

CITY OF ALTOONA COUNCIL MEETING
MONDAY, MAY 6, 2019, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor- absent

Duer - present

Mertz- present

Boka - present

Leighter - present

Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Greg Stallman, Jason Ferguson, Tony Chambers, Jared Ogbourne, John Shaw, Jim Utter, Jeff Briel, Amy Hill, City Attorney Bob Laden

Audience Present: Devin Waterhouse, James Vigneron, Craig Bennett, Ron Harmeyer, David Cusic, Bruce Mason, Dick Warneke, Penny Warneke, Gary Myers, Paula Sucker-Johnston, Tom Johnston, Melvin Quinn, David Johnson, Dustin Creech, Alex Payne, Elizabeth Bums-Thompson, Matt Kray, Mike Harmeyer, Peggy Harmeyer, Mike Harmeyer, Lonnie Understock, Debbie Understock, Matt Davenport, Matt Stoffle

2. Perfecting and approval of the agenda

Mayor Pro-Tem Jeremy Boka requested the agenda be approved as presented.

Roll Call Vote:

Y Boka 2 Duer Y Leighter Y Mertz 1 Willey (5-0)

3. Consider approval of April 15 and April 22, 2019 Council Minutes

Roll Call Vote:

Y Boka 1 Duer 2 Leighter Y Mertz Y Willey (5-0)

4. Citizens request to address council

*Tom Johnston, 707 2nd St. SE, Altoona, shared his concern about extending the bike trail on the west side of 1st Ave. NE if there is not a safe access across the Landus property. City Administrator Jeff Mark commented the city is currently working with the engineer to discover if there can be a safe access across Landus property. Mayor Pro-Tem Boka stated that staff would be in contact with Mr. Johnston in regards to this issue.

*Devin Waterhouse, 1524 Rutherford Ct. SW, Altoona, requested the council's help resolving a fence issue on his property. *James Vigneron, 1602 Rutherford Ct. SW, Altoona, stated he has the same issue on his property. City Administrator Mark agreed that the city is working towards a resolution of this issue as items #14 and #15 on the agenda address part of this issue. The city staff will need to work with Mr. Waterhouse and Mr. Vigeron on the placement of their fences.

*Pennie Warneke, 7834 NE 50th Ave., Altoona, was concerned that she and her neighbors had not received notice about the annexation discussion. Mayor Pro-Tem Boka explained that the public hearing for the annexation is being set at this council meeting for public notice and the hearing will not be until Monday, June 3rd.

5. Continue public hearing to consider agreements with Siculus, Inc.

Council Member Kyle Mertz made a motion to reopen the public hearing.

Roll Call Vote:

Y Boka 2 Duer Y Leighter 1 Mertz Y Willey (5-0)

Hearing reopened at 6:41pm

Comments: *Gary Myers, Davis Brown Law Firm, 215 10th St., Suite 1300, Des Moines, explained his firm is representing the client. He stated Siculus, Inc. is withdrawing the 2nd amendment of the water infrastructure agreement.

*Mike Harmeyer, 1111 11th Ave. SE, Altoona, stated he did not agree with the city offering tax abatement to Facebook on the newest buildings. He asked for an explanation to the extent of tax abatement. City Administrator Mark explained these agreements included in the resolutions are the IDEA application for Financial Assistance under the High Quality Jobs Program and the agreements

with the City of Altoona that include the Development Agreement and the Infrastructure Agreement. Mayor Pro-Tem Boka explained that this development agreement will provide the City of Altoona \$3.00 per square feet which equals 3X what is being made with the original agreement that was approved back in 2013.

*Bruce Mason, 300 Village Circle, Altoona, shared that he had recently attended a Facebook grant presentation where the SEP school district received a large tech grant. He stated he appreciated the giving back to the community.

*Joe Free, 209 4th St., Altoona, stated that as a business owner he has always paid his taxes and wanted to know how the council was going to help the existing business owners. City Administrator Mark shared that Facebook is the second largest revenue generating business for the City of Altoona. Mayor Pro-Tem Boka explained that the city is receiving payments in lieu of taxes which equals approximately 60% of what the taxes would be on this new building. Council Member Scott Duer shared that the city would be receiving approximately \$4.6 million dollars per year from Facebook.

Hearing closed at 6:52pm

6. **Resolution #05-06-2019 #01 TO SUPPORT FOR SICULUS, INC'S APPLICATION TO THE STATE OF IOWA FOR FINANCIAL ASSISTANCE UNDER THE HIGH QUALITY JOBS PROGRAM, APPROVING ECONOMIC DEVELOPMENT FINANCIAL ASSISTANCE CONTRACT, 2019 DEVELOPMENT AGREEMENT, INFRASTRUCTURE AGREEMENT AND WATER AND SEWER SUPPLY AGREEMENT 2ND AMENDMENT WITH SICULUS, INC., AND APPROVING PROPERTY TAX EXEMPTION**
Roll Call Vote:
Y Boka Y Duer 2 Leighter Y Mertz 1 Willey (5-0)
Mayor Pro-Tem Boka shared a message from Mayor Dean O'Connor - I am sorry I could not be here tonight but I would like to everyone know how happy I am that Facebook and the City of Altoona has come to an agreement that will be good for both Facebook and the citizens of Altoona. This valued partnership will help this fast growing community with ever our expanding needs. I look forward to our continued partnership. Thank you. Mayor Dean O'Connor.
7. **Public hearing to consider a rezoning request from Valley Development Co. to rezone approximately 57.95 acres on the south side of 25th Street NW/NE 62nd Avenue from A-1 to M-1 (including the pond)**
Community Development Director John Shaw stated Valley Development Co. is seeking to rezone their property from A-1 (Agricultural) to M-1 (Limited Industrial). The property is located on the south side of 25th Street NW (62nd Avenue in the county) and approximately ¼ of a mile west of 34th Avenue NW. It is the property with the pond. The property is 57.95 acres in size. They plan to sell the property to Siculus, Inc. to be use as a construction staging area.
Hearing opened at 6:54pm
Comments: No one came forward with comments.
Hearing closed at 6:55pm
8. **Ordinance #05-06-2019 #01 (521) TO REZONE APPROXIMATELY 57.95 ACRES ON THE SOUTH SIDE OF 25TH STREET NW/NE 62ND AVENUE FROM A-1 (AGRICULTURAL) TO M-1 (LIMITED INDUSTRIAL) (INCLUDING THE POND)**
Roll Call Vote (1st Reading):
Y Boka 2 Duer Y Leighter Y Mertz 1 Willey (5-0)
Roll Call Vote(2nd & 3rd Reading):
Y Boka 2 Duer Y Leighter 1 Mertz Y Willey (5-0)
Roll Call Vote (To Publish):
Y Boka 2 Duer Y Leighter Y Mertz 1 Willey (5-0)
9. **Resolution #05-06-2019 #02 TO APPROVE A SITE PLAN FOR PROJECT SEQUELANT CONSTRUCTION STAGING AREAS**
Director Shaw explained the owner, Siculus, Inc., is seeking site plan approval for their data center staging areas. The staging areas are located across the northwest and north areas of their site. The

area disturbed for construction is estimated to be 30 acres. The existing staging area has to be relocated because of their plans to utilize a large portion of that land for their new data center. Council Member Vern Willey motioned approval subject to the deficiencies being addressed.

Roll Call Vote:

Y Boka Y Duer Y Leighter 2 Mertz 1 Willey (5-0)

10. Resolution #05-06-2019 #03 TO APPROVE A SITE PLAN FOR PROJECT SEQUELANT DATA CENTER

Craig Bennett of Consulting Engineers, P.C. 1111 Central Avenue, Kearney, NE, told that Siculus, Inc. is seeking site plan approval for a Data Center project. The project is located at the northwest edge of the corporate limits and north of data center building 5/6. The disturbed area is approximately 30 acres in size. They are proposing to construct another "H" style building that will have a 935,963 gross square foot area. Mayor Pro-Tem Boka motioned approval subject to deficiencies being addressed.

Roll Call Vote:

1 Boka 2 Duer Y Leighter Y Mertz Y Willey (5-0)

11. Public Hearing to consider an ordinance amendment to the Code of Ordinances regarding small cell regulations

City Administrator Mark explained council will need to open this public hearing and close. Staff thought that we were operating under a Federal mandated deadline to include small cell language into our ordinance. We now have determined that this issue can be handled with a policy and won't require an ordinance amendment.

Hearing opened at 7:02pm

Comments: No one came forward to comment.

Hearing closed at 7:02pm

12. Public hearing to consider approving a development agreement with Stubbs Development for oversizing costs related to Spring Creek Ridge North Plat 1

City Administrator Mark explained this public hearing will need to be continued because the agreement is not ready. Council Member Duer motioned for hearing to be continued at a later council meeting.

Roll Call Vote:

Y Boka 1 Duer Y Leighter Y Mertz 2 Willey (5-0)

13. Resolution to approve a development agreement with Stubbs Development for oversizing costs related to Spring Creek Ridge North Plat 1

Mayor Pro-Tem Boka stated there would be no action on this item.

14. Public hearing to consider vacating a portion of a landscape easement in Brookfield Estates Plat 1

Director Shaw explained Devin and LeAnn Waterhouse are the owners of the residential property located at 1524 Rutherford Ct. SW. They, along with their two neighbors, are requesting the landscape easement in Brookfield Estates Plat 1, be vacated. There is currently a 25-foot landscape easement at the back of their property where it backs up to Edwin Skinner Pkwy. Staff has reviewed and determined that 10 feet of the easement can be vacated, leaving a 15-foot landscape easement, similar to all other landscape easements in Altoona along major streets. This action will not adversely affect the public's access and the 10 feet does not serve any public need.

Hearing opened at 7:04pm

Comments: James Vigernon and Devin Waterhouse came forward to discuss the fence issues that were brought up in item #4. City Administrator Mark reiterated that staff will meet with both residents and bring some options back to council to review before the 2nd and the 3rd reading of the ordinance.

Hearing closed at 7:15pm

****Council Member Mertz exited the meeting at this point.**

15. Ordinance #05-06-2019 #02 (522) TO VACATE A PORTION OF A LANDSCAPE EASEMENT IN BROOKFIELD ESTATES PLAT 1
Roll Call Vote (1st Reading):
Y Boka 1 Duer Y Leighter A Mertz 2 Willey (4-0)

16. Public hearing to consider an amendment to Chapter 65 (Stop Sign) to add stop signs at 6th Street SW and 5th Avenue SW for vehicles traveling on 5th Avenue
Public Works Director Scott Atzen shared this ordinance will place permanent stop signs for vehicles traveling north and south on 5th Avenue SW at the intersection of 6th Street SW (Altoona Elementary). There are temporary stop signs there now that are used when school is in session, but with this being the 1st Avenue detour route, staff believes permanent stop signs are more appropriate.
Hearing opened at 7:16pm
Comments: No one came forward to comment.
Hearing closed at 7:17pm

17. Ordinance #05-06-2019 #03 (523) to add stop signs at 6th Street SW and 5th Avenue SW for vehicles travelling on 5th Avenue (1st Reading)
Roll Call Vote (1st Reading):
Y Boka 2 Duer Y Leighter A Mertz 1 Willey (4-0)
Roll Call Vote(To waive 2nd & 3rd Reading):
Y Boka 1 Duer Y Leighter A Mertz 2 Willey (4-0)
Roll Call Vote (To Publish):
Y Boka 1 Duer 2 Leighter A Mertz Y Willey (4-0)

18. Ordinance #04-15-2019 #02 (519) TO AMEND CHAPTER 165.02 DEFINITIONS TO ADD A DEFINITION FOR MODEL HOME (2nd Reading)
Director Shaw stated this will be the second reading to consider amendments to several ordinances that will define and establish guidelines for model homes in residential plats/developments. Mayor Pro-Tem Boka allowed Mike Harmeyer to share his concerns in regards to the ordinance changes. Mayor Pro-Tem Boka agreed to strike "before listing for sale" from the ordinance. Council Member Duer agreed that the hours were restrictive and would like to see changes. Council Member Duer motioned for no action on the amendment.
Roll Call Vote:
2 Boka 1 Duer Y Leighter A Mertz Y Willey (4-0)

19. Ordinance #04-15-2019 #03 (520) TO AMEND PARAGRAPHS IN CHAPTER 168 - ZONING CODE - DISTRICT REGULATIONS TO ADD LANGUAGE FOR MODEL HOME AS A PERMITTED CONDITIONAL USE IN 168.02, 168.03, 168.04 AND 168.06 (2nd Reading)
Council Member Leighter motioned for no action on the amendment.
Roll Call Vote:
Y Boka 2 Duer 1 Leighter A Mertz Y Willey (4-0)

20. Resolution #05-06-2019 #04 ADOPTING LARGE EQUIPMENT FEES FOR CHAPTER 50 - NUISANCE ABATEMENT PROCEDURES, AND CHAPTER 52 - WEEDS AND GRASS
Director Atzen shared this is a resolution to adopt fees for when large equipment is needed for nuisance abatement. Primarily for grass and weeds violations. The new fee for when large equipment is utilized will be \$150 per hour to include staff time. The rate will remain \$75 per hour for all other abatement procedures.
Roll Call Vote:
1 Boka 2 Duer Y Leighter A Mertz Y Willey (4-0)

21. Resolution #05-06-2019 #05 APPROVE OF A SITE PLAN AMENDMENT FOR 3215 ADVENTURELAND DRIVE - BIG FOOT/OLD MCDONALD'S SITE

Director Shaw explained the owner of Big Foot and the old McDonalds property, Bruce Gerleman, is seeking a site plan amendment. He wants to remove the drive thru for the Big Foot site. This will result in more parking being available for both sites as there will be a shared parking agreement/easement between the two properties.

Roll Call Vote:

2 Boka Y Duer Y Leighter A Mertz 1 Willey (4-0)

22. Resolution #05-06-2019 #06 TO APPROVE OF A SITE PLAN ADDITION FOR BLUE BEACON TRUCK WASH

Director Shaw stated Blue Beacon and Pilot Travel Centers are seeking a site plan addition for the truck wash building. They want to add a 1,260 sf addition onto the north end of the building, and to add 62 sf onto the south side of the building. The total site is 0.7 acres. The north addition will add 20 feet of depth the wash bay so that they can get staff and the trucks completely in the enclosed area. The south addition is a small 62 sf room for interviews. They are requesting a waiver of architectural design standards that the Council can act upon. Council Member Vern Willey motioned approval with granting the architectural design standards.

Roll Call Vote:

2 Boka Y Duer Y Leighter A Mertz 1 Willey (4-0)

23. Approve appointment of Lisa Moody-Tunks to Parks Board

Roll Call Vote:

 Boka 1 Duer 2 Leighter A Mertz Willey (4-0)

24. Resolution #05-06-2019 #07 AWARDDING SALE OF GENERAL OBLIGATION URBAN RENEWAL CORPORATE PURPOSE BONDS SERIES 2019

City Clerk Randy Pierce shared this is the resolution to approve the sale of GO Urban Renewal Corporate Purpose Bonds Series 2019. explained the purpose of these bonds is to finance projects within the Urban Renewal Area, which include: road improvements to 1st Ave N, 8th Street, widening of Skinner Parkway and the construction of 17th Ave E. Matt Stoffle from PFM, 801 Grand Ave., Suite 3300, Des Moines, explained the bid amounts that were received. Council Member Duer motioned awarding the sale to Piper Jaffray & Co.

Roll Call Vote:

Y Boka 1 Duer Y Leighter A Mertz 2 Willey (4-0)

25. Consider event request addition for pop-up concert after the Chamber Wine & Craft Beer event from 8-10 pm at the Civic Plaza

Roll Call Vote:

1 Boka 2 Duer Y Leighter A Mertz Y Willey (4-0)

26. Resolution #05-06-2019 #08 TO APPROVE A RECORD OF LOT TIE FOR TOM AND MARY RAWLS, LOTS 4 AND 5 IN BALLAGH HEIGHTS

Director Shaw explained this request for lot tie is for two lots on the west side of the Lions Park entrance. The Rawls own a home on one lot and the vacant lot to the south. The vacant lot is virtually unbuildable due to sewer depths in the area - it can't be served via gravity sewer. The owners intend to tie to two lots together, build a shed, and construct a privacy fence along the south boundary to screen the lot from cars parking in the grass attending softball games in the Park.

Roll Call Vote:

Y Boka 2 Duer Y Leighter A Mertz 1 Willey (4-0)

27. Discuss temporary engineering services agreements

City Administrator Jeff Mark explained with the vacancy in the engineering department, staff has a need for a certified engineer to sign-off on certain documents and permits. Staff has received two proposals for temporary engineering services. One is from Snyder & Associates, the other is from

Shive Hattery. Council Member Willey motioned approving the professional services agreement with Snyder & Associates.

Roll Call Vote:

Y Boka Y Duer 2 Leighter A Mertz 1 Willey (4-0)

28. Consider Consent Agenda

a) Allow Bills

b) Capital Projects

- B1) Pay App #2 - Hydro-Klean - 2018 Sanitary Sewer Rehabilitation - \$100,005.55
- B2) Change Order #10 - Two Rivers Group - Community Center Project - \$6,270.40
- B3) Change Order #2 - Iowa Civil Contracting - 1st Avenue Reconstruction - (\$26,475.44)
- B4) Change Order #14 - Two Rivers Group - Community Center Project - \$18,754.95
- B5) Pay App #7 - Two Rivers Group - Community Center Project - \$113,441.67
- B6) Pay App #4 - Halbrook Excavating - 1st Ave. Utilities Project 2018 - \$118,781.24
- B7) Change Order #2 - Halbrook Excavating - 1st Ave. Utilities Project 2018 - (\$52,964.00)
- B8) Change Order #10 - Elder Corp. - Adventureland Dr. Improvements - \$66,755.13
- B9) Pay App #21 - Elder Corp. - Adventureland Dr. Improvements - \$357,615.62
- B10) Pay App #5 - Iowa Civil Contracting, Inc. - Adventureland Dr. Pavement Rehabilitation - \$105,893.53
- B11) Change Order #3 - Iowa Signal Inc. - 1st Ave. & Exit 143 Signal - \$1,049.40
- B12) Final Pay App - Iowa Signal Inc. - 1st Ave. & Exit 143 Signal - \$9,357.22

c) Consider approval of service order with Unite Private Networks for fiber services to New City Hall/Police Department

d) Consider approval of Communication Innovators installing fiber from new City Hall DMARC to the Water Treatment Plant (\$22,331.31)

e) Consider approval of Communication Innovators installing fiber from new City Hall DMARC to the Fire Department (\$23,355.69)

f) Consider approval of Communication Innovators installing fiber from new City Hall DMARC to the Library (\$13,953.74)

g) Consider approval of Communication Innovators installing fiber from existing hand hole located on the south side Altoona Campus to Utilities (\$16,419.45)

h) ITEM REMOVED FOR SEPARATE DISCUSSION

i) Consider 28e agreement with Southeast Polk Community School District for use of fiber optic channels

j) Resolution #05-06-2019 #09 ACCEPTING PUBLIC IMPROVEMENTS - 1ST AVE. & EXIT 143 TRAFFIC SIGNALIZATION

k) Resolution #05-06-2019 #10 ACCEPTING PERMANENT PUBLIC UTILITY EASEMENT FOR CONSTRUCTION OF THE 1ST AVENUE RECONSTRUCTION PROJECT (A&P PROPERTIES, LLC - \$3,385.00)

l) Resolution #05-06-2019 #11 ACCEPTING TEMPORARY CONSTRUCTION EASEMENT FOR CONSTRUCTION OF THE 1ST AVENUE RECONSTRUCTION PROJECT (A&P PROPERTIES, LLC. - \$1,615.00)

m) Resolution #05-06-2019 #12 ACCEPTING TEMPORARY CONSTRUCTION EASEMENT FOR CONSTRUCTION OF THE 1ST AVENUE RECONSTRUCTION PROJECT (ACKELSON SHEET METAL, INC. - \$2,620.00)

n) Resolution #05-06-2019 #13 ACCEPTING PERMANENT PUBLIC UTILITY EASEMENT FOR CONSTRUCTION OF THE 1ST AVENUE RECONSTRUCTION PROJECT (ACKELSON SHEET METAL, INC. - \$875.00)

o) Resolution #05-06-2019 #14 ACCEPTING TEMPORARY CONSTRUCTION EASEMENT FOR CONSTRUCTION OF THE 1ST AVENUE RECONSTRUCTION PROJECT (ROBERT E. JOHNSTON - \$7,610.00)

p) Resolution #05-06-2019 #15 ACCEPTING PERMANENT PUBLIC UTILITY EASEMENT FOR CONSTRUCTION OF THE 1ST AVENUE RECONSTRUCTION PROJECT (ROBERT E. JOHNSTON - \$7,020.00)

- q) Resolution #05-06-2019 #16 TO PURCHASE LAND BY WARRANTY DEED FOR CONSTRUCTION OF THE 1ST AVENUE RECONSTRUCTION PROJECT (CARYL J. CONKLING - \$470.00)
- r) Resolution #05-06-2019 #17 ACCEPTING TEMPORARY CONSTRUCTION EASEMENT FOR CONSTRUCTION OF THE 1ST AVENUE RECONSTRUCTION PROJECT (CARYL J. CONKLING - \$270.00)
- s) Consider event request for Farmer's Market at the Civic Plaza on Wednesday evenings from June 5th and running thru September
- t) Consider event request for Music on the Plaza at the Civic Plaza on Friday's May 31st, June 21st, July 26th, and August 30th
- u) Set public hearing for Monday, June 3, 2019, at 6:30pm to consider an 80/20 voluntary annexation consisting of approximately 107.742 acres of land east of Altoona
- v) Set public hearing for Monday, June 3, 2019, at 6:30pm to consider an 80/20 voluntary annexation consisting of approximately 153.962 acres of land south of Altoona
- w) Set public hearing for Monday, May 20, 2019, at 6:30pm to consider amendment to the 2018-2019 City of Altoona fiscal year budget

Council Member Willey motioned approval of consent agenda with item #h removed.

Roll Call Vote:

2 Boka Y Duer Y Leighter A Mertz 1 Willey (4-0)

28a. Consider professional services agreement with OneNeck IT Solutions (\$27,880.89)

Council Member Willey asked what OneNeck IT Solutions would be handling once the hardware, software and files were migrated to the new City Hall/Police Station. It Specialist Jeff Briel explained that following Phase I which handles the migration, OneNeck IT Solutions will be handling the licensing and the he would handle the maintenance of the installed systems.

Roll Call Vote:

Y Boka Y Duer 2 Leighter A Mertz 1 Willey (4-0)

29. Beer and Liquor Permits

- a) Johnny's Italian Steakhouse - Class C Liquor License (LC)(Commercial), Catering Privilege, Sunday and Outdoor sales, Johnny's Italian Steakhouse
Lieutenant Tony Chambers stated there were no violations at this establishment.

Roll Call Vote:

Y Boka 1 Duer 2 Leighter A Mertz Y Willey (4-0)

- b) Altoona Palooza, Inc. - Class B Beer (BB)(Includes wine coolers), Outdoor sales
Lt. Tony Chambers stated there were no violations at this establishment.

Roll Call Vote:

Y Boka 1 Duer 2 Leighter A Mertz Y Willey (4-0)

- c) Hy-Vee Clubroom - Special Class C Liquor License (BW)(Beer/wine), Sunday and Outdoor sales

Lt. Tony Chambers stated there were no violations at this establishment.

Roll Call Vote:

2 Boka 1 Duer Y Leighter A Mertz Y Willey (4-0)

- d) BARATTAS/Carpenter Union Training Center Local #106 - Class B Beer (BB)(includes wine coolers), Class B Native Wine Permit

Lt. Tony Chambers stated there were no violations at this establishment.

Roll Call Vote:

2 Boka 1 Duer Y Leighter A Mertz Y Willey (4-0)

- e) Booze Cruiser Cocktail Co. LLC - New Special 5-day permit beginning 5-17-2019, Class C Liquor License (LC)(Commercial) and outdoor sales

Lt. Tony Chambers stated there were no violations at this establishment.

Roll Call Vote:

Y Boka 1 Duer Y Leighter A Mertz 2 Willey (4-0)

- f) Casey's General Store #1938 - Class C Beer Permit (BC), Class B Wine Permit (Carryout wine - includes Native Wine), Sunday Sales

Lt. Tony Chambers stated there were no violations at this establishment.

Roll Call Vote:

Y Boka 1 Duer 2 Leighter A Mertz Y Willey (4-0)

- g) Walgreens #09791 - Class E Liquor License (LE), Class B Wine Permit (Carryout wine - includes Native Wine), Class C Beer Permit (Carryout Beer), Sunday Sales
Lt. Tony Chambers stated there were no violations at this establishment.

Roll Call Vote:

Y Boka 1 Duer 2 Leighter A Mertz Y Willey (4-0)

30. Department Head Reports & Updates

The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Utilities - Jim Utter, Public Works - Scott Atzen, Community Development - John Shaw, Finance - Randy Pierce, Administration - Jeff Mark

31. General Business

*Council Member Duer provided an update on the arts committee.

32. Adjourn at 7:55pm

Roll Call Vote:

Y Boka 2 Duer 1 Leighter A Mertz Y Willey (4-0)

Attest to:

Amy S. Hill, Secretary

Jeremy, Mayor Pro-Tem