

CITY OF ALTOONA COUNCIL MEETING
MONDAY, DECEMBER 17, 2018, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor- present

Duer - present

Mertz- present

Boka - present

Leighter - absent

Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Greg Stallman, Jared Ogbourne, John Shaw, Jon Hanson, Jim Utter, Scott Atzen, Jason Ferguson, Tony Chambers, Amy Hill, City Attorney Tim Pearson

Audience Present: Chris Pedersen, John McMahon, Peg McMahon, Alex Payne

2. Perfecting and approval of the agenda

Mayor Dean O'Connor requested item #3 be removed from the agenda.

Roll Call Vote:

Y Boka 2 Duer A Leighter Y Mertz 1 Willey (4-0)

3. Item removed from the agenda

4. Approval of December 3 and 10, 2018, council minutes

Roll Call Vote:

2 Boka Y Duer A Leighter 1 Mertz Y Willey (4-0)

5. Citizens request to address council

*John McMahon, 308 34th St. SE, addressed the council on concerns in regards to the delinquent utility billing policy and water drainage in the Fieldstone development near the trail.

6. Public hearing to amend Chapter 92.05 and 92.06 regarding utility bills

City Clerk Randy Pierce explained this is a public hearing to consider two amendments to the Code of Ordinances regarding utility billing. In Chapter 92.05 (Billing for Water Services), this amendment will change the time for when bills are due when the third of the month (due date) falls on a Saturday, Sunday or a holiday. The bills will now be due on the next regular business day at 3:00pm instead of 10:30am. In Chapter 92.06 (Service Disconnected), this amendment will remove the language "including late payment charges". The amendment will allow the City to carry over the penalty charges to the next month without requiring that their water service be disconnected.

Hearing opened at 6:41pm

Comments: No one came forward to speak.

Hearing closed at 6:41pm

7. Ordinance #12-17-2018 #01 (505) TO AMEND CITY OF ALTOONA CODE OF ORDINANCES CHAPTER 92.05(BILLING FOR WATER SERVICE)(1st Reading)

Roll Call Vote (1st Reading):

2 Boka Y Duer A Leighter Y Mertz 1 Willey (4-0)

Roll Call Vote (To waive 2nd & 3rd Reading):

Y Boka 2 Duer A Leighter 1 Mertz Y Willey (4-0)

Roll Call Vote (To publish):

Y Boka Y Duer A Leighter 1 Mertz 2 Willey (4-0)

8. Ordinance #12-17-2018 #02 (506) TO AMEND CITY OF ALTOONA CODE OF ORDINANCES CHAPTER 92.06 (SERVICE DISCONNECTED)(1st Reading)
 Roll Call Vote (1st Reading):
2 Boka Y Duer A Leighter Y Mertz 1 Willey (4-0)
 Roll Call Vote (To waive 2nd & 3rd Reading):
1 Boka 2 Duer A Leighter Y Mertz Y Willey (4-0)
 Roll Call Vote (To publish):
Y Boka 1 Duer A Leighter Y Mertz 2 Willey (4-0)

9. Public hearing to amend Chapter 65.02 and 65.04 to remove stop signs on 1st Street East at 7th Avenue and add them at 8th Avenue
Mayor Dean O'Connor explained this in Chapter 65.02 (Stop Required), the amendment will remove the requirement to stop on 1st Street East on 7th Avenue SE and 7th Avenue Court NE. In Chapter 65.04, the amendment will add language to the ordinance requiring vehicles to stop at 1st Street East and Eighth Avenue. The word Seventh, referring to Seventh Avenue is removed.
 Hearing opened at 6:43pm
 Comments: No one came forward to speak.
 Hearing closed at 6:43pm

10. Ordinance #12-17-2018 #03 (507) TO AMEND CITY OF ALTOONA CODE OF ORDINANCES CHAPTER 65.02 (STOP REQUIRED)(1st Reading)
 Roll Call Vote (1st Reading):
2 Boka Y Duer A Leighter Y Mertz 1 Willey (4-0)
 Roll Call Vote (To waive 2nd & 3rd Reading):
Y Boka 1 Duer A Leighter Y Mertz 2 Willey (4-0)
 Roll Call Vote (To publish):
2 Boka Y Duer A Leighter Y Mertz 1 Willey (4-0)

11. Ordinance #12-17-2018 #04 (508) TO AMEND CITY OF ALTOONA CODE OF ORDINANCES CHAPTER 65.04 (FOUR-WAY STOP INTERSECTION)(1st Reading)
 Roll Call Vote (1st Reading):
2 Boka Duer A Leighter Y Mertz 1 Willey (4-0)
 Roll Call Vote (To waive 2nd & 3rd Reading):
1 Boka 2 Duer A Leighter Y Mertz Y Willey (4-0)
 Roll Call Vote (To publish):
1 Boka 2 Duer A Leighter Y Mertz Y Willey (4-0)

12. Public hearing to amend Chapter 100 (Commercial Waste Ordinance)
Public Utilities Director Jim Utter explained the amendments address changes made by the WRA in regards to Fats, Oils, and Grease (FOG), and how they are regulated in terms of sizing grease interceptors.
 Hearing opened at 6:45pm
 Comments: No one came forward to speak.
 Hearing closed at 6:45pm

13. Ordinance #12-17-2018 #05 (509) TO AMEND CITY OF ALTOONA CODE OF ORDINANCES CHAPTER 100 (COMMERCIAL WASTE ORDINANCE)(1st Reading)
 Roll Call Vote (1st Reading):
Y Boka 2 Duer A Leighter Y Mertz 1 Willey (4-0)
 Roll Call Vote (To waive 2nd & 3rd Reading):
Y Boka Y Duer A Leighter 1 Mertz 2 Willey (4-0)
 Roll Call Vote (To publish):
Y Boka 2 Duer A Leighter Y Mertz 1 Willey (4-0)

14. Resolution #12-17-2018 #01 APPROVING ASSIGNMENT OF DEVELOPMENT AGREEMENT WITH LION DEVELOPMENT GROUP, LLC.
City Clerk Pierce explained Lion Development Group, LLC is seeking approval to assign a portion of their development agreement to another party. They want to add Glenbrook Builders, LLC, which will take one-third equity interest in Altoona Lion Development Company, LLC. Bob Josten has reviewed and prepared the resolution.
 Roll Call Vote:
Y Boka Y Duer A Leighter 1 Mertz 2 Willey (4-0)
15. Consider approval of Letter of Understanding with Clay Township Trustees in regards to maintenance of Altoona Cemetery
Community Development Director John Shaw explained staff has been working with the Clay Township Trustees to obtain their voluntary annexation petition for the cemeteries. The Letter of Understanding with the Clay Township Trustees will obligate the City of Altoona to perform certain maintenance services at the cemeteries. These include snow removal and assistance with general maintenance of trees and the drive areas.
 Roll Call Vote:
2 Boka Y Duer A Leighter Y Mertz 1 Willey (4-0)
16. Consent Agenda
 A) Allow bills
 B) Capital Projects
 B1) Change Order #3 - Two Rivers Group, Inc. - Altoona Community Center - \$1,218.03
 B2) Change Order #4 - Two Rivers Group, Inc. - Altoona Community Center - \$4959.33
 B3) Pay App #2 - Two Rivers Group, Inc. - Altoona Community Center - \$42,209.45
 B4) Pay App #3 - Iowa Civil Contracting, Inc. - Adventureland Drive Pavement Rehabilitation - \$14,715.65
 B5) Pay App #2 - Iowa Signal, Inc. - 1st Ave. & Exit 143 Traffic Signalization - \$36,038.25
 B6) Change Order #1 - Iowa Civil Contracting, Inc. - 1st Ave. Reconstruction - \$14,684.67
 C) Consider appointing representatives to Fourmile Creek Watershed Management Authority (Primary - Vern Willey; Alternate - Karen Oppelt)
 D) Consider professional services agreement with Snyder & Associates for Altoona Community Center Sewer and Liftstation
 E) Consider agreement with Iowa DOT for use of local agency roads for incident management - temporary detour routes
 F) Set public hearing for Monday, January 7, 2018 at 6:30pm to consider an amendment to the City of Altoona Code of Ordinances Chapter 98.01 (Wastewater Service Charges - Rates) Perfecting and approval of the agenda
 Roll Call Vote:
Y Boka 2 Duer A Leighter 1 Mertz Y Willey (4-0)
- *Council Member Kyle Mertz left the meeting at 6:49pm.
17. Department Head Reports & Updates
 The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Utilities - Jim Utter, Public Works - Scott Atzen, Engineering - Jon Hanson, Community Development - John Shaw, Finance - Randy Pierce, Administration - Jeff Mark
18. General Business
 No reports.
19. Adjourn at 7:07pm
 Roll Call Vote:
1 Boka Y Duer A Leighter A Mertz 2 Willey (3-0)

Attest to: _____
Amy S. Hill, Secretary

Dean O'Connor, Mayor