (4-0)

24. Receive and file Mayor's assignments and appointments
- a. Mayor Pro-Tem - Jeremy Boka
  - b. Chamber of Commerce liaison - Elizabeth Burns-Thompson
  - d. Park Board liaison - Scott Duer
  - e. Planning & Zoning Commission liaison - Vern Willey
  - f. Altoona Campus liaison - Vern Willey
  - g. Public Safety liaison - Jeremy Boka
  - h. Homeland Security - Primary: Jared Ogbourne; Alternate: Greg Stallman
  - i. Water Reclamation Authority - Finance - Primary: Vern Willey; Alternate: Randy Pierce
  - j. Watershed Four Mile - Primary: Vern Willey; Alternate: Karen Oppelt
  - k. Watershed Mud Creek - Primary: Vern Willey; Alternate: Karen Oppelt

Roll Call Vote:

Y Boka Y Burns - Thompson 1 Duer A Mertz 2 Willey (4-0)

25. Consider Consent Agenda
- a. Allow Bills
  - b. Capital Projects
    - B1) Final Pay App - Des Moines Asphalt & Paving - 8<sup>th</sup> St. SW Overlay Project - \$33,902.40
    - B2) Change Order #6 - Iowa Civil Contracting, Inc. - 1<sup>st</sup> Avenue Reconstruction - \$69,069.93
    - B3) Pay App #8 - Iowa Civil Contracting, Inc. - 1<sup>st</sup> Avenue Reconstruction - \$163,569.69
    - B4) Change Order #3 - Graff Excavating - Townsend House Lift Station & Sanitary Sewer - \$6,110.00
    - B5) Pay App #4 - Graff Excavating - Townsend House Lift Station & Sanitary Sewer - \$93,643.76
    - B6) Change Order #12 - Elder Corp. - Adventureland Drive Improvements - (\$15,293.00)
    - B7) Pay App #26 - Elder Corp. - Adventureland Drive Improvements - \$102,062.04
    - B8) Change Order #3 - Jackson Creek Enterprises, L.C. - 2018 Water Main Improvements Project - \$0.00
    - B9) Pay App #6 - Jackson Creek Enterprises, L.C. - 2018 Water Main Improvements Project - \$216,411.81
    - B10) Pay App #12 - Two Rivers Group, Inc. - Altoona Community Center - \$21,588.78
  - c. Set Public Hearing for January 20, 2020 to consider comprehensive plan land use map amendment from Industrial to Commercial for 5.76 acres of land owned by I-80 Business Park Plat 1
  - d. Set Public Hearing for January 20, 2020 to consider rezoning request to change 5.76 acres of land owned by I-80 Business Park Plat 1 from M-1 (Limited Industrial) to C-2 (General Commercial)
  - e. Beer and Liquor Permits
    - E1) Adventureland - Liquor Storage (Hotel/Motel), Class E Liquor License (LE), Sunday Sales
    - E2) Adventureland - Theater Class C Liquor License (LC)(Commercial), Class B Native Wine Permit, Sunday Sales/Outdoor Sales
    - E3) Olde Town Tap LLC - Class C Liquor License (LC)(Commercial), Sunday and Outdoor sales
    - E4) LaQuinta Altoona - NEW - Class B Liquor License (LB)(Hotel/Motel), Living Quarters & Sunday Sales
    - E5) Brick and Ivy Rooftop - New, Class C Liquor License (LC)(Commercial), Sunday & Outdoors

Roll Call Vote:

Y Boka 2 Burns - Thompson Y Duer A Mertz 1 Willey (4-0)

26. Department Head Reports & Updates

The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Works - Scott Atzen, Engineering - John Dostart, Community Development - John Shaw, Finance - Randy Pierce, Administration - Jeff Mark

27. General Business

\*Council Member Scott Duer shared the EPIC Board Meeting will take place on 1-23-2020.

\*Council Member Vern Willey shared about the upcoming meetings he will be attending.

\*Mayor Pro-Tem Boka welcomed Council Member Burns-Thompson and expressed how much they all look forward to working with her.

28. Adjourn at 7:17pm

Roll Call Vote:

Y Boka 1 Burns - Thompson Y Duer A Mertz 2 Willey (4-0)

Attest to:

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Amy S. Hill, Secretary

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Jeremy Boka, Mayor Pro-Tem