

CITY OF ALTOONA COUNCIL MEETING  
MONDAY, DECEMBER 4, 2017, 6:30 P.M.  
AT THE ALTOONA CITY HALL

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor- present

Boka - present

Mertz- present

Sloan- present

Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Greg Stallman, Jason Ferguson, Lee Richardson, John Shaw, Jon Hanson, Jim Utter, Amy Hill, City Attorney Bob Laden

Audience Present: Megan Grow, Amanda Pierce, Nathan Nartey, Doug Mandernach, Scott Duer, Vince Ward, Steve Van Oort, Shannon Hodges, Austin Westhoff, Brandon Abels, Walker Cooper, Noble Starr

2. Perfecting and approval of the agenda

Mayor Dean O'Connor requested the agenda be approved as presented

Roll Call Vote:

Y Boka Y Mertz 2 Sloan 1 Willey (4-0)

3. Approval of November 18, 20, and 27, 2017 Council Minutes

Roll Call Vote:

Y Boka 1 Mertz 2 Sloan Y Willey (4-0)

4. Citizens request to address the council

No one came forward to speak.

5. Public hearing to consider approval of a General Obligation Urban Renewal City Hall and Police Station Lease-Purchase Agreement

City Administrator Jeff Mark explained the resolution for your consideration is part of the lease-purchase proceedings that the city must follow to allow us to move forward with this project.

Hearing opened at 6:31pm

Comment: No one came forward to speak.

Hearing closed at 6:31pm

6. Resolution 12-04-2017 #01 DETERMINING TO ENTER INTO GENERAL OBLIGATION URBAN RENEWAL CITY HALL AND POLICE STATION LEASE-PURCHASE AGREEMENT

Roll Call Vote:

2 Boka 1 Mertz Y Sloan Y Willey (4-0)

7. Public hearing to consider placing a stop sign for northbound traffic on Bass Pro Drive NW at Adventureland Drive NW

Hearing opened at 6:32pm

Comment: City Engineer Jon Hanson explained this is a public hearing to consider adding a stop sign for northbound traffic on Bass Pro Drive NW at Adventureland Drive NW. The need for the stop sign became apparent with the opening of the outlet mall and the additional traffic in the area.

Hearing closed at 6:32pm

8. Ordinance #12-04-2017 #01 (480) TO PLACE A STOP SIGN FOR NORTHBOUND TRAFFIC ON BASS PRO DRIVE NW AT ADVENTURELAND DRIVE NW (1<sup>st</sup> reading)  
Roll Call Vote (1<sup>st</sup> reading):  
2 Boka Y Mertz Y Sloan 1 Willey (4-0)  
Roll Call Vote (To waive 2<sup>nd</sup> & 3<sup>rd</sup> reading):  
2 Boka Y Mertz Y Sloan 1 Willey (4-0)  
Roll Call Vote (To publish):  
Y Boka Y Mertz 2 Sloan 1 Willey (4-0)
9. Resolution 12-04-2017 #02 TO CONSIDER A PRELIMINARY PLAT FOR UNITY POINT ALTOONA MEDICAL CAMPUS PLAT 2  
Doug Mandernach with Civil Design Advantage, 3405 SE Crossroads Dr., #G, Grimes, representing Premier Unity Point Partners, LLC is seeking preliminary plat approval that will include the clinic and the vacant lot east of the new Unity Point Clinic, located on 8<sup>th</sup> Street SW. The plat is 3.15 acres in size and will create 2 lots. The new lot will become lot 2 and will be 0.90 acres in size. Unity Point Partners, LLC has requested a variance from the Board of Adjustments (BOA) for an off-site sign and is on the BOA's agenda for January. Council Member Kyle Mertz motioned approval subject to the legal documents be received and approved.  
Roll Call Vote:  
Y Boka 1 Mertz Y Sloan 2 Willey (4-0)
10. Resolution 12-04-2017 #03 TO CONSIDER A FINAL PLAT FOR UNITY POINT ALTOONA MEDICAL CAMPUS PLAT 2  
Council Member Jeremy Boka motioned approval subject to the legal documents be received and approved.  
Roll Call Vote:  
1 Boka 2 Mertz Y Sloan Y Willey (4-0)
11. Resolution 12-04-2017 #04 TO PROVIDE LOCAL OPTION SALES TAX VOTE NOTIFICATION TO POLK COUNTY COMMISSIONER OF ELECTIONS  
City Administrator Mark explained this resolution informs the Polk County Auditor's Office that the City of Altoona wants to hold a special election on March 6, 2018, to consider the Local Option Sales Tax.  
Roll Call Vote:  
2 Boka 1 Mertz Y Sloan Y Willey (4-0)
12. Resolution 12-04-2017 #05 TO CONSIDER SUBMITTING TRANSPORTATION ALTERNATIVE PROGRAM GRANT FOR A TRAIL TO CONNECT NW ALTOONA TO THE CHICHAQUA VALLEY TRAIL AND TO PROVIDE MATCHING FUNDS  
City Engineer Hanson explained where the City would like to make the trail connections with the grant if awarded.  
Roll Call Vote:  
1 Boka Y Mertz Y Sloan 2 Willey (4-0)
13. Consider approval of utilizing Moral Obligation to Pay Benefit in regards to sewer backup claim at 308 7<sup>th</sup> Ave. SW  
Council Member Vern Willey motioned approval for a payment of \$3,618.98.  
Roll Call Vote:  
Y Boka Y Mertz 2 Sloan 1 Willey (4-0)
14. Consider Consent Agenda  
a) Allow Bills  
b) Capital Projects

- B1) Pay App #5 - C.L. Carroll Company, Inc. - Altoona Water Treatment Plant #3 Improvements - \$706,477.00
- B2) Pay App # 6 - Jackson Creek Enterprises, Inc. - 2017 Watermain Improvements Project - \$38,627.33
- B3) Pay App #4 - J & K Contracting, LLC - 2016 SE Lift Station Sanitary Sewer - Phase 1 - \$10,624.63
- B4) Pay App #5 - Adventureland Dr. Improvement Project - \$38,690.65
- c) Resolution 12-04-2017 #06 APPROVING SPECIAL ASSESSMENT SCHEDULE NO. 2017-05 FOR DELINQUENT WATER ACCOUNTS THRU' 11-15-2017
- d) Resolution 12-04-2017 #07 TO APPOINT A MEMBER TO THE POLK COUNTY 911 SERVICE BOARD
- e) Resolution 12-04-2017 #08 APPOINTING THE CITY OF ALTOONA'S REPRESENTATION TO THE WRA FINANCE COMMITTEE
- f) Resolution 12-04-2017 #09 APPROVING REQUESTS FOR TAX ABATEMENT
- g) Consider approval of 28e Agreement with Polk County joint overlay project (\$19,375)
- h) Consider request from Altoona Elementary PTA to hang banner for a fundraising event on pedestrian bridge for 10 days prior to their event on January 28, 2017
- i) Consider professional services agreement with Civil Design Advantage, LLC for Spring Creek Improvements
- k) Set Public Hearing for Monday, December 18<sup>th</sup> at 6:30 pm to consider a rezoning request from Country Cove Park LLC for 32.0 acres east of Country Cove from A-1 (Agricultural) to R-1 (Single-family Residential)
- l) Set Monday, December 11, 2017, at 6:30pm for a City of Altoona work session

Roll Call Vote:

2 Boka 1 Mertz Y OConnor Y Sloan Y Willey (4-0)

15. Beer & Liquor Permits

- a) Cinemark USA, Inc - Special Class C Liquor License (BW)(Beer/Wine), Sunday Sales  
Lieutenant Jason Ferguson stated there are no violations at this establishment.

Roll Call Vote:

Y Boka Y Mertz Y OConnor 1 Sloan 2 Willey (4-0)

16. General Business & Department Head Reports & Updates

The following department heads provided updates to the council: Police Lt. Ferguson, Public Works Director Scott Atzen, City Engineer Hanson, Director Shaw, and Assistant Fire Chief Lee Richardson.

\*City Clerk Randy Pierce gave an update on 2017-2018 budget process.

\*City Administrator Mark shared staff had met with R&R Realty.

\*Council Member Michelle Sloan shared a library update and the library has been awarded a BRAVO grant.

\*Council Member Willey shared about the regional water meetings.

\*\*Council Member Kyle Mertz left at 6:47pm.

17. Update on Prairie Crossing

No update given.

18. Adjourn at 6:53pm

Roll Call Vote:

Y Boka A Mertz 1 Sloan 2 Willey (3-0)

Attest to:

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Amy S. Hill, Secretary

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Dean O'Connor, Mayor