

CITY OF ALTOONA COUNCIL MEETING
MONDAY, MAY 2, 2016, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor Conkling - present

Boka - present

Mertz- present

O'Connor - present

Sloan- absent

Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Jody Matherly, Jerry Whetstone, John Shaw, Scott Atzen, Jon Hanson, Amy Hill, City Attorney Tim Pearson

Audience Present: Jon Burmeister, Melissa Horton, Matt Stoffel, Ryan Hermes, Jevin Krier, Kirk Janes, Allysa Ballantini, Adam McRoberts, Robert Hall, Haylie Spivey, Seth Sunderman, Brad Kuehl, Elisa Valentini

2. Perfecting and approval of the agenda

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor A Sloan 2 Willey (4-0)

*Council Michelle Sloan arrived at 6:32pm

3. National Arson Prevention Week Proclamation

Mayor Conkling proclaimed May 1 - 7, 2016, Arson Prevention Week in Altoona.

4. Approval of April 18 and 25, 2016 Council Minutes

Roll Call Vote:

Y Boka 1 Mertz 2 O'Connor Y Sloan Y Willey (5-0)

5. Citizens request to address council

No one came forward to speak.

6. Public hearing to consider vacating a sanitary sewer service easement at LightEdge

City Administrator Jeff Mark explained this is a public hearing to vacate a sanitary sewer service easement for LightEdge. It is necessary in order to plat the property into one lot, which will allow for the construction of a new facility on this lot.

Hearing opened: 6:34pm

Comments: Seth Sunderman of Snyder and Associates, 2727 SW Snyder Blvd, Ankeny, representing Edge Business Continuity Center, LLC explained the expansion of the current Lightedge facility.

Hearing closed: 6:35pm

7. Ordinance No. 05-02-2016 #01 (428) TO VACATE A SANITARY SEWER SERVICE LINE EASEMENT AT LIGHTEDGE (1st Reading)

Roll Call Vote (1st Reading):

Y Boka 2 Mertz Y O'Connor Y Sloan 1 Willey (5-0)

Roll Call Vote (To Waive 2nd & 3rd Reading):

1 Boka Y Mertz Y O'Connor 2 Sloan Y Willey (5-0)

Roll Call Vote (To Publish):

1 Boka Y Mertz Y O'Connor Y Sloan 1 Willey (5-0)

8. **Public hearing to consider vacating a storm sewer easement at LightEdge**
Mayor Conkling explained this is a public hearing to vacate a storm sewer service easement for LightEdge.
Hearing opened: 6:37pm
Comments: No one came forward to speak.
Hearing closed: 6:38pm

9. **Ordinance No. 05-02-2016 #02 (429) TO VACATE A STORM SEWER EASEMENT AT LIGHTEDGE (1st Reading)**
Roll Call Vote (1st Reading):
2 Boka Y Mertz Y O'Connor Y Sloan 1 Willey (5-0)
Roll Call Vote (To Waive 2nd & 3rd Reading):
1 Boka Y Mertz Y O'Connor 2 Sloan Y Willey (5-0)
Roll Call Vote (To Publish):
2 Boka Y Mertz Y O'Connor Y Sloan 1 Willey (5-0)

10. **Public hearing to consider vacating an ingress/egress easement at LightEdge**
Mayor Conkling explained this is a public hearing to vacate an ingress/egress easement for LightEdge.
Hearing opened: 6:37pm
Comments: No one came forward to speak.
Hearing closed: 6:38pm

11. **Ordinance No. 05-02-2016 #03 (430) TO VACATE AN INGRESS/EGRESS EASEMENT AT LIGHTEDGE (1st Reading)**
Roll Call Vote (1st Reading):
Y Boka 2 Mertz Y O'Connor Y Sloan 1 Willey (5-0)
Roll Call Vote (To Waive 2nd & 3rd Reading):
1 Boka Y Mertz 2 O'Connor Y Sloan Willey (5-0)
Roll Call Vote (To Publish):
2 Boka Y Mertz Y O'Connor Y Sloan 1 Willey (5-0)

12. **Resolution #5-2-2016 #01 TO CONSIDER A PRELIMINARY PLAT FOR EDGE BUSINESS CONTINUITY CENTER PLAT 1**
Seth Sunderman explained Edge Business Continuity Center, LLC is seeking preliminary plat approval for their expansion.
Roll Call Vote:
Y Boka 2 Mertz 1 O'Connor Y Sloan Y Willey (5-0)

13. **Resolution #5-2-2016 #02 TO CONSIDER A FINAL PLAT FOR EDGE BUSINESS CONTINUITY CENTER PLAT 1**
Mayor Conkling explained this is the final plat for the above described project. Council Member Kyle Mertz motioned approval subject to any deficiencies being met.
Roll Call Vote:
Y Boka 1 Mertz 2 O'Connor Y Sloan Y Willey (5-0)

14. **Resolution #5-2-2016 #03 TO CONSIDER A SITE PLAN FOR LIGHTEDGE EXPANSION**
Mayor Conkling explained this resolution is for site plan approval for the LightEdge project.
Roll Call Vote:
Y Boka 1 Mertz 2 O'Connor Y Sloan Y Willey (5-0)

15. **Public to consider vacating and selling a 12,248 square foot parcel of public right-of-way ground in front of Ted's Auto Body to McRoberts Properties LLC**
Mayor Conkling explained this is a public hearing to consider vacating ROW in front of Ted's Auto Body.
Hearing opened: 6:42pm

Comments: City Administrator Mark stated as with past properties, the City received more ROW than needed when it was transferred to us. This has resulted in wider than normal set-backs for properties and signage. Staff would recommend vacating 75 feet of the ROW to the property owner and we would maintain 38 feet of ROW from the back of curb. This public hearing was set assuming we would have the needed utility easements by this time. We still need to have a water and storm water easement for the City. Mid-American still has not produced gas and electric easements. Staff would recommend that council either open the public hearing and move to continue it at a time when we have the easements in place, or approve the first reading subject to receiving the easements. If the item is deferred or only the first reading is done, items 17 and 18 will be deferred as well. Council Member Mertz motioned to continue the hearing until MidAmerican Energy gets the easement documentation returned.

Roll Call Vote:

Y Boka 1 Mertz 2 O'Connor Y Sloan Y Willey (5-0)

16. Ordinance to vacate and sell public ROW to McRoberts Properties LLC at 1007 8th Street SW (1st Reading) - NO ACTION TAKEN

17. Resolution to consider easement plat for McRoberts Properties LLC at 1007 8th Street SW - NO ACTION TAKEN

18. Resolution to consider an a plat of survey for Parcel 2016-59 for McRoberts Properties LLC at 1007 8th Street SW - NO ACTION TAKEN

19. Public hearing for issuance of General Obligation Urban Renewal Refunding Bonds, Series 2016B

Mayor Conkling explained this is a public hearing to consider approving the issuance of GO urban renewal refunding bonds not to exceed \$4,100,000.

Hearing opened: 6:46pm

Comments: Jon Burmeister of PFM, 801 Grand Ave., Suite 3300, Des Moines, explained the process of refunding and the future savings for this and upcoming bond refunding sales. He explained this bond would be used to refund the 2009A bond series. The city is estimating a savings of \$280,000 by doing this refunding. We will sell these bonds on May 16, 2016.

Hearing closed: 6:48pm

20. Resolution #5-2-2016 #04 DETERMINING TO PROCEED WITH THE ISSUANCE OF \$3,835,000 GENERAL OBLIGATION URBAN RENEWAL REFUNDING BONDS, SERIES 2016B AND SETTING DATE FOR SALE OF THE BONDS

Roll Call Vote:

2 Boka Y Mertz Y O'Connor Y Sloan 1 Willey (5-0)

21. Resolution #5-2-2016 #05 AWARDING SALE OF GENERAL OBLIGATION URBAN RENEWAL REFUNDING BONDS, SERIES 2016A

Jon Burmeister explained the bid and recommendation of the sale.

Roll Call Vote:

2 Boka Y Mertz 1 O'Connor Y Sloan Y Willey (5-0)

22. Resolution #5-2-2016 #06 TO CONSIDER A FINAL PLAT FOR ADVENTURE VILLAGE PLAT 5

Community Development Director John Shaw explained the property owner, Cinemark USA, is proposing to re-plat Plat 4, and existing area of Adventure Village. This is the land directly west of the theater and includes the theater, detention basin and frontage roads. The plat will create 2 restaurant/retail lots and one large lot for the theater.

Roll Call Vote:

Y Boka 1 Mertz 2 O'Connor Y Sloan Y Willey (5-0)

23. Resolution #5-2-2016 #07 TO CONSIDER A FINAL PLAT FOR ADVENTURE VILLAGE PLAT 6
Roll Call Vote:
1 Boka Y Mertz Y O'Connor Y Sloan 2 Willey (5-0)
24. Resolution #5-2-2016 #08 TO CONSIDER A SITE PLAN FOR JAS CONSTRUCTION OFFICE BUILDING
Community Development Director Shaw JAS Construction is moving forward with the construction of the office building on his property located on the north side of 3rd Street SW, west of the old Fire Station. The plat and site plan for the existing maintenance building were approved in 2013. This site plan is for the office building that will be one-story and 1,326 square feet in size, with a full basement. The exterior facing the street will be brick with the remaining three sides being hardieplank lap siding. The building meets the architectural design standard.
Roll Call Vote:
2 Boka Y Mertz 1 O'Connor Y Sloan Y Willey (5-0)
25. Resolution #5-2-2016 #09 TO CONSIDER A SITE PLAN PRAIRIE MEADOWS TRACK APRON AWNING
Mayor Conkling explained Prairie Meadows is proposing to construct two metal awnings.
Roll Call Vote:
Y Boka Y Mertz 1 O'Connor Y Sloan 2 Willey (5-0)
26. Resolution #5-2-2016 #10 TO CONSIDER A SITE PLAN SIGNATURES SALON ADDITION AT 753 8TH STREET SW
Kirk Janes, owner of Signatures Salon and Day Spa, 100 8th St. SE, explained he is seeking site plan approval for their remodel at 753 8th Street SW. They are proposing to add a 728 square foot addition on the north side and a 416 square foot addition on the south side, bringing the total square footage of the building to 4,836. Mr. Janes explained he has submitted a waiver request to allow them to dress up the south side with a partial stone façade but to also use vertical siding panels. Council Member Dean O'Connor motioned approval waiving the Architectural Design Standards.
Roll Call Vote:
Y Boka Y Mertz 1 O'Connor Y Sloan 2 Willey (5-0)
27. Resolution #5-2-2016 #11 TO CONSIDER A PRELIMINARY PLAT RE-APPROVAL FOR IRONWOOD APARTMENTS
Brad Kuehl of Civil Design Advantage, 3405 SE Crossroads Dr., Grimes, representing Ironwood Apartments, LC, is seeking preliminary plat re-approval for Ironwood South Plat 3. Council Member Mertz motioned approval subject to the correction of deficiencies.
Roll Call Vote:
2 Boka 1 Mertz Y O'Connor Y Sloan Y Willey (5-0)
28. Resolution #5-2-2016 #12 TO CONSIDER A FINAL PLAT IRONWOOD APARTMENTS PLAT 3
Council Member Vern Willey motioned approval subject to the correction of deficiencies.
Roll Call Vote:
Y Boka Y Mertz 2 O'Connor Y Sloan 1 Willey (5-0)
29. Resolution #5-2-2016 #13 TO CONSIDER A SITE PLAN FOR IRONWOOD APARTMENTS - PHASE 3
Brad Kuehl explained the site plan for Ironwood Apartments needs to be re-approved since it has been more than six months since it was originally approved. The site plan still calls for 8 apartment buildings and a club house with an outdoor pool and play area. The buildings meet the Architectural Design Standards.
Roll Call Vote:
Y Boka 1 Mertz 2 O'Connor Y Sloan Y Willey (5-0)

30. Consider event request from Altoona Chamber for Wine and Craft Beer event on Friday June 17th from 5-8 pm in the Enabling Garden
Executive Director Melissa Horton of the Altoona Chamber, 119 2nd St. SE, shared an overview of the event and co-sponsors.
 Roll Call Vote:
Y Boka Y Mertz 2 O'Connor Y Sloan 1 Willey (5-0)
31. Consider event request from Hy-Vee for KidsFit Summer Fit Program for five consecutive Fridays starting on June 10th from 9-10 am in the Civic Plaza
Dietician Elisa Valentini from Hy-Vee, 108 8th St. SW, explained the program and shared that Altoona Campus' Kids Klub would be participating also.
 Roll Call Vote:
2 Boka Y Mertz 1 O'Connor Y Sloan Y Willey (5-0)
32. Consider event request from Calvary Apostolic Church to use the Haines Park stage and shelter on June 5th from 10am-3pm
 Roll Call Vote:
Y Boka Y Mertz Y O'Connor 1 Sloan 2 Willey (5-0)
33. Consider event request from Crossway Community Church to use the Haines Park shelter on June 12, July 10, and July 31 from 5-8 pm for an event called SN@P (Sunday Night at the Park)
 Roll Call Vote:
1 Boka Y Mertz Y O'Connor 2 Sloan Y Willey (5-0)
34. Consider Consent Agenda
 a) Allow Bills
 b) Consider Piper Jaffray as senior manager and D.A. Davidson as co-manager for underwriting services for Series 2008 Bond Refunding
 c) Resolution #5-2-2016 #14 SETTING A PUBLIC HEARING FOR MONDAY, MAY 16, 2016 AT 6:30PM FOR REFUNDING 2008 BOND SERIES ON THE ISSUANCE OF NOT TO EXCEED \$62,900,000 ANNUAL APPROPRIATION GENERAL OBLIGATION URBAN RENEWAL REFUNDING BONDS
 d) Set a public hearing for Monday, May 16, 2016, at 6:30pm to consider City of Altoona Fiscal Year 2015/2016 Budget Amendment
 e) Set a public hearing for Monday, May 16, 2016, at 6:30pm to consider the plans, specifications and form of contract for Tennis Court Replacement Project
 Roll Call Vote:
Y Boka Y Mertz 1 O'Connor Y Sloan 2 Willey (5-0)
35. Beer & Liquor Permits
 a) Casey's General Store #1938 - Class C Beer Permit (BC), Class B Native Wine Permit & Sunday Sales
Chief Jody Matherly stated there were no violations at this establishment.
 Roll Call Vote:
Y Boka 2 Mertz Y O'Connor 1 Sloan Y Willey (5-0)
 b) Johnny's Italian Steakhouse - Class C Liquor License (LC)(Commercial), Catering Privilege, Sunday Sales & Outdoor Sales
Chief Matherly stated there were no violations at this establishment.
 Roll Call Vote:
Y Boka 2 Mertz Y O'Connor 1 Sloan Y Willey (5-0)
36. General Business Items/Reports and Updates
 *Fire Chief Jerry Whetstone shared that 50 pounds of unused prescriptions drugs were turned in on Saturday, April 30th at the Annual Drug-Take Back Day Event.
 *Police Chief Jody Matherly shared that over 300 people attended the Annual Police Association Spaghetti on Friday, April 29th.

*Mayor Conkling shared the CVB policy on the reserve funds.

37. Adjourn at 7:14pm

Roll Call Vote:

Y Boka 1 Mertz 2 O'Connor Y Sloan Y Willey (5-0)

Attest to:

Amy Hill, Secretary

J.M. Skip Conkling, Mayor