

**CITY OF ALTOONA COUNCIL MEETING
MONDAY, AUGUST 31, 2015, 6:30 P.M.
AT THE ALTOONA CITY HALL**

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor Conkling – present Boka – present Harmeyer – present
Mertz- present O’Connor – absent Sloan- present

City Officials Present: Jeff Mark, Randy Pierce, Jody Matherly, Jerry Whetstone, John Shaw, Jon Hanson, Scott Atzen, Amy Hill, City Attorney Bob Laden, Louis Modlin, Jason Ferguson, Joseph Meola, Blaine Shutts, David Cusic, Gered Burkhardt, Karen Oppelt, Kim Kietzman

Audience Present: Jan Burns, Marcia Meola, Joe Meola, Gerrji Meola, Tim Stenseth, Patty Whetstone, Melissa Horton, Beth Van RysWyk, Vic Piagentini

2. Perfecting and approval of the agenda

Mayor Skip Conkling requested to approve the agenda as presented.

Roll Call Vote:

Y Boka Y Harmeyer 1 Mertz A O’Connor 2 Sloan (4-0)

3. Approval of August 17 and 24, 2015, Council Minutes

Roll Call Vote:

Y Boka Y Harmeyer 1 Mertz A O’Connor 2 Sloan (4-0)

4. Citizens request to address council

No one came forward to speak.

5. Mayor to appoint Adam McRoberts to Library Board

Roll Call Vote:

Y Boka Y Harmeyer 1 Mertz A O’Connor 2 Sloan (4-0)

6. Chief Jody Matherly to introduce new officers and present officers for promotion

Chief Matherly introduced new hires Joseph Meola Jr. and Blaine Shutts. Chief Matherly presented promotion badges to Officer Louis Modlin who is promoted to Lieutenant and Officer Jason Ferguson who is promoted to Sergeant.

7. Mayor to introduce new water department staff

Mayor Conkling introduced new full-time employees David Cusic and Gered Burkhardt.

8. Resolution to approve a site plan for Pediatric Dental office

Resolution No. 8-31-2015 #01 TO APPROVE A SITE PLAN FOR PEDIATRIC DENTAL OFFICE

Vic Piagentini of Associated Engineering Company of Iowa, 2917 Martin Luther King Jr. Pkwy, Des Moines, representing the applicant, Downing Construction, is seeking site plan approval for a Pediatric Dental office. The property is 1.51 acres in size and is located at the NE corner of 1st Avenue South and 24th Street SE. Community Development Director John Shaw explained that staff are continuing to work with the client on the southern sidewalk, buffer yard requirements and right-in/right-out traffic flow plan. Council Member Kyle Mertz approved subject to the deficiencies being approved by staff.

Roll Call Vote:

2 Boka Y Harmeyer 1 Mertz A O'Connor Y Sloan (4-0)

9. Resolution to approve an agreement with the Iowa Department of Transportation Federal – Aid Agreement for a Transportation Enhancement Program (TE)

Resolution No. 8-31-2015 #02 TO APPROVE AN AGREEMENT WITH THE IOWA DEPARTMENT OF TRANSPORTATION FEDERAL – AID AGREEMENT FOR A TRANSPORTATION ENHANCEMENT PROGRAM (TE)

City Administrator Jeff Mark explained this is a re-approval of the agreement with the Iowa Department of Transportation for the Federal Aid Transportation Enhancement Program. The original agreement previously approved by council had typos in the document and we are being asked to approve a clean document. The project is the Gay Lea Wilson Trail Extension and the grant is for \$700,000 towards the project cost.

Roll Call Vote:

Y Boka Y Harmeyer 1 Mertz A O'Connor 2 Sloan (4-0)

10. Consider an event request from Altoona Chamber of Commerce to hold Nippy Hippie Thaw Out party at Spring Creek Sports Complex on Saturday, November 7, 2015

Beth Van RysWyk, representing the Altoona Chamber of Commerce, 119 2nd St. SE, Altoona, requested the following items for the Nippy Hippie Thaw Out Party:

1) Utilizing Spring Creek Sports Complex to hold the Thaw Out Party.

Roll Call Vote:

Y Boka Y Harmeyer 2 Mertz A O'Connor 1 Sloan (4-0)

2) Beer sales at Spring Creek Sports Complex – Council instructed her that the Brewhouse needs to bring the request of the one-day event beer permit forward to the council.

3) Banner on pedestrian bridge – City Administrator Mark explained that the council has come to the decision to **not** allow banners on the pedestrian bridge any longer. That being said, they understand that some of the organizations with events planned in 2015 have already printed their banners in anticipation of the banners being allowed on the bridge. Administrator Mark stated with the council approval, staff would allow the banner for this event.

Roll Call Vote:

1 Boka Y Harmeyer 2 Mertz A O'Connor Y Sloan (4-0)

11. Consider an event request from Caring Hands for their 2015 Hunger Run on Sunday, October 4, 2015

Jan Burns representing Caring Hands, 201 9th St. NE, Altoona, is proposing to hold their Hunger Run again this year following the same route as last year. It begins at 1:00 pm at Caring Hands and ends at Haines Park.

Roll Call Vote:

Y Boka Y Harmeyer 1 Mertz A O'Connor 2 Sloan (4-0)

12. Consider approval for Southeast Polk Homecoming parade on Thursday, September 17, 2015

No changes are proposed for the route.

Roll Call Vote:

Y Boka Y Harmeyer 2 Mertz A O'Connor 1 Sloan (4-0)

13. Consent Agenda

a) Allow Bills

b) Consider approval of employment contract with Dennis Parker

c) Resolution to approve the June 30, 2015, Road Use Report

Resolution No. 8-31-2015 #03 TO APPROVE THE JUNE 30, 2015, ROAD USE REPORT

d) Set Public Hearing for Monday, September 21, 2015 at 6:30 pm to consider an ordinance amendment to Chapter 159.16(2) Project Identification Signs

Roll Call Vote:

Y Boka P Harmeyer 1 Mertz A O'Connor 2 Sloan (3-0)

14. Beer & Liquor Permits

a) Super Stop - Class C Beer Permit, Class B Wine Permit (Carryout Wine-Includes Native Wine), Class E Liquor License (LE)

Chief Matherly stated there were two (2) violations at this establishment in the past three (3) years but the business has complied with the requirement and paid the fines.

Roll Call Vote:

2 Boka Y Harmeyer 1 Mertz A O'Connor Y Sloan (4-0)

b) Sam's Bar and Grill - Class C Liquor License (LC)(Commercial), Class B Wine Permit (Carryout wine-includes native wine), Catering Privilege

Chief Matherly stated there were no violations at this establishment.

Roll Call Vote:

2 Boka Y Harmeyer Y Mertz A O'Connor 1 Sloan (4-0)

15. General Business Items/Reports and Updates

No reports.

16. CLOSED SESSION – Iowa Code Section 21.5(c) Pending litigation

Roll Call Vote (enter closed session):

1 Boka Y Harmeyer 2 Mertz A O'Connor Y Sloan (4-0)

Roll Call Vote (return to regular session):

Y Boka Y Harmeyer 1 Mertz A O'Connor 2 Sloan (4-0)

17. Adjourn at 7:18 pm

Roll Call Vote:

Y Boka Y Harmeyer 1 Mertz A O'Connor 2 Sloan (4-0)

Attest to: _____

Amy S. Hill, Secretary

J.M. Skip Conkling, Mayor