

**CITY OF ALTOONA COUNCIL MEETING  
MONDAY, FEBURARY 2, 2015, 6:30 P.M.  
AT THE ALTOONA CITY HALL**

**1. CALL TO ORDER**

Roll Call at 6:30 pm

Mayor Conkling – present            Boka – absent            Harmeyer – present  
Mertz- present                        O’Connor – present    Sloan- present

**City Officials Present:** Jeff Mark, Randy Pierce, Jody Matherly, Jerry Whetstone, Vern Willey, John Shaw, Amy Hill, Jon Hanson, Scott Atzen

**Audience Present:** Kelly Caylor, Ken Dales, Lois Dales, Bruce Mason, John McClain, Brian Osborn, Scott Carter, David Meyer, Judy Meyer, Ben Evans, Jeremy Shepherd

**2. Perfecting and approval of the agenda**

Mayor Skip Conkling requested to amend the agenda for a presentation to include the Healthy Altoona Partnership. Council Member Dean O’Connor motioned approval of the amended agenda.

**Roll Call Vote:**

A Boka Y Harmeyer 2 Mertz 1 O’Connor Y Sloan (4-0)

**3. Mayor appointment to Healthy Altoona Partnership Committee**

Mayor Conkling appointed Jamie Martin and Nancy Eichmann to the Healthy Altoona Partnership Committee.

**Roll Call Vote:**

A Boka Y Harmeyer 1 Mertz 2 O’Connor Y Sloan (4-0)

**\*\*3a. Bruce Mason representing the Healthy Altoona Partnership presented the Mayor and Council with a Bronze and Silver Medal from Let’s Move Cities & State for the commitment the city has made in improving the healthy and well-being of the citizens of Altoona and visitors to our community.**

**4. Presentation of Police & Firefighter of the Year**

Mayor Conkling and Chief Jerry Whetstone presented Joe Keena as the American Legion Firefighter of the Year. Mayor Conkling and Chief Jody Matherly presented Ken Dales as the American Legion Police officer of the Year.

**5. Approval of January 19 and 26, 2015, Council Minutes**

Mayor Conkling requested a motion to approve the minutes as presented.

**Roll Call Vote:**

A Boka Y Harmeyer 1 Mertz 2 O’Connor Y Sloan (4-0)

**6. Citizens request to address council**

No one came forward to speak.

**7. Bruce Mason representing management of Altoona Aquatics Parks requesting for a rate increase and change in hours of operation for 2015 season**

Bruce Mason, Executive Director of Altoona Campus, addressed the council regarding proposed changes to the Altoona Aquatics Park rates and hours of operation. The proposal would increase Day Pass rates by 25 cents. Season passes would increase by \$10.00 for 1 and 2 person passes, \$5.00 for each additional person and \$5.00 for nanny passes. The Campus is also proposing to change the hours

of operation by closing earlier in the evenings but opening earlier on Saturdays and Sundays. Mr. Mason said he would address the issue of a possible later school start when the management agreement was brought for approval to the council in the spring since the issue was still up for debate at the state house. Council Member Michelle Sloan motioned approval for the changes in rates and operating hours.

**Roll Call Vote:**

A Boka Y Harmeyer Y Mertz 2 O'Connor 1 Sloan (4-0)

**8. Consider professional services agreement with Olsson Associates for the 2015 Water Main Replacement Project**

Mayor Conkling explained the City recently requested proposals for professional services on the 2015 Water Main Replacement project. Staff received proposals from 6 engineering consultants for services to design and bid the project. The low bid was submitted by Olsson and Associates of West Des Moines at a cost of \$24,680. Staff then negotiated with Olsson to include additional water main in the project scope. The revised agreement is for an estimated \$36,150. Engineer Jeremy Shepherd, 7157 Vista Drive, West Des Moines, introduced his firm and stated he was the engineer on the project.

**Roll Call Vote:**

A Boka Y Harmeyer Y Mertz 1 O'Connor 2 Sloan (4-0)

**9. Resolution to consider final plat re-submittal for Altoona Towers Plat 1  
Resolution 2-2-2015 #01 TO APPROVE FINAL PLAT RE-SUBMITTAL FOR ALTOONA TOWERS PLAT 1**

Mayor Conkling explained this is a re-submittal of a final plat for Altoona Towers Plat 1. The original plat has expired as more than 180 days have passed since it was approved and had not been recorded. The developer is now ready to proceed with recording the final plat.

**Roll Call Vote:**

A Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (4-0)

**10. Consider approval of Easter Egg Scramble in Civic Plaza on March 28<sup>th</sup> from 11-noon**

Kelly Kailor, 108 8<sup>th</sup> St. SW, stated the Altoona Hy-Vee is seeking approval to hold the Easter Egg Scramble in Civic Plaza on March 28<sup>th</sup> from 11am to noon.

**Roll Call Vote:**

A Boka Y Harmeyer Y Mertz 1 O'Connor 2 Sloan (4-0)

**11. Consider approval of Yoga in the Park at the Enabling Garden on Saturday June 20<sup>th</sup>, July 18<sup>th</sup>, and August 29<sup>th</sup>**

Mayor Conkling stated Paula Secker of Blue Lotus & Wellness has requested holding Yoga in the Park at the Enabling Garden on Saturday, June 20<sup>th</sup>, July 18<sup>th</sup> and August 29<sup>th</sup>.

**Roll Call Vote:**

A Boka Y Harmeyer 2 Mertz Y O'Connor 1 Sloan (4-0)

**12. Resolution to approve Altoona's sponsorship for IEDA application for EdgeBCC's data center expansion**

**Resolution 2-2-2015 #02 TO APPROVE ALTOONA'S SPONSORSHIP FOR IEDA APPLICATION FOR EDGEBCC'S DATA CENTER EXPANSION**

Mayor Conkling explained the Edge Business Continuity Center, LLC, located at 1435 Northridge Circle NE, here in Altoona, is applying for Business Financial Assistance through the Iowa Economic Development Authority. EdgeBCC needs the City of Altoona to sponsor their application. EdgeBCC is not seeking any financial assistance from the City. Council Member Kyle Mertz stated that no money from the City of Altoona was required. This was just a request for support with the grant application.

**Roll Call Vote:**

A Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (4-0)

**13. Consider request from Greater Altoona Girls Softball Association for \$25,000 capital improvement grant**

Mayor Conkling explained Brian Osborn, President of the GAGSA, are asking for \$25,000 for a capital improvement grant to resurface and upgrade their fields. City Clerk Randy Pierce and Public Works Director Scott Atzen have reviewed the request and find that the improvements comply with the council's Capital Improvement Policy. Under the policy, each league is allowed to request up to \$25,000, once every 5 years. Randy confirms that the GAGSA is eligible to receive the grant and Scott confirms that the improvements are needed. The total estimated cost of the improvements is \$48,460.

**Roll Call Vote:**

A Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (4-0)

**14. Consent Agenda**

**a) Allow Bills**

**b) Capital Projects**

**B1) Pay App #11 – Altoona Ambrose Pump Station Improvements – J&K Contracting, LLC. - \$62,442.26**

**B2) Pay App#9 – Altoona 12<sup>th</sup> Ave. NW Water Main & Footing Drain Collector Improvements – Synergy Contracting, LLC. - \$1,782.96**

**c) Mayor to appoint Council Member Kyle Mertz as Mayor Pro-Tem**

**d) Resolution to approve an off-site water main easement for Ironwood South Plat 3  
Resolution 2-2-2015 #03 TO APPROVE AN OFF-SITE WATER MAIN EASEMENT FOR IRONWOOD SOUTH PLAT 3**

**e) Resolution approving requests for tax abatement**

**Resolution 2-2-2015 #04 APPROVING REQUESTS FOR TAX ABATEMENT**

**f) Set public hearing for Monday, February 16, 2015, at 6:30pm to consider development plan amendment for The Shoppes at Prairie Crossing, called The Outlets of Des Moines, consisting of approximately 34.07 acres in Outlot X, Prairie Crossing Plat 1**

**g) Set public hearing for Monday, February 16, 2015, at 6:30pm to consider an ordinance amendment for Chapter 159, table 19.05B**

**h) Set public hearing for Monday, February 16, 2015, at 6:30pm to consider an ordinance amendment for Chapter 167.09.19**

**i) Set public hearing for Monday, February 16, 2015, at 6:30pm to consider an ordinance amendment for Chapter 168.13.5**

**j) Set public hearing for Monday, February 16, 2015, at 6:30pm to consider an ordinance amendment for Chapter 171.01.1**

**k) Set public hearing for Monday, February 16, 2015, at 6:30pm to consider an ordinance amendment for Chapter 171.01.2.6**

**l) Set public hearing for Monday, February 16, 2015, at 6:30pm to consider extending the deadline on a building and development moratorium north of Adventureland Drive NW, south of I-80, west of Hubbell Ave., and east of Bass Pro Shops and the Altoona water tower**

**Roll Call Vote:**

A Boka Y Harmeyer 2 Mertz Y O'Connor 1 Sloan (4-0)

**15. Beer & Liquor Permits**

**a) Git N Go Convenience Store #17 - Class C Beer Permit (BC)**

Chief Matherly stated there were no violations at this establishment.

**Roll Call Vote:**

A Boka Y Harmeyer 1 Mertz Y O'Connor 2 Sloan (4-0)

**b) Caseys General Store #2916 - 170 36th Ave SW - Class C Beer Permit (BC), Class B Native Wine Permit**

Chief Matherly stated there were no violations at this establishment.

**Roll Call Vote:**

A Boka Y Harmeyer 1 Mertz Y O'Connor 2 Sloan (4-0)

**c) Fireside Grille LLC - Class C Liquor License (LC) (Commercial), Catering Privilege, Sunday Sales, Outdoor Sales**

Chief Matherly stated there were no violations at this establishment.

**Roll Call Vote:**

A Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (4-0)

**d) Dollar General - Class B Wine Permit (Carryout wine included Native wine), Class C Beer Permit (BC)**

Chief Matherly stated there were no violations at this establishment.

**Roll Call Vote:**

A Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (4-0)

**16. General Business Items/Reports and Update**

\*Chief Whetstone reminded everyone in attendance of the Chili & Soup Supper at AFD on Friday, February 6<sup>th</sup> from 4:30 – 8pm to help raise funds for a LUCAS device.

\*Chief Matherly explained that some changes were made for cross-training purposes. Officer Brent "Tony" Chambers will be the new school liaison officer at SEP. Officer Bret Handy will move to the investigative unit.

\*Council Member Sloan shared that the CIRDWC meeting had been changed to Monday, February 9<sup>th</sup>.

\*Council Member Mertz shared the BRAVO gala is being held on Saturday. Also, that the City of Altoona's MPO application received the highest rating on any application received by the MPO committee. Thanks to Community Services Director Vern Willey and Public Works Director Scott Atzen for all their hard work.

\*Mayor Conkling shared that the Altoona Employee Awards Banquet will be held on February 20<sup>th</sup> and the Altoona Chamber's annual dinner will be held on February 21<sup>st</sup>.

**17. Adjourn at 6:57pm**

**Roll Call Vote:**

A Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (4-0)

Attest to: \_\_\_\_\_  
Amy S. Hill, Secretary

\_\_\_\_\_  
J.M. Skip Conkling, Mayor