

CITY OF ALTOONA COUNCIL MEETING
MONDAY, APRIL 16, 2018, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. Swear in Scott Leighter as new council member

2. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor- present

Duer - present

Mertz- present

Boka - present

Leighter - present

Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Greg Stallman, Jared Ogbourne, John Shaw, Jon Hanson, Jim Utter, Jason Ferguson, Lee Richardson, Amy Hill, City Attorney Bob Laden

Audience Present: Jerry Brubaker, Todd Brubaker, B?? Brubaker, Carol Brubaker, Kristin Brubaker, Alex Payne, Lynn Bedford

3. Perfecting and approval of the agenda

Mayor Dean O'Connor requested approval of the agenda as presented.

Roll Call Vote:

Y Boka Y Duer Y Leighter 1 Mertz 2 Willey (5-0)

4. Presentation of appreciation for service to Jerry Brubaker

5. Approval of April 2, 2018 Council Minutes

Roll Call Vote:

Y Boka 2 Duer Y Leighter Y Mertz 1 Willey (5-0)

6. Citizens request to address council

No one came forward to speak.

7. Public hearing to consider changes to Chapter 161 - Fire Code of the City Code in regards to firework sales

Community Development Director John Shaw explained this is a public hearing to consider changes to Chapter 161-Fire Code/Firework Sales. The main change here is to add "*second-class*" fireworks as also regulated by the Code. They were intended to be last year, and we treated them as such, but the language was inadvertently left out. Second class fireworks would include fountains, flutter sparklers, spinners, torches, and wheels.

Hearing Opened: 6:37pm

Comments: No one came forward to speak.

Hearing Closed: 6:38pm

8. Ordinance #04-16-2018 #01 (486) TO AMEND THE 2004 CITY OF ALTOONA CODE OF ORDINANCES CHAPTER 161 - FIRE CODE (1ST READING)

Roll Call Vote (1st Reading):

Y Boka 2 Duer Y Leighter 1 Mertz Y Willey (5-0)

Roll Call Vote (To waive 2nd and 3rd Reading):

Y Boka Y Duer Y Leighter 2 Mertz 1 Willey (5-0)

Roll Call Vote (To print):

Y Boka 2 Duer Y Leighter Y Mertz 1 Willey (5-0)

9. Public hearing to consider changes to Chapter 167.16 - Temporary Use Permits of the City Code in regards to firework sales

Director Shaw explained this is a public hearing to consider changes to Chapter 167.16-Temporary Use Permits for Firework Sales. Another change proposed by staff to help further define the fireworks sales from a tent.

Hearing Opened: 6:40pm

Comments: No one came forward to speak.

Hearing Closed: 6:41pm

10. Ordinance #04-16-2018 #02 (487) TO AMEND THE 2004 CITY OF ALTOONA CODE OF ORDINANCES CHAPTER 167.16 - TEMPORARY USE PERMITS (1ST READING)

Roll Call Vote (1st Reading):

2 Boka Y Duer Y Leighter Y Mertz 1 Willey (5-0)

Roll Call Vote (To waive 2nd and 3rd Reading):

2 Boka Y Duer Y Leighter 1 Mertz Y Willey (5-0)

Roll Call Vote (To print):

2 Boka Y Duer Y Leighter 1 Mertz Y Willey (5-0)

11. Public hearing to consider changes to Chapter 136 of the City Code - Sidewalks

Director Shaw explained this is a public hearing to consider changes to Chapter 136-Sidewalks. A few changes are proposed in the sidewalk ordinance.

Hearing Opened: 6:41pm

Comments: No one came forward to speak.

Hearing Closed: 6:42pm

12. Ordinance #04-16-2018 #03 (488) TO AMEND THE 2004 CITY OF ALTOONA CODE OF ORDINANCES CHAPTER 136 - SIDEWALKS (1ST READING)

Roll Call Vote (1st Reading):

Y Boka Y Duer Y Leighter 2 Mertz 1 Willey (5-0)

Roll Call Vote (To waive 2nd and 3rd Reading):

2 Boka Y Duer Y Leighter Y Mertz 1 Willey (5-0)

Roll Call Vote (To print):

Y Boka Y Duer Y Leighter 2 Mertz 1 Willey (5-0)

13. Consider approval of 28E agreement with City of Des Moines for Housing Choice Voucher Program (Section 8) Administration Payment

City Administrator Jeff Mark explained the City of Des Moines provides administrative services related to the HUD Housing Choice Voucher Program (Section 8). Under the agreement the City of Altoona will participate financially for the administrative services provided by the City of Des Moines.

Roll Call Vote:

1 Boka 2 Duer Y Leighter Y Mertz Y Willey (5-0)

14. Consent Agenda

A) Allow bills

B) Capital Projects

B1) Change Order #3 - Elder Corp. - Sam Wise Parking Lot Improvements 2017 - (\$8,584.70)

B2) Pay App #5 - Elder Corp. - Sam Wise Parking Lot Improvements 2017 - \$19,023.89

B3) Pay App #1 - Elder Corp. - 1st Ave. & 24th St. Drainage Improvements - \$37,501.37

B4) Pay App - Elder Corp. - Adventureland Dr. Improvements - \$51,538.69

B5) Change Order #1 - Jackson Creek Enterprises, L.C. - 2017 Water Plant 3 Water Main Improvements - \$35,332.00

C) Resolution #04-16-2018 #01 ACCEPTING PUBLIC IMPROVEMENTS (PRAIRIE CROSSING PLAT 3)

D) Resolution #04-16-2018 #02 APPROVING A TRANSFER FROM THE WATER SINKING (601) & WATER RESERVE FUNDS (602) TO THE WATER FUND (600)

E) Resolution #04-16-2018 #03 APPROVING WRITING OFF OF RESCUE FEES FOR BAD DEBT ACCOUNTS - COLLECTION FEES FROM 1-1-2018 THRU' 3-31-2018

- F) Resolution #04-16-2018 #04 ACCEPTING A PERMANENT SANITARY EASEMENT FOR THE CONSTRUCTION OF MEADOWLAND SANITARY SEWER IMPROVEMENTS (EAST POLK LLC. - \$1.00)
 - G) Resolution #04-16-2018 #05 ACCEPTING A PERMANENT SANITARY EASEMENT FOR THE CONSTRUCTION OF MEADOWLAND SANITARY SEWER IMPROVEMENTS (MEADOWLAND II LLC. - \$1.00 - GEOPARCEL 7922-18-202-001)
 - H) Resolution #04-16-2018 #06 ACCEPTING A PERMANENT SANITARY EASEMENT FOR THE CONSTRUCTION OF MEADOWLAND SANITARY SEWER IMPROVEMENTS (MEADOWLAND II LLC. - \$1.00 - GEOPARCEL 7922-18-101-010 AND 7922-18-126-003)
 - I) Resolution #04-16-2018 #07 ACCEPTING A PERMANENT SANITARY EASEMENT FOR THE CONSTRUCTION OF MEADOWLAND SANITARY SEWER IMPROVEMENTS (MEADOWLAND II LLC. - \$1.00 - GEOPARCEL 7922-07-376-001)
 - J) Resolution #04-16-2018 #08 ACCEPTING A PERMANENT SANITARY EASEMENT FOR THE CONSTRUCTION OF MEADOWLAND SANITARY SEWER IMPROVEMENTS (MEADOWLAND II LLC. - \$1.00 - GEOPARCEL 7922-18-251-002)
 - K) Resolution #04-16-2018 #09 ACCEPTING A PERMANENT SANITARY EASEMENT FOR THE CONSTRUCTION OF MEADOWLAND SANITARY SEWER IMPROVEMENTS (SR HOLDINGS II LLC. - \$1.00)
 - L) Consider appointing TrueNorth Companies, LC. as agent of representation for Iowa Communities Assurance Pool and Iowa Municipalities Worker's Compensation Association
 - M) Resolution #04-16-2018 #10 ACCEPTING PUBLIC IMPROVEMENTS (SAM WISE PARK LOT IMPROVEMENTS)
 - N) Resolution #04-16-2018 #11 TO APPROVE THE ADULT SOFTBALL LEAGUE REQUEST FOR FUNDING FOR REPAIRS ON FIELD LIGHTING
 - O) Consider approval to Amendment #1 to Berwick Water Association Water Service Territory Transfer Agreement dated June 5th 2017
 - P) Consider approval to Amendment #1 to professional services agreement with Olsson Associates (Altoona City Hall and Police Station)
 - Q) Set a public hearing for Monday, May 7, 2018, at 6:30pm, to consider approval of plans, specifications, and form of contract for 2018 CIPP Sewer Lining
 - R) Set a public hearing for Monday, May 7, 2018, at 6:30pm, to consider approval of plans, specifications, and form of contract for Traffic Signalization - 1st Ave. & Exit 143
- Roll Call Vote:
Y Boka 2 Duer Y Leighter P Mertz 1 Willey (4-0)

15. Beer & Liquor Permits

- A) Big Steer Restaurant/Lounge - Class C Liquor License (LC)(Commercial)
Lieutenant Jason Ferguson stated there were no violations at this establishment.
 Roll Call Vote:
Y Boka 2 Duer Y Leighter 1 Mertz Y Willey (5-0)
- B) The Brew House No 25 - Class C Liquor License (LC)(Commercial)
Lt. Ferguson stated there were no violations at this establishment.
 Roll Call Vote:
Y Boka 1 Duer Y Leighter 2 Mertz Y Willey (5-0)
- C) Johnny's Italian Steakhouse - Class C Liquor License (LC) (Commercial)
Lt. Ferguson stated there were no violations at this establishment.
 Roll Call Vote:
Y Boka 1 Duer 2 Leighter Y Mertz Y Willey (5-0)
- D) Hy-Vee Food Store - Class E Liquor License (LE), Class B Wine Permit (Carryout wine - includes native wine), Class C Beer Permit (Carryout Beer), Sunday Sales
Lt. Ferguson stated there were no violations at this establishment.
 Roll Call Vote:
Y Boka 1 Duer Y Leighter 2 Mertz Y Willey (5-0)
- E) Hy-Vee Food Store - Class C Liquor License (LC) (Commercial), Catering Privilege, Sunday & Outdoor

Lt. Ferguson stated there were no violations at this establishment.

Roll Call Vote:

Y Boka 1 Duer Y Leighter Y Mertz 2 Willey (5-0)

16. Department Head Reports & Updates

The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Utilities - Jim Utter, Engineering - Jon Hanson, Community Development - John Shaw, Finance - Randy Pierce, Administration - Jeff Mark

17. General Business

Council Member Kyle Mertz spoke about a MPO policy meeting.

Council Member Vern Willey shared the Regional Water meeting is being held on April 23rd.

Mayor O'Connor shared about the Black and Gold Gala on Friday, April 20th, Polk County Master Gardeners' Plant Sale at the Enabling Gardens on Saturday, April 21st, and a tour of the Carpenters' Union facility.

28. Update on Prairie Crossing

Director Shaw update included a new store coming in.

29. Adjourn at 7:14pm

Roll Call Vote:

Y Boka Y Duer Y Leighter 1 Mertz 2 Willey (5-0)

Attest to:

Amy S. Hill, Secretary

Dean O'Connor, Mayor