

CITY OF ALTOONA COUNCIL MEETING
MONDAY, JANUARY 7, 2019, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor- absent

Duer - present

Mertz- absent

Boka - present

Leighter - present

Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Greg Stallman, Jared Ogbourne, John Shaw, Jon Hanson, Jim Utter, Jason Ferguson, Tony Chambers, Alyssa Wilson, Amy Hill, City Attorney Bob Laden

Audience Present: Jerry Wells, Steve Moyna, David Cusic, Matt Kray, Steve Taylor, Alex Payne, Barry Accountas, Tim West, Kirk Whalen

2. Perfecting and approval of the agenda

Mayor Pro-Tem Jeremy Boka requested Item 10h reflect Scott Leighter as primary and Jeremy Boka as alternate. Mayor Pro-tem Boka also requested that the soccer club's request for a banner on the pedestrian bridge be added as Item 12j. Council Member Vern Willey motioned approval to the amended agenda.

Roll Call Vote:

Y Boka Y Duer 2 Leighter A Mertz 1 Willey (4-0)

3. Consider approval of December 17, 2018 and January 2, 2019 Council Minutes

Roll Call Vote:

Y Boka 1 Duer 2 Leighter A Mertz Y Willey (4-0)

4. Citizens request to address council

*Jerry Wells, 715 8th St. Pl. SE, addressed the council in regards to the sidewalk inspection program policy and his particular property. City Administrator Jeff Mark stated he would look into the issue with the Building Department and follow-up with Mr. Wells and the council.

5. Public hearing to consider an amendment to the City of Altoona Code of Ordinances Chapter 98.01 (Wastewater Service Charges - Rates)

City Clerk Randy Pierce explained this is a public hearing to consider an amendment to the Code of Ordinances Chapter 98.01 (Wastewater Service Charges-Rates). The amendment will increase the current wastewater rate from \$7.62 per 1,000 gallons of water metered to \$7.92 per 1,000 gallons of water metered. The \$0.30 increase is a result of the WRA's ongoing Capital Improvement Payment Schedule.

Hearing opened at 6:38pm

Comments: No one came forward to speak.

Hearing closed at 6:39pm

6. Ordinance #01-07-2019 #01 (510) AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTOONA, IOWA, 2004 BY AMENDING CHAPTER 98.01 (WASTEWATER SERVICE CHARGES - RATES)(1st reading)

Roll Call Vote (1st Reading):

Y Boka 2 Duer Y Leighter A Mertz 1 Willey (4-0)

Roll Call Vote (To waive 2nd & 3rd Reading):

Y Boka 1 Duer Y Leighter A Mertz 2 Willey (4-0)

Roll Call Vote (To publish):

Y Boka 2 Duer Y Leichter A Mertz 1 Willey (4-0)

7. Resolution #01-07-2019 #01 APPROVING THE SITE PLAN AMENDMENT FOR CENTRAL PLAINS CEMENT - OFFICE BUILDING

Community Development Director John Shaw explained Central Plains Cement is seeking another site plan amendment. The last amendment was approved in June of 2018. The amendment is the result of the office buildings being smaller than previously approved. The office buildings are still separated into two buildings. Tim West with Snyders and Associates, 2727 Snyder Blvd., Ankeny, IA, addressed the council in regards to any questions.

Roll Call Vote:

Y Boka 2 Duer Y Leichter A Mertz 1 Willey (4-0)

8. Kirk Whalen to present trade analysis information

9. Consider approval of Mayor's appointments

a. Central Iowa Regional Drinking Water Commission - Primary: Vern Willey; Alternate: Scott Duer

b. Convention & Visitors Bureau - Primary: Dean O'Connor; Alternate: Kyle Mertz

c. BRAVO - Scott Duer

d. EPIC - Primary: Scott Duer; Alternate: Jeff Mark

e. DART - Primary: Vern Willey; Alternate: Scott Henry

Roll Call Vote:

2 Boka Y Duer 1 Leichter A Mertz Y Willey (4-0)

10. Resolution to approve Council appointments

a. Resolution #01-07-2019 #02 to DESIGNATE REPRESENTATIVES FROM THE CITY OF ALTOONA, IOWA TO THE METRO WASTE AUTHORITY'S BOARD OF DIRECTORS - PRIMARY: DEAN O'CONNOR; ALTERNATE: JEREMY BOKA

b. Resolution #01-07-2019 #03 APPOINTING THE CITY ATTORNEY - BOB LADEN (LADEN & PEARSON)

c. Resolution #01-07-2019 #04 APPOINTING THE CITY ATTORNEY - POLICE - BOB LADEN (LADEN & PEARSON)

d. Resolution #01-07-2019 #05 APPOINTING THE CITY OF ALTOONA'S REPRESENTATION TO THE MPO

PRIMARY: KYLE MERTZ; ALTERNATE: VERN WILLEY

MPO TECH: PRIMARY: JON HANSON; ALTERNATE: SCOTT ATZEN

e. Resolution #01-07-2019 #06 NAMING OFFICIAL PAPER(S) IN GENERAL CIRCULATION (DES MOINES REGISTER)

f. Resolution #01-07-2019 #07 APPROVING THE CITY OF ALTOONA'S OFFICIAL DEPOSITORY LIST (COMMUNITY STATE BANK, BANK ALTOONA, LEGACY BANK, US BANK, IOWA PUBLIC TRUST, GREAT WESTERN BANK, BANKERS TRUST)

g. Resolution #01-07-2019 #08 APPOINTING BRANT ANDERSON AS THE CITY OF ALTOONA'S REPRESENTATIVE TO THE POLK COUNTY AVIATION AUTHORITY

h. Resolution #01-07-2019 #09 TO DESIGNATE REPRESENTATIVES FROM THE CITY OF ALTOONA, IOWA TO THE POLK COUNTY EMERGENCY MANAGEMENT COMMISSION (PRIMARY: SCOTT LEIGHTER; ALTERNATES: GREG STALLMAN OR JARED OGBOURNE)

i. Resolution #01-07-2019 #10 TO APPOINT A MEMBER AND ALTERNATE MEMBER(S) TO THE POLK COUNTY E911 SERVICE BOARD - PRIMARY: GREG STALLMAN; ALTERNATE: JARED OGBOURNE

Roll Call Vote:

Y Boka 2 Duer Y Leichter A Mertz 1 Willey (4-0)

11. Receive and file Mayor's assignments and appointments

a. Mayor Pro-Tem - Jeremy Boka

- b. Chamber of Commerce liaison - Jeremy Boka
- d. Park Board liaison - Scott Duer
- e. Planning & Zoning Commission liaison - Vern Willey
- f. Altoona Campus liaison - Vern Willey
- g. Public Safety liaison - Scott Leighter
- h. Homeland Security - Primary: Jared Ogbourne; Alternate: Greg Stallman
- i. Watershed Four Mile - Primary: Vern Willey; Alternate: Karen Oppelt
- j. Watershed Mud Creek - Primary: Vern Willey; Alternate: Karen Oppelt

Roll Call Vote:

Y Boka 2 Duer Y Leighter A Mertz 1 Willey (4-0)

12. Consider Consent Agenda

- a. Allow Bills
- b. Capital Projects
 - B1) Pay App #18 - Elder Corporation - Adventureland Drive Improvement Project - \$99,121.99
 - B2) Pay App #3 - Two Rivers Group, Inc. - Altoona Community Center - \$223,247.46
- c. Resolution #01-07-2019 #11 ACCEPTING A PROPOSAL FROM HOWSER CONCRETE SERVICES IN THE AMOUNT OF \$23,050.00 FOR THE CONSTRUCTION OF THE VENBURY BIKE TUNNEL TRAIL RECONSTRUCTION
- d. Resolution #01-07-2019 #12 AWARDED OF SOLID WASTE COLLECTION CONTRACT (METRO WASTE AUTHORITY)
- e. Consider approving supplemental agreement No. 5 with Kirkham Michael (Adventureland Dr. Reconstruction and Widening)
- f. Resolution #01-07-2019 #13 ACCEPTING PUBLIC IMPROVEMENTS (COUNTRY COVE PARK - PUBLIC IMPROVEMENTS)
- g. Resolution #01-07-2019 #14 ACCEPTING PUBLIC IMPROVEMENTS (A&J JONES PLAT 1 - PUBLIC IMPROVEMENTS)
- h. Resolution #01-07-2019 #15 ACCEPTING PUBLIC IMPROVEMENTS (TUSCANY TOWNHOMES PLAT 3 - PUBLIC SANITARY SEWER/WATER)
- i. Resolution #01-07-2019 #16 ACCEPTING PUBLIC IMPROVEMENTS (BROOKHAVEN ESTATES PLAT 2 - PUBLIC IMPROVEMENTS)
- j. Consider approving request from Altoona Soccer Club to have banner hung on pedestrian bridge from January 9th - 19th

Roll Call Vote:

Y Boka Y Duer 2 Leighter A Mertz 1 Willey (4-0)

13. Beer and Liquor Permits

- a) The Funky Zebra Altoona (The Junk Drawer) - new - Class B Native Wine Permit (WBN), Sunday Sales
Lieutenant Jason Ferguson stated there was no violations at this establishment.

Roll Call Vote:

2 Boka 1 Duer Y Leighter A Mertz Y Willey (4-0)

- b) Olde Town Tap LLC - Class c Liquor License (LC)(Commercial), Sunday and Outdoor Sales
Lt. Ferguson stated there was no violations at this establishment.

Roll Call Vote:

Y Boka 1 Duer Y Leighter A Mertz 2 Willey (4-0)

14. Department Head Reports & Updates

The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Utilities - Jim Utter, Engineering - Jon Hanson, Community Development - John Shaw, Finance - Randy Pierce, Administration - Jeff Mark

15. General Business

16. Adjourn at 7:20pm

Roll Call Vote:

Y Boka Y Duer 1 Leighter A Mertz 2 Willey (4-0)

Attest to: _____
Amy S. Hill, Secretary

Jeremy Boka, Mayor Pro-Tem