

CITY OF ALTOONA COUNCIL MEETING
TUESDAY, JANUARY 3, 2017, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor Conkling - present

Boka - present

Mertz- absent

O'Connor - present

Sloan- present

Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Jerry Whetstone, Lee Richardson, Jason Ferguson
John Shaw, Jim Utter, Amy Hill, City Attorney Tim Pearson

Audience Present:

2. Perfecting and approval of the agenda

Mayor Skip Conkling requested item #9f, Watershed representatives, be added to the agenda.

Roll Call Vote:

Y Boka A Mertz Y O'Connor 2 Sloan 1 Willey (4-0)

3. Approval of December 19, 2016, Council Minutes

Roll Call Vote:

Y Boka A Mertz 1 O'Connor 2 Sloan Y Willey (4-0)

4. Citizens request to address council

No one came forward to speak.

5. Public Hearing to consider an amendment to Chapter 65.11 Official Traffic Controls

Mayor Conkling explained this is a public hearing to consider an amendment to Chapter 65.11 Official Traffic Controls. Chief Jody Matherly has been reviewing our Code of Ordinances with staff and they have discovered that these signalized intersections had not been added to the code. Jody has the legal authority to issue violations under the State of Iowa Code so this cleans up our ordinance.

Opened hearing: 6:33 p.m.

Comments: No one came forward to speak.

Closed hearing: 6:34 p.m.

6. Ordinance No. 01-03-2017 #01 (448) AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTOONA, IOWA, 2004 BY AMENDING CHAPTER 65, SECTION 11 (1st reading)

Roll Call Vote (1st Reading):

2 Boka A Mertz 1 O'Connor Y Sloan Y Willey (4-0)

Roll Call Vote (To waive: 2nd & 3rd Reading)

Y Boka A Mertz 1 O'Connor Y Sloan 2 Willey (4-0)

Roll Call Vote (To Publish):

Y Boka A Mertz Y O'Connor 2 Sloan 1 Willey (4-0)

7. Ordinance No. 12-19-2016 #01 (445) TO REZONE 184.4 ACRES (BIG R FARMS, LLC) FROM A-1 (AGRICULTURAL) TO M-1 (LIMITED INDUSTRIAL) (2nd reading)

Mayor Conkling stated this is the second reading to consider the rezoning request from Big R Farms, LLC to rezone 184.4 acres from A-1 (Agricultural) to M-1 (Limited Industrial). When the property is annexed into the City, it will come in as A-1.

Roll Call Vote (2nd Reading):

2 Boka A Mertz 1 O'Connor Y Sloan Y Willey (4-0)

8. Ordinance No. 12-19-2016 #03 (447) AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTOONA, IOWA, 2004 BY AMENDING CHAPTER 98, SECTION 10 (WASTE WATER SERVICE CHARGE FEES)(2nd reading)
 Mayor Conkling explained the council needs to consider increasing the sewer rate per 1,000 gallons from \$6.98 to \$7.33 effective January 1, 2017. This increase was planned to cover debt service costs related to the WRA and also city capital projects planned.
 Roll Call Vote (2nd Reading):
Y Boka A Mertz 1 O'Connor Y Sloan 2 Willey (4-0)
 Roll Call Vote (To waive 3rd Reading):
2 Boka A Mertz 1 O'Connor Y Sloan Y Willey (4-0)
 Roll Call Vote (To publish):
Y Boka A Mertz 2 O'Connor Y Sloan 1 Willey (4-0)
9. Consider approval of Mayor's appointments
 a. Central Iowa Regional Drinking Water Commission - Primary: Vern Willey; Alternate: Michelle Sloan
 b. Convention & Visitors Bureau - Primary: Skip Conkling; Alternate: Dean O'Connor
 c. BRAVO - Kyle Mertz
 d. Water Reclamation Authority Management - Primary: Skip Conkling; Alternate: Vern Willey
 e. EPIC - Primary: Skip Conkling; Alternate: Dean O'Connor
 f. Watershed management - Primary: Vern Willey; Alternate: Karen Oppelt
 Roll Call Vote:
Y Boka A Mertz 1 O'Connor 2 Sloan Y Willey (4-0)
10. Resolution to approve Council appointments
 a. Resolution #01-03-2017 #01 TO DESIGNATE REPRESENTATIVES FROM THE CITY OF ALTOONA, IOWA TO THE METRO WASTE AUTHORITY'S BOARD OF DIRECTORS - Primary: Dean O'Connor; Alternate: Skip Conkling
 Roll Call Vote:
2 Boka A Mertz 1 O'Connor Y Sloan Y Willey (4-0)
 b. Resolution #01-03-2017 #02 APPOINTING THE CITY ATTORNEY - Bob Laden (Laden & Pearson)
 Roll Call Vote:
2 Boka A Mertz 1 O'Connor Y Sloan Y Willey (4-0)
 c. Resolution#01-03-2017 #03 APPOINTING THE CITY ATTORNEY - POLICE - Bob Laden (Laden & Pearson)
 Roll Call Vote:
2 Boka A Mertz 1 O'Connor Y Sloan Y Willey (4-0)
 d. Resolution #01-03-2017 #04 APPOINTING THE CITY OF ALTOONA'S REPRESENTATION TO THE MPO - Primary: Kyle Mertz & Jeremy Boka; Alternate: Skip Conkling & Vern Willey
 MPO Tech: Primary: John Shaw & Jon Hanson; Alternate: Chad Quick & Scott Atzen
 Roll Call Vote:
2 Boka A Mertz 1 O'Connor Y Sloan Y Willey (4-0)
 e. Resolution #01-03-2017 #05 NAMING OFFICIAL PAPER(S) IN GENERAL CIRCULATION (Des Moines Register)
 Roll Call Vote:
2 Boka A Mertz 1 O'Connor Y Sloan Y Willey (4-0)
 f. Resolution #01-03-2017 #06 APPROVING THE CITY OF ALTOONA'S OFFICIAL DEPOSITORY LIST (Community State Bank, Bank Altoona, Legacy Bank, US Bank, Iowa Public Trust, Great Western Bank, Bankers Trust & Edward D. Jones)
 Roll Call Vote:
2 Boka A Mertz 1 O'Connor Y Sloan Y Willey (4-0)
 g. Resolution #01-03-2017 #07 APPOINTING BRANT ANDERSON AS THE CITY OF ALTOONA'S REPRESENTATIVE TO THE POLK COUNTY AVIATION AUTHORITY

Roll Call Vote:

2 Boka A Mertz 1 O'Connor Y Sloan Y Willey (4-0)

- h. Resolution #01-03-2017 #08 TO DESIGNATE REPRESENTATIVES FROM THE CITY OF ALTOONA, IOWA TO THE POLK COUNTY EMERGENCY MANAGEMENT COMMISSION - Primary: Skip Conkling; Alternates: Jeremy Boka and Jerry Whetstone

Roll Call Vote:

2 Boka A Mertz 1 O'Connor Y Sloan Y Willey (4-0)

- i. Resolution #01-03-2017 #09 TO APPOINT A MEMBER AND ALTERNATE MEMBER(S) TO THE POLK COUNTY E911 SERVICE BOARD - Alternate: Jerry Whetstone

Roll Call Vote:

2 Boka A Mertz 1 O'Connor Y Sloan Y Willey (4-0)

11. Receive and file Mayor's assignments and appointments

- a. Mayor Pro-Tem - Dean O'Connor
- b. Library Board liaison - Michelle Sloan
- c. Chamber of Commerce liaison - Jeremy Boka
- d. Economic Development liaison - Primary: Skip Conkling; Alternate: Jeff Mark
- e. Park Board liaison - Vern Willey
- f. Planning & Zoning Commission liaison - Michelle Sloan
- g. Altoona Campus liaison - Dean O'Connor
- h. Public Safety liaison - Skip Conkling
- i. Park Board - Steve Moyna (reappointment), Scott Sloan (reappointment), Sandy Hamilton (new appointment)
- j. Homeland Security - Primary: Jerry Whetstone; Alternate: Jeff Mark
- k. Water Reclamation Authority Technical Advisory Committee - Primary: Jim Utter; Alternate: Karen Oppelt

Roll Call Vote:

Y Boka A Mertz 1 O'Connor Y Sloan 2 Willey (4-0)

12. Request to waive sewer charges at 129 35th St. SE

Roll Call Vote:

2 Boka A Mertz 1 O'Connor Y Sloan Y Willey (4-0)

13. Consider Consent Agenda

- a) Allow Bills
- b) Resolution #01-03-2017 #10 APPROVING REQUESTS FOR TAX ABATEMENT
- c) Resolution #01-03-2017 #11 ACCEPTING AN EASEMENT FOR A TEMPORARY TURN AROUND ASSOCIATED WITH THE CONSTRUCTION OF SPRING CREEK RIDGE PLAT 1 (Theresa L. Allison - \$1.00)
- d) Resolution #01-03-2017 #12 ACCEPTING A PERMANENT SANITARY EASEMENT FOR THE CONSTRUCTION OF SPRING CREEK RIDGE PLAT 1 (Theresa L. Allison - \$1.00)
- e) Resolution #01-03-2017 #13 ACCEPTING PUBLIC IMPROVEMENTS (Prairie Crossing Plat 4 - Fairfield Inn)
- f) Consider professional services agreement with Vennstra & Kimm (Water Treatment Plant No. 3 Expansion)
- g) Consider warranty agreement with Sensus (Water Meters)
- h) Consider amending professional services agreement with Snyder & Associates for additional services (Haines Park Tennis & Sam Wise Parking Improvements)
- i) Consider approval of change order #1 for 2016 Water Main Replacement Project14.

Ordinance No. 12-19-2016 #03 (447) amending the Code of Ordinances of the City of Altoona, Iowa, 2004 by amending Chapter 98, Section 10 (1st reading)

Roll Call Vote:

Y Boka A Mertz 1 O'Connor 2 Sloan Y Willey (4-0)

14. Beer and Liquor Permits

Lieutenant Jason Ferguson stated there are no violations at this establishment.

a) Jethroni Pepperoni - Class C Liquor License (LC)(Commercial), Catering Privilege and Sunday Sales

Roll Call Vote:

Y Boka A Mertz Y O'Connor 2 Sloan 1 Willey (4-0)

15. Department Head Reports & Updates

*Public Utilities Director Jim Utter shared updates on the projects currently being worked on and what has been sent to begin the engineering process. He also explained that the WRA Tech Board continues to review the FOG ordinance.

*Fire Chief Jerry Whetstone shared that 2016 was a record breaking year for the number of calls handled by the Altoona Fire Department.

*Community Development Director John Shaw shared that 2016 was also a record breaking year for the Building Department for the amount of building valuations.

*City Engineer Jon Hanson shared updates on several projects with specifics for the Adventureland Drive widening.

16. General Business Items/Reports and Updates

*City Administrator Jeff Mark shared information on easement process and development of mall area. He also stated that Director Shaw and he would begin the Capital Crossroads process for the planning and zoning on Wednesday morning.

*City Clerk Randy Pierce stated that updates to the budget books would be given out this week.

*Mayor Conkling shared an update on DART.

*Attorney Tim Pearson shared his appreciation to council for appointing their office to represent the City of Altoona again this year.

17. Adjourn at 6:58 p.m.

Roll Call Vote:

Y Boka A Mertz 1 O'Connor Y Sloan 2 Willey (4-0)

Attest to:

Amy S. Hill, Secretary

J.M. Skip Conkling, Mayor