

**CITY OF ALTOONA COUNCIL MEETING
MONDAY, MARCH 30, 2015, 6:30 P.M.
AT THE ALTOONA CITY HALL**

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor Conkling – present Boka – present Harmeyer – present
Mertz- present O’Connor – present Sloan- present

City Officials Present: Jeff Mark, Randy Pierce, Jody Matherly, Jerry Whetstone, Vern Willey, John Shaw, Jon Hanson, Scott Atzen, Amy Hill, City Attorney Bob Laden

Audience Present: Adam McRoberts, Herb Phillips, John McClain, Steve Johnson, Mary Simon, Faith Ginnis, Gary Jones, Bill Murphy, Rick Courcier

2. Perfecting and approval of the agenda

Mayor Skip Conkling requested to moved item #21 to #10b. Council Member Kyle Mertz motioned to approve the amended agenda.

Roll Call Vote:

Y Boka Y Harmeyer 1 Mertz 2 O’Connor Y Sloan (5-0)

3. Proclamation of Affordable Housing Week

Mayor Conkling declared April 13 – 18, 2015 as Affordable Housing Week in Altoona.

4. Proclamation of Colorectal Cancer Awareness Month

Mayor Conkling declared March as Colorectal Cancer Awareness Month

5. Approval of March 2, 2015, Council Minutes

Roll Call Vote:

Y Boka Y Harmeyer 1 Mertz 2 O’Connor Y Sloan (5-0)

6. Citizens request to address council

No one came forward to speak.

7. Public Hearing for Monday, March 30th at 6:30 pm to consider a development plan amendment for Eagle Creek Estates to change two attached townhome lots into one detached townhome lot (Lots 1 & 2 of Plat 1)

Mayor Skip Conkling explained Warren Family Farms, Inc. is seeking a Development Plan amendment for Eagle Creek Estates. Community Development Director John Shaw explained the developer would like us to continue the hearing at a future date.

Open hearing at 6:37pm

Council Member Michelle Sloan motioned to continue public hearing.

Roll Call Vote:

2 Boka Y Harmeyer Y Mertz Y O’Connor 1 Sloan (5-0)

8. Resolution to approve a development plan amendment for Eagle Creek Estates

No action taken.

9. Resolution to approve a preliminary plat for Eagle Creek Estate Plat 4

No action taken.

10. Resolution to approve a final plat for Eagle Creek Estate Plat 4

No action taken.

****10.b. Maclyn Group to present an update on Altoona's branding and marketing options**

Bill Murphy of the MACLYN Group, 1985 Ohio St. Lisle, IL, provided the council with an update on their progress to date.

11. Resolution approving special assessment schedule No. 2015-02 for delinquent water accounts thru' 3-18-2015

Resolution 3-30-2015 #01 APPROVING SPECIAL ASSESSMENT SCHEDULE NO. 2015-02 FOR DELINQUENT WATER ACCOUNTS THRU' 3-18-2015

Mayor Conkling explained the resolution authorizes the City Clerk to submit an assessment schedule to the County Treasurer of Polk County. The assessment schedule will then be applied to the each parcel's property tax debt, allowing the City to fully collect the delinquent water accounts. City Clerk Randy Pierce stated the list of delinquent water accounts totals \$5,252.25.

Roll Call Vote:

2 Boka Y Harmeyer Y Mertz 1 O'Connor Y Sloan (5-0)

12. Capital Crossroads to present an update

Pleasant Hill's Parks & Recreation Director Rick Courcier, 5160 Maple Dr., Pleasant Hill, presented an update on marketing strategies for metro cities' parks and recreations programs. Community Services Director Vern Willey gave an update on metro cities' trail and trail signage. Police Chief Jody Matherly presented information on metro cities' joint police hiring and training opportunities.

13. Consider approval of Altoona Fun Fest on July 11, 2015

Director Willey explained an overview of the event and requested to hang a banner over the pedestrian overpass for 3 weeks prior to the event. Council had discussion on how to promote family events in the city.

Roll Call Vote:

Y Boka Y Harmeyer Y Mertz 1 O'Connor 2 Sloan (5-0)

14. Consider approval for Sunday School in the Park at Haines Park stage on June 14, 2015

Mayor Conkling explained a church would like to rent the stage and shelter at Haines Park to hold their Sunday school graduation then have a church picnic. The park remains open for everyone else.

Roll Call Vote:

Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)

15. Consider approval for MACC 5K on May 9, 2015 (using trails in the Venbury area)

Mayor Conkling shared this is a fundraising 5K held on the trails in Venbury. They are raising funds for Taylor House Hospice. It is being conducted by Martial Arts America that meets at the Campus. They will have water stations along the route and clean up after themselves. Chief Matherly stated the event was taking place on the bike trails and would not impact traffic.

Roll Call Vote:

2 Boka Y Harmeyer N Mertz Y O'Connor 1 Sloan (4-1)

16. Consider approval for CAP Theatre to use the Haines Park stage from 4-10 pm on August 6-9

Mayor Conkling explained CAP Theatre is again proposing to rent the Haines Park stage in early August for performances.

Roll Call Vote:

Y Boka Y Harmeyer 2 Mertz 1 O'Connor Y Sloan (5-0)

17. Consider approval Altoona Palooza for Saturday, August 29, 2015

Adam McRoberts, 402 10th Ave. NW, presented an update on the planned activities for the August event.

Roll Call Vote:

Y Boka Y Harmeyer Y Mertz 1 O'Connor 2 Sloan (5-0)

18. Request to waive part of utility bill for 616 19th St. SW

Mayor Conkling explained Jason and Rustina Knutzon are requesting a waiver for a portion of their water bill from 12-31-14 to 1-16-15. The leak occurred under the crawl space and was verified by City Staff. Council Member Dean O'Connor motioned to waive the sewer portion of the utility bill.

Roll Call Vote:

2 Boka Y Harmeyer Y Mertz 1 O'Connor Y Sloan (5-0)

19. Consider approval of amended 28E agreement with the Metro Home Improvement Program

Mayor Conkling explained this is a renewal of the existing agreement. The agreement is administrated by the City of West Des Moines and is intended to provide funding for housing rehabilitation within each respective community.

Roll Call Vote:

2 Boka Y Harmeyer Y Mertz 1 O'Connor Y Sloan (5-0)

20. Resolution to approve a plat of survey for Parcel "A" of Prairie Crossing Plat 1

Resolution 3-20-2015 #02 TO APPROVE A PLAT OF SURVEY FOR PARCEL "A" OF PRAIRIE CROSSING PLAT 1

Mayor Conkling explained this is a resolution to consider approval of a plat of survey for Parcel "A" of Prairie Crossing Plat 1.

Roll Call Vote:

Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)

21. Item moved to #10b.

22. Consent Agenda

a) Allow Bills

b) Resolution to accept public improvements (Water Plant #2 painting)

Resolution 3-30-2015 #03 TO ACCEPT PUBLIC IMPROVEMENTS (WATER PLANT #2 PAINTING)

c) Consider approval for Altoona Palooza sign on 8th St. Pedestrian Overpass Bridge to be posted the month of August 2015

Roll Call Vote:

Y Boka Y Harmeyer 1 Mertz 2 O'Connor Y Sloan (5-0)

23. Beer & Liquor Permits

a) Altoona Adult Softball Association - Class B Beer (BB)(includes wine coolers) Sunday Sales, and Outdoor

Chief Matherly stated there were no violations at this establishment.

Roll Call Vote:

Y Boka Y Harmeyer Y Mertz 1 O'Connor 2 Sloan (5-0)

24. General Business Items/Reports and Updates

*Council Member O'Connor gave an update on MWA and Altoona Campus.

*Council Member Mertz gave an update on MPO recommendations and awarding of funds.

*Chief Matherly shared that tickets were now on sale for the Police Association's Annual Spaghetti Supper. Please contact the PD if you would like to purchase one. The supper will be Friday, May 1, 2015, from 5 to 8pm at Altoona Regular Baptist Church.

*Mayor Conkling shared he had attended the Facebook grant award presentations this week.

25. Adjourn at 7:32pm

Roll Call Vote:

Y Boka Y Harmeyer Y Mertz 1 O'Connor 2 Sloan (5-0)

Attest to: _____
Amy S. Hill, Secretary

J.M. Skip Conkling, Mayor