

CITY OF ALTOONA COUNCIL MEETING
MONDAY, DECEMBER 18, 2017, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor- absent

Boka - absent
Sloan- present

Mertz- present
Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Greg Stallman, Jason Ferguson, Lee Richardson, John Shaw, Jon Hanson, Jim Utter, Scott Atzen, Amy Hill, City Attorney Bob Laden

Audience Present: Jeannie Conkling, Joe Shepherd, Tianna Pearce, Maelea Parrot, Kayla Jones, Kaitlyn Leabo, Alysia Brown, Grace Gus, Makenzie Rhodes, Bo Ira, Dylan Travis, Luke Stephenson, Logan Sunvold, Jermaina McGregor, Chandler Oleson, Brit Nanthanorath, Alex Maze, Alex Payne, Shelley Payne, Scott Duer, Breyer Minders

2. Perfecting and approval of the agenda

Mayor Pro-Tem Kyle Mertz requested the agenda be approved as presented

Roll Call Vote:

A Boka Y Mertz 2 Sloan 1 Willey (3-0)

3. Presentation of Appreciation of Public Service

Mayor Pro-Tem Mertz presented plaques of appreciation to former Mayor Jeannie Conkling and posthumously to Skip Conkling for their dedication and service to the City of Altoona.

4. Approval of December 4 and 11, 2017 Council Minutes

Roll Call Vote:

A Boka Y Mertz 1 Sloan 2 Willey (3-0)

5. Citizens request to address the council

*Bruce Mason, Altoona Campus Executive Director, 1500 8th St. SW, invited those in attendance to the Altoona Campus' 25th Anniversary on January 6th from 7 - 10am.

6. Public Hearing to consider a rezoning request from Country Cove Park LLC for 32.0 acres east of Country Cove from A-1 (Agricultural) to R-1 (Single-family Residential) (John)

Open hearing at 6:39pm

Comments: Josh Shepherd of CDA, 3405 SE Crossroads Dr. #G, Grimes, explained the owner, Kevin Johnson with Accurate Development, is proposing to rezone 32 acres east of Country Cove. He is requesting that the property be rezoned from A-1 (Agricultural) to R-1 (Single-family Residential). The plan presently shows 91 single-family detached homes.

Closed hearing at 6:42pm

7. Ordinance #12-18-2017 #01 (481) TO REZONE 32.0 ACRES, OWNED BY COUNTRY COVE PARK LLC, FROM A-1 (AGRICULTURAL) TO R-1 (SINGLE-FAMILY RESIDENTIAL)(1st Reading)

Roll Call Vote (1st Reading):

A Boka Y Mertz 2 Sloan 1 Willey (3-0)

8. Resolution #12-18-2017 #01 REGARDING AN ELECTION ON THE IMPOSITION OF A LOCAL OPTION SALES AND SERVICES TAX IN THE CITY OF ALTOONA, IOWA (Randy)

Roll Call Vote:

A Boka 1 Mertz 2 Sloan Y Willey (3-0)

9. Request to waive red tag fees for 1617 Dogwood Ct. SW (Randy)
Daryl Sackmann, 1617 Dogwood Ct. SW, is requesting that his red tag fee of \$10 and his late fee of \$12.14 be waived. He requested the council review the process of how water bills are mailed out and the process of alerting customers to possible water shut-off. Mayor Pro-Tem Mertz stated that the staff would review what options are available. The council took no action.
10. Consider Consent Agenda
- a) Allow Bills
 - b) Capital Projects
 - B1) Change Order #3 - Jackson Creek Enterprises, L.C. - 2017 Water Main Improvements Project - \$30,410.00
 - B2) Pay App #7 - Jackson Creek Enterprises, L.C. - 2017 Water Main Improvements Project - \$32,727.50
 - B3) Pay App #6 - Elder Corporation - Adventureland Dr. Improvement - \$145,347.66
 - B4) Change Order #3 - Elder Corporation - Adventureland Dr. Improvement - \$12,603.25
 - c) Resolution #12-18-2017 #02 APPROVING REQUESTS FOR TAX ABATEMENT
 - d) Consider approval consulting services agreement with Christensen Development for City Hall/Police Station Project
 - e) Resolution #12-18-2017 #03 TO APPROVE POPULATION COUNT FOR ANNEXED TERRITORY NC17-08
 - f) Resolution #12-18-2017 #04 TO APPROVE POPULATION COUNT FOR ANNEXED TERRITORY UA17-12
 - g) Resolution #12-18-2017 #05 TO APPROVE POPULATION COUNT FOR ANNEXED TERRITORY UA17-25
 - h) Resolution #12-18-2017 #06 TO APPROVE POPULATION COUNT FOR ANNEXED TERRITORY NC16-20
 - i) Resolution #12-18-2017 #07 TO APPROVE POPULATION COUNT FOR ANNEXED TERRITORY NC17-02
 - j) Resolution #12-18-2017 #08 TO APPROVE POPULATION COUNT FOR ANNEXED TERRITORY UA17-29
 - k) Resolution #12-18-2017 #09 ACCEPTING PUBLIC IMPROVEMENTS (SPRING CREEK RIDGE PLAT 1)
 - l) Resolution #12-18-2017 #10 ACCEPTING PUBLIC IMPROVEMENTS (2017 WATER MAIN REPLACEMENT PROJECT)
 - m) Resolution #12-18-2017 #11 ACCEPTING PUBLIC IMPROVEMENTS (BROOKHAVEN ESTATES PLAT 1)
 - n) Resolution #12-18-2017 #12 ACCEPTING PERMANENT PUBLIC UTILITY EASEMENT FOR CONSTRUCTION OF 50TH AVENUE ROADWAY IMPROVEMENTS (Dennis P. Cunconan - \$2,380.00)
 - o) Resolution #12-18-2017 #13 ACCEPTING PERMANENT SIDEWALK EASEMENT FOR CONSTRUCTION OF 50TH AVENUE NW ROADWAY IMPROVEMENTS (Dennis P. Cunconan - \$1,665.00)
 - p) Resolution #12-18-2017 #14 ACCEPTING PERMANENT GAS EASEMENT FOR CONSTRUCTION OF 50TH AVENUE NW ROADWAY IMPROVEMENTS (Dennis P. Cunconan - \$1,190.00)
 - q) Resolution #12-18-2017 #15 ACCEPTING PERMANENT WATER MAIN EASEMENT FOR CONSTRUCTION OF THE NW 16" WATER MAIN LOOP PROJECT (Dennis P. Cunconan - \$4,045.00)
 - r) Consider approval of supplement #1 with Kirkham Michael & Associates, Inc. (1st Ave. Widening - Preliminary Design - Railroad Crossing)
 - s) Consider approval of supplement #2 with Kirkham Michael & Associates, Inc. (1st Ave. Widening - Preliminary Design - Exit 143)
 - t) Consider approval of professional services agreement with Olsson Associates, Adventureland Drive and 17th Avenue Watermain Replacement

- u) Set a public hearing for Tuesday, January 2, 2018 at 6:30pm to consider amendment to the City of Altoona Code of Ordinances Chapter 98.01 (Wastewater Service Charges - Rates)
- v) Set Tuesday, January 2, 2018 as the next regular council meeting

Roll Call Vote:

A Boka 1 Mertz 2 Sloan Y Willey (3-0)

11. General Business & Department Head Reports & Updates

The following department heads provided updates to the council: Police Lt. Ferguson, Public Works Director Scott Atzen, City Engineer Hanson, Director Shaw, Public Utilities Director Jim Utter and Assistant Fire Chief Lee Richardson.

*City Administrator Jeff Mark explained the next possibility with Capital Crossroads.

*City Clerk Pierce reminded the council the next scheduled council meeting will be Tuesday, January 2, 2018.

*Council Member Vern Willey shared that the Des Moines Regional Water Group will be creating an MOU for 2018.

12. Update on Prairie Crossing

None given.

13. Adjourn at 7:06pm

Roll Call Vote:

A Boka Y Mertz 2 Sloan 1 Willey (3-0)

Attest to:

Amy S. Hill, Secretary

Kyle Mertz, Mayor Pro-Tem