

CITY OF ALTOONA COUNCIL MEETING  
MONDAY, JUNE 18, 2018, 6:30 P.M.  
AT THE ALTOONA CITY HALL

1. **CALL TO ORDER**

Roll Call at 6:30 pm

Mayor O'Connor- present

Duer - present

Mertz- absent

Boka - present

Leigher - absent

Willey - present

**City Officials Present:** Jeff Mark, Randy Pierce, Greg Stallman, John Shaw, Jared Ogbourne Jon Hanson, Scott Atzen, Jason Ferguson, Amy Hill, City Attorney Bob Laden, Tony Chambers, Alyssa Wilson, Jary Bowie

**Audience Present:** Mark Poulos, Paul Slycord, Linda Harris, Susan Schares, Michael Wolnerman, Mary Simon, Mattia Hansen, Alex Payne, Alex Lynch, Jason Ledden

2. **Perfecting and approval of the agenda**

Mayor Dean O'Connor requested to approve the agenda as presented.

Roll Call Vote:

1 Boka Y Duer A Leigher A Mertz 2 Willey (3-0)

3. **Approval of June 4, 2018, council minutes**

Roll Call Vote:

Y Boka 2 Duer A Leigher A Mertz 1 Willey (3-0)

4. **Citizens request to address council**

No one came forward to speak.

5. **Public Hearing to consider a development plan amendment for Tuscany Reserve**

Community Development Director John Shaw explained the developer, Tuscany Reserve LLC, are proposing 126 single-family lots as opposed to the 116 on the existing plan. The plan removes some of the rear yard prairie open space and replaces that with larger lots that will be privately owned. The streets will go back to the standard curb and gutter with storm sewer. The open ditches have been eliminated. There are a couple of Outlots which will be deeded to the City for park space. These Outlots are adjacent to City owned park space and will create larger parks.

Open hearing: 6:33pm

Comments: No one came forward to speak.

Closed hearing: 6:33pm

6. **Resolution #06-18-2018 #01 APPROVING OF DEVELOPMENT PLAN AMENDMENT FOR TUSCANY RESERVE**

Roll Call Vote:

1 Boka Y Duer A Leigher A Mertz 2 Willey (3-0)

7. **Resolution #06-18-2018 #02 APPROVING A PRELIMINARY PLAT FOR TUSCANY PLAT 5**

Roll Call Vote:

2 Boka Y Duer A Leigher A Mertz 1 Willey (3-0)

8. **Public Hearing to consider the vacation and sale of right-of-way along 8<sup>th</sup> Street SE to University of Iowa Credit Union**

Jason Ledden of Snyder & Associates, P.C., 2727 Snyder Blvd., Ankeny, explained the public Hearing is for the vacation and sale of that ROW for the price of the ROW the City will gain in the swap.

Open hearing: 6:34pm

Comments: Pet Supplies Manager, Susan Schares, 120 8<sup>th</sup> St. SE, explained Pet Supplies owner, Michael Wolnerman, and she met with city staff to work through entrance and parking issues with that will be created with the new plans for the corner property. Mark Poulos, 100 8<sup>th</sup> St. SE, shared he would have preferred to know sooner that the building was being sold. Lynda Harris, 100 8<sup>th</sup> St. SE, explained she had spoke to the building owner today in regards to the sale.

Closed hearing: 6:44pm

9. Ordinance #06-18-2018 #01 (492) TO VACATE AND SELL RIGHT-OF-WAY ALONG 8<sup>TH</sup> STREET SE TO UNIVERSITY OF IOWA CREDIT UNION (1<sup>ST</sup> READING)

Roll Call Vote (1<sup>st</sup> Reading):

1 Boka 2 Duer A Leighter A Mertz Y Willey (3-0)

\*Council Member Jeremy Boka motioned to continue items 10 through 12 until the ordinance to vacate is completely approved.

Roll Call Vote:

1 Boka Y Duer A Leighter A Mertz 2 Willey (3-0)

10. Resolution to consider approving preliminary plat for University of Iowa Credit Union  
No action taken.

11. Resolution to consider approving a final plat for University of Iowa Credit Union  
No action taken.

12. Resolution to consider approving a site plan for University of Iowa Credit Union  
No action taken.

13. Public Hearing to consider amending certain sections of the City Code to provide more clarification regarding the definition of a pool

Mayor O'Connor explained staff is investigating this further and will make recommendations to Council at a future work session.

Open hearing: 6:45pm

Council Member Vern Willey motioned to continue the public hearing until a later date.

Roll Call Vote:

2 Boka Y Duer A Leighter A Mertz 1 Willey (3-0)

14. Public Hearing to consider amending certain sections of the Zoning Code to change the word "fence" to "barrier"

Mayor O'Connor explained staff is investigating this further and will make recommendations to Council at a future work session.

Open hearing: 6:46pm

Council Member Vern Willey motioned to continue the public hearing until a later date.

Roll Call Vote:

Y Boka 2 Duer A Leighter A Mertz 1 Willey (3-0)

15. Resolution #06-18-2018 #03 APPROVING A PRELIMINARY PLAT FOR IRONWOOD COMMERCIAL PLAT 1

Director Shaw explained the applicants, Park Place Investments and Casey's are seeking preliminary site plan approval for Ironwood Commercial Plat. The property is located at the SW corner of 1<sup>st</sup> Avenue South and 24<sup>th</sup> Street SW and is 3.13 acres in size.

Roll Call Vote:

1 Boka 2 Duer A Leighter A Mertz Y Willey (3-0)

16. Resolution #06-18-2018 #04 APPROVING A FINAL PLAT FOR IRONWOOD COMMERCIAL PLAT 1  
Roll Call Vote:  
2 Boka Y Duer A Leighter A Mertz 1 Willey (3-0)
17. Resolution #06-18-2018 #05 APPROVING A SITE PLAN FOR CASEY'S GENERAL STORE  
Council Member Boka motioned approval subject to site lighting.  
Roll Call Vote:  
1 Boka 2 Duer A Leighter A Mertz Y Willey (3-0)
18. Consider contract for services with Group Creatives for 1<sup>st</sup> Ave. Corridor Public Art Integration  
City Administrator Jeff Mark explained Group Creative Services agrees to facilitate the search and acquisition of art for the 1<sup>st</sup> Avenue corridor. This will be in conjunction with the reconstruction of 1<sup>st</sup> Avenue. Council Member Boka motioned approval subject to the City agreeing to pay the consultant up to \$12,000 for the development of 5 site specific concepts.  
Roll Call Vote:  
1 Boka 2 Duer A Leighter A Mertz Y Willey (3-0)
19. Consider event request from Outlets of Des Moines for an event on July 4<sup>th</sup> from 5-9 pm  
Roll Call Vote:  
2 Boka Y Duer A Leighter A Mertz 1 Willey (3-0)
20. Consider banner request from Altoona150 group to hang banner on pedestrian bridge from July 1-July 28  
Council Member Boka motioned approval for banner to be placed for 30 days.  
Roll Call Vote:  
1 Boka 2 Duer A Leighter A Mertz Y Willey (3-0)
21. Consent Agenda  
A) Allow bills  
B) Capital Projects  
    B1) Change Order #3 (-\$2,038.45) - Jackson Creek Enterprises - 2017 Water Plant 3 Main Improvements  
    B2) Pay App #6 (\$25,684.22) - Jackson Creek Enterprises - 2017 Water Plant 3 Main Improvements  
C) Consider approval of the lease at the Chamber Office at 119 2<sup>nd</sup> Street SE, Suite B  
D) Consider amendment #2 with Olsson Associates for Altoona City Hall and Police Station  
E) Resolution #06-18-2018 #06 APPROVING REQUESTS FOR TAX ABATEMENT  
F) Consider appointments of Alan Miller and Abbey Strum to the Library Board and Jon Wall to the Park Board  
G) Set Public Hearing for July 2, 2018 at 6:30 pm, to amend the Altoona Comprehensive Plan  
Roll Call Vote:  
1 Boka Y Duer A Leighter A Mertz 2 Willey (3-0)
22. Beer and Liquor Permits  
A) Hampton Inn & Suites, Altoona - Class C Beer Permit (BC), Class B Native Wine Permit, Sunday Sales  
Lieutenant Jason Ferguson stated there were no violations.  
Roll Call Vote:  
Y Boka 1 Duer A Leighter A Mertz 2 Willey (3-0)  
B) Casey's General Store #6, Class C Beer Permit (BC), Sunday Sales  
Lt. Ferguson stated there were no violations.  
Roll Call Vote:  
2 Boka 1 Duer A Leighter A Mertz Y Willey (3-0)  
C) Applebee's Neighborhood Grill & Bar, Class C Liquor (LC)(Commercial), Sunday Sales

Lt. Ferguson stated there were no violations.

Roll Call Vote:

Y Boka 1 Duer A Leighter A Mertz 2 Willey (3-0)

D) Altoona 150 - New 5 Day Event, Class B Beer (BB) (Includes Wine Coolers), Outdoor Sales

Lt. Ferguson stated there were no violations.

Roll Call Vote:

2 Boka 1 Duer A Leighter A Mertz Y Willey (3-0)

E) Jethro & Jakes, Class C Liquor License (LC)(Commercial), Catering Privilege, Sunday/Outdoor

Lt. Ferguson stated there were no violations.

Roll Call Vote:

Y Boka 1 Duer A Leighter A Mertz 2 Willey (3-0)

F) Booze Cruiser Cocktail Co, Class C Liquor License (LC)(Commercial), Outdoor one day event 7-4-18

Lt. Ferguson stated there were no violations.

Roll Call Vote:

2 Boka 1 Duer A Leighter A Mertz Y Willey (3-0)

23. Department Head Reports & Updates

The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Works - Scott Atzen, Engineering - Jon Hanson, Community Development - John Shaw, Finance - Randy Pierce, Administration - Jeff Mark

24. General Business

\*Council members Boka, Duer and Willey shared the meetings they are attending this week.

\*Mayor O'Connor shared that Carpenters Union will be having a grand opening on Tuesday at 4:00pm.

25. Update on Prairie Crossing

Mayor O'Connor shared information from the meetings with Heart of America last week. Director Shaw shared that Hy-Vee has submitted changes to the Hy-Vee Fast & Fresh.

26. Adjourn at 7:26pm

Roll Call Vote:

2 Boka Y Duer A Leighter A Mertz 1 Willey (3-0)

Attest to:

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Amy S. Hill, Secretary

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Dean O'Connor, Mayor