

CITY OF ALTOONA COUNCIL MEETING
MONDAY, MARCH 6, 2017, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. **CALL TO ORDER**

Roll Call at 6:30 pm

Mayor Conkling - present

Boka - present

Mertz- present

O'Connor - present

Sloan- present

Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Jerry Whetstone, Lee Richardson, Jason Ferguson, John Shaw, Scott Atzen, Jon Hanson, Jim Utter, Amy Hill, City Attorney Bob Laden

Audience Present: Lance Hudson, Michelle Hudson, Tim Shay, Barbe Shay, Herb Phillips, Bob Hall, Melissa Horton, Jerry Oliver, Tim West, Julie Dawson

2. **Perfecting and approval of the agenda**

Mayor Skip Conkling requested agenda be approved as presented.

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor Y Sloan 2 Willey (5-0)

3. **Approval of February 20 and 27, 2017, Council Minutes**

Roll Call Vote:

Y Boka 2 Mertz 1 O'Connor Y Sloan Y Willey (5-0)

4. **Citizens request to address council**

No one came forward to speak.

5. **Public hearing on 2017A amendment to urban renewal plan Altoona Urban Renewal Area**

Mayor Conkling explained this is a public hearing to amend the urban renewal plan for the Urban Renewal Area. This allows the use of incremental property tax revenues to finance improvements to Adventureland Drive and to the Gay Lea Wilson Trail.

Hearing opened: 6:33pm

Comments: No one came forward to speak.

Hearing closed: 6:34pm

6. **Resolution #03-06-2017 #01 TO APPROVE 2017A AMENDMENT TO URBAN RENEWAL PLAN FOR THE ALTOONA URBAN RENEWAL AREA**

Roll Call Vote:

Y Boka Y Mertz 2 O'Connor Y Sloan 1 Willey (5-0)

7. **Public hearing to consider amending the 2004 City of Altoona Code of Ordinances, Chapter 63.15 (special speed limit when flashing)**

Mayor Conkling explained this is a public hearing to consider removing the special speed limit when flashing zone on First Avenue South from 200 feet north to 200 feet south of the crosswalk at 24th Street SE/SW for both northbound and southbound traffic. The City of Altoona has placed sidewalks along both the east and west sides of First Avenue South and as a result, 24th Street is no longer used or needed as a school route crosswalk. The school zone flashing lights in front of Clay Elementary will remain in place to control speeds in front of the school. The speed limit on First Avenue is 35mph normally. When the lights are flashing, the speed limit is dropped to 25mph.

Hearing opened: 6:34pm

Comments: No one came forward to speak.

Hearing closed: 6:35pm

8. Ordinance #03-06-2017 #01 (450) TO AMEND THE 2004 CITY OF ALTOONA CODE OF ORDINANCES, CHAPTER 63.15 (SPECIAL SPEED LIMIT WHEN FLASHING)(1st Reading)
 Roll Call Vote (1st Reading):
1 Boka Y Mertz 2 O'Connor Y Sloan Y Willey (5-0)
 Roll Call Vote (To waive 2nd & 3rd Reading):
Y Boka Y Mertz 2 O'Connor Y Sloan 1 Willey (5-0)
 Roll Call Vote (To publish):
Y Boka Y Mertz 2 O'Connor Y Sloan 1 Willey (5-0)

9. Public hearing to consider approving the City of Altoona's proposed budget for fiscal year 2017/2018
Mayor Conkling explained the City of Altoona FY 17/18 Budget has been prepared with no tax levy increase.
 Hearing opened: 6:35pm
 Comments: No one came forward to speak.
 Hearing closed: 6:36pm

10. Resolution #03-06-2017 #02 TO APPROVE THE CITY OF ALTOONA'S BUDGET FOR FISCAL YEAR 2017/2018
 Roll Call Vote:
Y Boka 2 Mertz 1 O'Connor Y Sloan Y Willey (5-0)

11. Tim Shay to present information on service organization signage
Tim Shay, 723 22nd Ave. SW, of the Altoona Lion's Club presented his request to place service organization signs along the entrances to the city. Council discussed the history of signs in Altoona and instructed staff to research the signage with Mr. Shaw and return to the council with a recommendation.

12. Resolution #03-06-2017 #03 TO CONSIDER AND PRELIMINARY PLAT FOR TOWNSEND LEGACY PLAT 1 (COUNTY PLAT)
Jerry Oliver of Civil Engineering Consultants, 2400 86th St., Unit 12, Urbandale, explained the applicant, Wildflower Glen LLC, is seeking preliminary plat approval for Townsend Legacy Plat 1. This is a county plat and not located in the corporate limits of the City of Altoona. Ms. Sharon Townsend is proposing a plat to split up her land located west of Venbury and south of NE 41st Avenue. The purpose is to create lots for the existing houses (on lots 1 and 2) and Outlots for the remaining land. The plat is 84.3 acres in size. Outlot 'Y' will be tied to Lot 4 of Hinrichs Place directly to the north. Outlot 'Z' will be deeded to the City for future park space. Outlot 'Z' will also serve as open space contribution (for tax abatement purposes if the policy is still in place) for the plat as well if the land ever develops in the future.
 Roll Call Vote:
1 Boka Y Mertz Y O'Connor Y Sloan 2 Willey (5-0)

13. Resolution #03-06-2017 #04 TO CONSIDER A FINAL PLAT FOR TOWNSEND LEGACY PLAT 1 (COUNTY PLAT)
 Roll Call Vote:
2 Boka 1 Mertz Y O'Connor Y Sloan Y Willey (5-0)

14. Resolution #03-06-2017 #05 TO CONSIDER A SITE PLAN FOR ZIEGLER PARKING LOT ADDITION
Tim West of Snyder and Associates Inc., 2727 SW Snyder Blvd, Ankeny, explained Ziegler Inc. is seeking site plan approval for a parking lot addition.
 Roll Call Vote:
2 Boka Y Mertz 1 O'Connor Y Sloan Y Willey (5-0)

15. **Resolution #03-06-2017 #06 TO CONSIDER A SITE PLAN FOR MENARD YARD EXPANSION AND WAREHOUSE**
Community Development Director Shaw explained this site plan was approved over a year ago. More than 180-days have past, so the site plan will need to be reapproved. They also had a variance approved by the Board of Adjustments that will need to be reapproved. Council Member Vern Willey motioned approval of the site plan including the variance being granted.
Roll Call Vote:
2 Boka Y Mertz Y O'Connor Y Sloan 1 Willey (5-0)
16. **Resolution #03-06-2017 #07 TO CONSIDER A SITE PLAN ADDITION FOR ADVENTURELAND BEER & WINE SHOP**
Director Shaw explained Adventureland is seeking site plan approval for their proposed Beer & Wine Shop. They are proposing to add 320 square feet to an existing building located to the north of the Storm Chaser ride. They are also proposing to add a 30' X 40' tent that will be shaped like a small barn. This site plan will also need an architectural design standards waiver. Council Member Michelle Sloan motioned approval of the site plan addition with the variance being granted.
Roll Call Vote:
Y Boka Y Mertz 2 O'Connor 1 Sloan Y Willey (5-0)
17. **Resolution #03-06-2017 #08 TO CONSIDER AN AMENDMENT TO BENNETT BAY PLAT 1 FINAL PLAT**
Director Shaw explained the developer of Bennett Bay Plat 1, is seeking an amendment to their original final plat. The property is located on the east side of 17th Avenue NW, east of Prairie Meadows and south of Village Park. A discrepancy has been noticed in the documents that were filed. In an effort to make all five homes uniform in their setback, the developer is proposing to match the 22 foot setback for all five lots on the south side of 2nd Street NW.
Roll Call Vote:
Y Boka 1 Mertz Y O'Connor 2 Sloan Y Willey (5-0)
18. **Consider event request from Chamber of Commerce for their annual Wine and Craft Beer event on Friday, June 16th from 5-8 pm at the Enabling Garden**
Julie Dawson representing the Altoona Chamber of Commerce, 119 2nd St. SE requested approval for the Annual Wine and Craft Beer Event and the Nippy Hippy 5K walk/run.
Roll Call Vote:
Y Boka 1 Mertz Y O'Connor 2 Sloan Y Willey (5-0)
19. **Consider event request from Chamber of Commerce for their annual Nippy Hippy 5K walk/run on Saturday, November 4th at 10 am**
Council Member O'Connor motioned approval subject to the Altoona Chamber contacting any businesses that may be affected by the route of the walk/run.
Roll Call Vote:
Y Boka Y Mertz 1 O'Connor 2 Sloan Y Willey (5-0)
20. **Consider Consent Agenda**
- a) Allow Bills
 - b) Capital Projects
 - B1) Pay App #8 - Jackson Creek Enterprises, L.C. - 2016 Water Main Replacement Project - \$35,131.00
 - B2) Change Order #1 - Jackson Creek Enterprises, L.C. - NE 41st Avenue Water Main Improvement - \$3,872.90
 - B3) Pay App #1 - Jackson Creek Enterprises, L.C. - NE 41st Avenue Water Main Improvement - \$55,502.90
 - c) Consider approval of amended 28E SCCIC agreement
 - d) Consider approval of the following league leases:
 - D1) Campus Spring Wee Ball

- D2) Campus Fall Wee Ball
- D3) Campus Flag Football
- D4) Altoona Girls Softball
- D5) SEP Youth Tackle Football
- D6) Rams Baseball Club
- D7) Altoona Youth Soccer
- D8) Altoona Baseball League
- D9) Altoona Adult Softball League
- e) Resolution #03-06-2017 #09 FIXING A DATE OF MONDAY, MARCH 20, 2017 AT 6:30PM AT WHICH IT IS PROPOSED TO HOLD A HEARING AND TAKE ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$8,700,000 GENERAL OBLIGATION URBAN RENEWAL CORPORATE PURPOSE BONDS, SERIES 2017
- f) Set public hearing for March 20, 2017, at 6:30pm to consider approving purchasing agreement for Townsend property
- g) Set public hearing for March 20, 2017, at 6:30pm to consider an ordinance considering the minimum wage requirement set forth in Iowa Code Chapter 91D

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor Y Sloan 2 Willey (5-0)

21. Department Head Reports & Updates

The following department heads provided updates to the council: Public Works Director Scott Atzen, Interim Police Chief Jason Ferguson, Fire Chief Jerry Whetstone, Public Utilities Director Jim Utter, City Engineer Jon Hanson, and Director Shaw.

22. General Business Items/Reports and Updates

*Council Member Kyle Mertz shared about the first strategic planning meeting for MPO.

*Council Willey shared he attended the open hearing at the Capitol in regards to the bill that may limit the rights to cities to have separate boards over the water utilities. City Administrator Jeff Mark shared about a meeting he had with Des Moines in regards to the same issue. Mayor Conkling expressed he had met with Representative Zach Nunn about the bill.

23. Adjourn at 7:16p.m.

Roll Call Vote:

Y Boka 1 Mertz Y O'Connor 2 Sloan Y Willey (5-0)

Attest to:

Amy S. Hill, Secretary

J.M. Skip Conkling, Mayor