

CITY OF ALTOONA COUNCIL MEETING  
TUESDAY, OCTOBER 7, 2019, 6:30 P.M.  
AT THE ALTOONA CITY HALL

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor- present  
Boka - present

Duer - present  
Leighter - absent

Mertz- present  
Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Jared Ogbourne, Greg Stallman, John Shaw, Scott Atzen, Jim Utter, Amy Hill, City Attorney Bob Laden

Audience Present: Chris Lybarger, Nick Crall, Cameron Hale, Cody Poffenberger Alex Payne, David Cusic, Jason Ledden

2. Perfecting and approval of the agenda

Mayor Dean O'Connor requested to approve the agenda as presented.

Roll Call Vote:

1 Boka Y Duer A Leighter 2 Mertz Y Willey (4-0)

3. Consider approval of 16, 23, 24, and 30, 2019 Council Minutes

Roll Call Vote:

Y Boka 2 Duer A Leighter Y Mertz 1 Willey (4-0)

4. Citizens request to address council

No one came forward to speak.

5. Proclamation for Fire Prevention Week in Altoona on October 6 - 12, 2019

6. Promotion of Mark Harmon to Police Sergeant

7. Resolution #10-07-2019 #01 TO CONSIDER A SITE PLAN AMENDMENT FOR FACEBOOK LOGISTICS/CONTRACTOR AREA - EASTERN EMPLOYEE PARKING LOT ADDITION

Community Development Director John Shaw explained Facebook/Turner are seeking approval for a site plan amendment for the temporary parking lot. This amendment will add 20 acres of land. The new land is proposed to be added to the parking field and to add a driveway access. With the addition there will be another 825 parking stalls. Turner's employees may be using this temporary parking for a period in excess of 10-years, or until Facebook concludes all construction activities. Given the duration of the temporary parking, staff is asking that they establish permanent ground cover, permanent landscaping along the perimeters and that the trail be extended along the street frontages. The parking lot lighting needs to be 90-degree downcast and not impact the residential property to the east. Also, turn lanes need to be added to 34<sup>th</sup> Avenue NW and 25<sup>th</sup> Street NW to accommodate the additional traffic. These turn lanes need to be part of the approval. Council Member Kyle Mertz motioned approval subject to the deficiencies being met.

Roll Call Vote:

Y Boka Y Duer A Leighter 1 Mertz 2 Willey (4-0)

8. Resolution #10-07-2019 #02 TO CONSIDER A REVISED PRELIMINARY PLAT FOR EWING ALTOONA PLAT 1

Jason Ledden with Snyder and Associates, P.C. located at 2727 Snyder Blvd., Ankeny explained the next three items. Mr. Ledden shared Ewing Land Development is proposing changes to their previously approved project. The project is known as the Vintage Cooperative and is located at 1427 34<sup>th</sup> Avenue SW. They are proposing to construct a two-story project with 30 units. Previously, the project was three-story and 44 units. They are proposing to construct a two-story project with 30 units. Previously, the project was three-story and 44 units. Their plan was contingent on receiving

two variances from the Board of Adjustments which were approved Tuesday, October 1<sup>st</sup>. The first was for a rear yard setback that was reduced as a result of them deeding the stream to the City as an Outlot. The second was to be able to construct the proposed detached accessory garage structure in the front yard.

Roll Call Vote:

Y Boka Y Duer A Leighter 1 Mertz 2 Willey (4-0)

9. Resolution#10-07-2019 #03 TO CONSIDER A REVISED FINAL PLAT FOR EWING ALTOONA PLAT 1  
Council Member Mertz motioned approval subject to legal documents.

Roll Call Vote:

2 Boka Y Duer A Leighter 1 Mertz Y Willey (4-0)

10. Resolution #10-07-2019 #04 TO CONSIDER A SITE PLAN AMENDMENT FOR EWING ALTOONA PLAT 1

Council Member Scott Duer motioned approval subject to lighting plan meeting staff's approval.

Roll Call Vote:

2 Boka 1 Duer A Leighter Y Mertz Y Willey (4-0)

11. Resolution #10-07-2019 #05 TO CONSIDER A PLAT OF SURVEY FOR PARCEL 2019-175 LOCATED ON NE BERWICK DRIVE, ONE MILE WEST OF ALTOONA AND WITHIN OUR TWO-MILE REVIEW AREA  
Director Shaw explained this is a Plat of Survey to split off 3.87 acres of an existing lot. This lot is west of Altoona, in the Berwick area, but within our two-mile review boundary.

Roll Call Vote:

2 Boka 1 Duer A Leighter Y Mertz Y Willey (4-0)

12. Consider request to waive red tag fee at 1402 5<sup>th</sup> Ave. SW  
No action was taken.

13. Consider request from Mollie Hagins at 113 10<sup>th</sup> St. SW for footing drain program additional funds

Public Utilities Director Jim Utter explained Mollie Hagins' property, located at 113 10<sup>th</sup> Street SE, was subject to the Altoona Footing Drains, disconnection program. She had an additional drain in the property's backyard, the total costs to disconnect the footing drains from the sanitary sewer system were in excess of our normal reimbursement schedule. Staff has reviewed and would recommend that the Council consider reimbursing Mollie Hagins in the amount of \$3,200. Council Member Jeremy Boka motioned approval to reimburse Ms. Hagins in the amount of \$3,200.

Roll Call Vote:

1 Boka 2 Duer A Leighter Y Mertz Y Willey (4-0)

14. Consider request from Kaci Brim at 301 10<sup>th</sup> St. SW for footing drain program additional funds  
Director Utter explained this is a similar request to the previous agenda item. Kaci Brim's property, located at 301 10<sup>th</sup> St. SE, also had an outside drain that needed to be disconnected. The total cost of the project related to the disconnection of the footing drains was \$3,600. Council Member Duer motioned approval to reimburse Ms. Brim in the amount of \$3,600.

Roll Call Vote:

Y Boka 1 Duer A Leighter Y Mertz 2 Willey (4-0)

15. Consider Consent Agenda

a) Allow Bills

b) Capital Projects

B1) Change Order #1 - Hydro-Klean - 2018 Sanitary Sewer Rehabilitation - (\$4,731.02)

B2) Pay App #4 - Jackson Creek Enterprises - 2018 Water Main Project - \$112,934.58

B3) Change Order #4 - Iowa Civil Contracting Inc. - 1<sup>st</sup> Avenue Reconstruction - \$130,609.50

B4) Pay App #6 - Iowa Civil Contracting, Inc. - 1<sup>st</sup> Avenue Reconstruction - \$231,836.27

B5) Pay App #3 - Graff Excavating, Inc. - Townsend Liftstation - \$197,850.32

- c) Resolution #10-07-2019 #06 APPROVING TAX ABATEMENT REQUESTS
- d) Resolution #10-07-2019 #07 APPROVING WRITING OFF OF RESCUE FEES FOR BAD DEBT ACCOUNTS - COLLECTION FEES
- e) Consider agreement for cooperative public service between Polk County and City of Altoona for joint jurisdictional roadways routine maintenance
- f) Consider settlement agreement with Tammy Hansen
- g) Consider approval for certificate of completion for 2018 Sanitary Sewer Rehabilitation project
- h) Consider approval of SEP Youth Wrestling Registrations (Mid-October)

Roll Call Vote:

1 Boka 2 Duer A Leighter Y Mertz Y Willey (4-0)

16. Department Head Reports & Updates

The following gave updates: Police Department - Tony Chambers, Fire Department - Jared Ogbourne, Public Works - Scott Atzen, Community Development - John Shaw, Library - Kim Kietzman, Finance - Randy Pierce, Administration - Jeff Mark

17. General Business

\*Council Member Vern Willey shared that Elizabeth Presutti with DART would like to present information to council at a meeting.

18. Adjourn at 7:00pm

Roll Call Vote:

2 Boka Y Duer A Leighter Y Mertz 1 Willey (4-0)

Attest to:

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Amy S. Hill, Secretary

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Dean O'Connor, Mayor