

CITY OF ALTOONA COUNCIL MEETING
TUESDAY, NOVEMBER 18, 2019, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor- present Duer - present Mertz- absent
Boka - present Leighter - present Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Jared Ogbourne, Greg Stallman, John Shaw, John Dostart, Scott Atzen, Jim Utter, Amy Hill, City Attorney Bob Laden

Audience Present: David Cusic, Alex Payne, Ned Chiodo

2. Perfecting and approval of the agenda

Mayor Dean O'Connor requested to approve the agenda as presented.

Roll Call Vote:

1 Boka Y Duer Y Leighter A Mertz 2 Willey (4-0)

3. Consider approval of November 4 and 11, 2019 Council Minutes

Roll Call Vote:

2 Boka 1 Duer Y Leighter A Mertz Y Willey (4-0)

4. Citizens request to address council

No one came forward to speak.

5. Public Hearing to consider changes to Chapter 66 - Load and Weight Restrictions

City Engineer John Dostart explained this is to consider changing language in Chapter 66 - Load and Weight Restrictions. Currently, the ordinance states that the Police Chief determines which road ways allow for certain loads and weights of vehicles (trucks), to be designated as truck routes and to determine maximum weights on bridges. The new language states that this is the responsibility of the City Engineer.

Open hearing: 6:31pm

Comments: No one came forward to speak.

Closed hearing: 6:32pm

6. Ordinance #11-18-2019 #01 (528) TO CONSIDER AMENDING CHAPTER 66 (LOAD AND WEIGHT RESTRICTIONS) 1ST READING

Roll Call Vote (1st Reading):

Y Boka Y Duer 2 Leighter A Mertz 1 Willey (4-0)

Roll Call Vote (To waive 2nd & 3rd Reading):

Y Boka 1 Duer 2 Leighter A Mertz Y Willey (4-0)

Roll Call Vote (To Publish):

2 Boka 1 Duer Y Leighter A Mertz Y Willey (4-0)

7. Public Hearing to consider changes to Chapter 98 Wastewater Service Charges

Public Utilities Director Jim Utter explained this is to consider amending Code of Ordinances, Chapter 98 - Wastewater Service Charges. Under section 98.02, inspection fee is changed to connection fee. Under section 98.06, the fee for certain uses are being reduced while other are being added. The most notable changes are for restaurants. The old rates were established prior to the City of Altoona joining the WRA.

Open hearing: 6:34pm

Comments: No one came forward to speak.

Closed hearing: 6:34pm

8. Ordinance #11-18-2019 #02 (529) TO CONSIDER AMENDING CHAPTER 98 (WASTEWATER SERVICE CHARGES) 1ST READING
 Roll Call Vote (1st Reading):
2 Boka Y Duer Y Leighter A Mertz 1 Willey (4-0)
 Roll Call Vote (To waive 2nd & 3rd Reading):
2 Boka Y Duer Y Leighter A Mertz 1 Willey (4-0)
 Roll Call Vote (To Publish):
2 Boka Y Duer Y Leighter A Mertz 1 Willey (4-0)
9. Public hearing to consider approving guarantee of bank loan
 City Administrator Jeff Mark explained this is to consider approving a guarantee of a bank loan from Legacy Bank to CS Corp. for the purposes of making certain improvements to the Terrace Hills Golf Course. The guarantee is a not to exceed \$1,200,000. The resolution has certain requirements of CS Corp. that are not stated in the loan documents. Specifically, the resolution requires that CS Corp. (1) provide the City with proposals that include descriptions and estimate cost that are accepted by the City and (2) prior to drawing down any funds from the loan, CS Corp. needs to provide the City with a copy of the final invoice for each of the golf course improvements.
 Open hearing: 6:36pm
 Comments: Ned Chiodo, 4908 University Ave., Des Moines, representing CS Corp. answered questions from Council Member Scott Duer and Jeremy Boka in regards to site drawings in regards to changes being made.
 Closed hearing: 6:36pm
10. Resolution #11-18-2019 #01 TO APPROVING LOAN AGREEMENT AND GUARANTEE FOR CS CORP., LLC.
 Roll Call Vote:
1 Boka 2 Duer Y Leighter A Mertz Y Willey (4-0)
11. Resolution #11-18-2019 #02 APPROVING PRELIMINARY OFFICIAL STATEMENT FOR GENERAL OBLIGATION CERTIFICATES OF PARTICIPATION, SERIES 2020A
 City Clerk Randy Pierce explained the approval of this resolution allows Robert W. Baird & Co. to use the preliminary official statement and the information within it to market and sell certificates of participation for our new city hall / police station building.
 Roll Call Vote:
1 Boka Y Duer Y Leighter A Mertz 2 Willey (4-0)
12. Consider Consent Agenda
- a) Allow Bills
 - b) Capital Projects
 - B1) Change Order #34 - Two Rivers Group, Inc. - Altoona Community Center - \$11,663.48
 - c) Resolution #11-18-2019 #03 OBLIGATING FUNDS FROM THE URBAN RENEWAL REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR (GO ANNUAL APPROPRIATION URBAN RENEWAL BONDS, SERIES 2016C - \$2,727,550.00)
 - d) Resolution #11-18-2019 #04 OBLIGATING FUNDS FROM THE URBAN RENEWAL REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR (CCRC OF ALTOONA - \$300,000.00)
 - e) Resolution #11-18-2019 #05 OBLIGATING FUNDS FROM THE URBAN RENEWAL REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR (NEW ENGLAND DEVELOPMENT - \$1,666,667.00)
 - f) Resolution #11-18-2019 #06 OBLIGATING FUNDS FROM THE URBAN RENEWAL REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT

FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR
(CARPENTERS UNION - \$500,000.00)

- g) Resolution #11-18-2019 #07 OBLIGATING FUNDS FROM THE URBAN RENEWAL REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR (EDGE BUSINESS CONTINUITY CENTER- \$265,880.00)
- h) Resolution #11-18-2019 #08 OBLIGATING FUNDS FROM THE URBAN RENEWAL REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR (ALTOONA HOSPITALITY - \$100,000.00)
- i) Resolution #11-18-2019 #09 OBLIGATING FUNDS FROM THE URBAN RENEWAL REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR (PRAIRIE MEADOWS - \$200,000.00)
- j) Resolution #11-18-2019 #10 OBLIGATING FUNDS FROM THE URBAN RENEWAL REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR (ALTOONA ECONOMIC DEVELOPMENT CORPORATION - \$300,000.00)
- k) Resolution #11-18-2019 #11 OBLIGATING FUNDS FROM THE URBAN RENEWAL REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR (PRATT REAL ESTATE - \$39,884.00)
- l) Resolution #11-18-2019 #12 APPROVING THE TRANSFER OF FUNDS FROM BOND AND INTEREST PAYMENTS
- m) Consider approval of Annual Renewal Report, Fiscal Year 2018-2019
- n) Resolution #11-18-2019 #13 TO APPROVE *TREES PLEASE!* GRANT APPLICATION
- o) Resolution #11-18-2019 #14 APPROVING REQUESTS FOR TAX ABATEMENT
- p) Consider approval of Iowa Department of Transportation agreement for a surface transportation block grant
- q) Consider to receive and file Fiscal Year 2018-2019 Audit Report
- r) Consider approval of Mayor's appointments to DART Board (Primary: Vernon Willey; Secondary: Scott Henry)
- s) Beer & Liquor Permits
 - S1) Hy-Vee Fast and Fresh - Class B Wine Permit (Carryout Wine - Includes Native Wine), Class C Beer Permit (Carryout Beer), Sunday Sales
 - S2) Pilot Flying J #913 - Class C Beer Permit (BC), Sunday sales
 - S3) Prairie Meadows Racetrack and Casino - Class C Liquor License (LC)(Commercial), Class E Liquor License (LE), Catering Privilege, Class B Wine Permit (Carryout Wine - Includes Native Wine), Sunday Sales and Outdoor Sales
 - S4) Cinemark USA Inc. - Special Class C Liquor License (BW)(Beer/Wine), Sunday Sales

Roll Call Vote:

1 Boka 2 Duer Y Leighter A Mertz Y Willey (4-0)

15. Department Head Reports & Updates

The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Utilities - Jim Utter, Public Works - Scott Atzen, Engineering - John Dostart, Community Development - John Shaw, Finance - Randy Pierce, Administration - Jeff Mark

16. General Business

*Council Member Vern Willey provided an update on DART.

*Mayor O'Connor shared about his visit to the Altoona Nursing and Rehabilitation Center.

17. Adjourn at 7:00pm

Roll Call Vote:

1 Boka 2 Duer Y Leighter A Mertz Y Willey (4-0)

Attest to: _____
Amy S. Hill, Secretary

Dean O'Connor, Mayor