

CITY OF ALTOONA COUNCIL MEETING
MONDAY, JULY 2, 2018, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. **CALL TO ORDER**

Roll Call at 6:30 pm

Mayor O'Connor- present

Duer - present

Mertz- present

Boka - present

Leighter - present

Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Greg Stallman, John Shaw, Jared Ogbourne Jon Hanson, Scott Atzen, Jim Utter, Jason Ferguson, Amy Hill, City Attorney Tim Pearson, Ken Dales, Tony Chambers

Audience Present: John Peterson, Joe Shepherd, Alex Payne, Linda Harris, Randy Weldon, Alex Dales, John Haldeman, Ann Moyna, Steve Moyna, Bruce Mason, Phyllis Murphy, Randy Blaseg, Don Daniels, Melissa Horton, David Cusic, Mary Simon

2. **Perfecting and approval of the agenda**

Mayor Dean O'Connor requested to approve the agenda as presented.

Roll Call Vote:

2 Boka Y Duer Y Leighter 1 Mertz Y Willey (5-0)

3. **Recognition of promotion for Lieutenant Ken Dales and Sergeant Brent "Tony" Chambers**

4. **Approval of June 18 and 25, 2018, council minutes**

Roll Call Vote:

Y Boka Y Duer Y Leighter 1 Mertz 2 Willey (5-0)

5. **Citizens request to address council**

No one came forward to speak.

6. **Public Hearing to amend the Altoona Comprehensive Plan - Northwest Altoona Amendment**

Open hearing: 6:33pm

Comments: John Peterson with Peterson Planning Strategies, 709 NW 10th St., Ankeny, explained the updates to the comprehensive plan.

Closed hearing: 6:43pm

7. **Resolution #07-02-2018 #01 TO AMEND CITY OF ALTOONA COMPREHENSIVE PLAN - NORTHWEST ALTOONA AMENDMENT**

Roll Call Vote:

1 Boka Y Duer Y Leighter 2 Mertz Y Willey (5-0)

8. **Continued public hearing to consider amending certain sections of Chapter 155 (Building Code) to provide more clarification regarding pools and barriers (John)**

Community Development Director John Shaw explained this public hearing was continued. The proposed amendment is to Chapter 155 (Building Code) and will make definitional changes to the code to provide clarity regarding pools and barriers.

Reopen hearing: 6:44pm

Comments: No one came forward to speak.

Closed hearing: 6:46pm

9. **Ordinance #07-02-2018 #01 (493) AMENDING 2004 CITY OF ALTOONA CODE OF ORDINANCES CHAPTER 155 (BUILDING CODE) TO PROVIDE MORE CLARIFICATION REGARDING POOLS AND BARRIERS (1st Reading)**

Roll Call Vote (1st Reading):

Y Boka Y Duer Y Leighter 2 Mertz 1 Willey (5-0)

Roll Call Vote (To waive 2nd & 3rd reading:

Y Boka 2 Duer Y Leighter Y Mertz 1 Willey (5-0)

Roll Call Vote (To publish):

Y Boka Y Duer 2 Leighter 1 Mertz Y Willey (5-0)

10. Continued public hearing to consider amending certain sections of the Zoning Code regarding pools, fences, and barriers (John)

Director Shaw explained this public hearing was continued. The proposed amendments make changes to the Zoning Code regarding pools, fences and barriers. Primarily, the changes are to the definitions and how they are applied in various zoning classifications.

Reopen hearing: 6:47pm

Comments: No one came forward to speak.

Closed hearing: 6:47pm

11. Ordinance #07-02-2018 #02 (494) AMENDING 2004 CITY OF ALTOONA CODE OF ORDINANCES CHAPTER 165 (DEFINITIONS)(1st Reading)

Roll Call Vote (1st Reading):

Y Boka Y Duer Y Leighter 2 Mertz 1 Willey (5-0)

Roll Call Vote (To waive 2nd & 3rd reading:

Y Boka Y Duer 2 Leighter Y Mertz 1 Willey (5-0)

Roll Call Vote (To publish):

2 Boka Y Duer Y Leighter 1 Mertz Y Willey (5-0)

12. Ordinance #07-02-2018 #03 (495) AMENDING 2004 CITY OF ALTOONA CODE OF ORDINANCES CHAPTER 167 (ZONING CODE - GENERAL REGULATIONS)(1st Reading)

Roll Call Vote (1st Reading):

Y Boka 2 Duer Y Leighter 1 Mertz Y Willey (5-0)

Roll Call Vote (To waive 2nd & 3rd reading:

1 Boka Y Duer Y Leighter 2 Mertz Y Willey (5-0)

Roll Call Vote (To publish):

1 Boka Y Duer Y Leighter 2 Mertz Y Willey (5-0)

13. Ordinance #07-02-2018 #04 (496) AMENDING 2004 CITY OF ALTOONA CODE OF ORDINANCES CHAPTER 168 (ZONING CODE - DISTRICT REGULATIONS)(1st Reading)

Roll Call Vote (1st Reading):

Y Boka 2 Duer Y Leighter 1 Mertz Y Willey (5-0)

Roll Call Vote (To waive 2nd & 3rd reading:

Y Boka Y Duer Y Leighter 2 Mertz 1 Willey (5-0)

Roll Call Vote (To publish):

Y Boka 2 Duer Y Leighter 1 Mertz Y Willey (5-0)

14. Ordinance #06-18-2018 #01 (492) TO VACATE AND SELL RIGHT-OF-WAY ALONG 8TH STREET SE TO UNIVERSITY OF IOWA CREDIT UNION (2nd reading)

Jason Ledden with Snyder and Associates, 2828 Snyder Blvd., Ankeny, explained as part of the U of I Credit Union site plan proposal, the developer and the City will need to swap ROW along 8th Street frontage. The City will gain land at the corner and the developer will gain land along 8th Street.

Roll Call Vote (2nd Reading):

Y Boka Y Duer 2 Leighter Y Mertz 1 Willey (5-0)

Roll Call Vote (To waive 3rd reading:

1 Boka Y Duer Y Leighter Y Mertz 2 Willey (5-0)

Roll Call Vote (To publish):

Y Boka 2 Duer Y Leighter 1 Mertz Y Willey (5-0)

15. **Resolution #07-02-2018 #02 TO APPROVE A PRELIMINARY PLAT FOR UNIVERSITY OF IOWA CREDIT UNION**
Director Shaw explained the University of Iowa Credit Union (UICCU) is proposing to demolish the existing building and construct a new 6,155 square foot credit union building. Staff is recommending that in addition to the proposed site plan improvements, UICCU also needs to construct improvements to the north bound right hand turn lane on 1st Avenue South and to also construct an 8' sidewalk along all of their property on 1st Avenue South and 8th Street SE. Staff estimates the additional costs to the developer for these additional improvement would be approximately \$13,000. Council Member Kyle Mertz motioned approval subject to UICCU agreeing to installing the additional improvements and legal documents being submitted.
Roll Call Vote:
2 Boka Y Duer Y Leighter 1 Mertz Y Willey (5-0)
16. **Resolution #07-02-2018 #03 TO APPROVE A FINAL PLAT FOR UNIVERSITY OF IOWA CREDIT UNION**
Council Member Kyle Mertz motioned approval subject to UICCU agreeing to install the additional improvements and legal documents being submitted.
Roll Call Vote:
Y Boka Y Duer Y Leighter 1 Mertz 2 Willey (5-0)
17. **Resolution #07-02-2018 #04 TO APPROVE A SITE PLAN FOR UNIVERSITY OF IOWA CREDIT UNION**
Director Shaw explained Staff would recommend that the council consider approval of this site plan subject to the following: 1) UICCU constructs the improvements to the north bound right hand turn lane on 1st Avenue South and constructs the 8' sidewalks along all of their property on 1st Avenue South and 8th Street SE. 2) The faux wood panels are added to the Architectural Design Standards ordinance. A public hearing is set for 7-16-18. 3) All other deficiencies. Council Member Kyle Mertz motioned approval subject to the stated deficiencies.
Roll Call Vote:
Y Boka Y Duer 2 Leighter 1 Mertz Y Willey (5-0)
18. **Resolution #07-02-2018 #05 TO APPROVE A SITE PLAN ADDITION FOR ADVENTURELAND CAMPGROUND**
Jerry Oliver, with Civil Engineering Consultants, 2400 86th St. #12, Urbandale, explained Adventureland is proposing to add 15 additional camping spots with electrical access to their campgrounds.
Roll Call Vote:
1 Boka 2 Duer Y Leighter Y Mertz Y Willey (5-0)
19. **Resolution #07-02-2018 #06 TO APPROVE A SITE PLAN RE-APPROVAL FOR KWIK STAR/KWIK TRIP**
Director Shaw explained Kwik Star is seeking re-approval of their site plan for their property located at 1st Avenue North and Adventureland Dr. NE. They are increasing the size of the car wash building from 24' wide by 62' long to 35'4" wide by 88' long.
Roll Call Vote:
Y Boka Y Duer Y Leighter 2 Mertz 1 Willey (5-0)
20. **Consider requests from Altoona150 Committee for events, fireworks, 2nd Street SE street closure**
Bruce Mason, representing the Altoona 150 committee, 1500 8th St. SW, Altoona requested the council to approve the list of events that would be taking place for the Altoona 150 celebration.
Roll Call Vote:
Y Boka 2 Duer Y Leighter Y Mertz 1 Willey (5-0)

21. Consider event request for Jolly Holiday Lights - November 17th thru December 29th

Roll Call Vote:

2 Boka Y Duer Y Leighter 1 Mertz Y Willey (5-0)

22. Consent Agenda

A) Allow bills

B) Resolution #07-02-2018 #07 ACCEPTING TEMPORARY CONSTRUCTION EASEMENT FOR CONSTRUCTION OF 34TH AVE. NW UTILITY EXTENSION - SANITARY (MELVIN QUINN - \$1,177.75)

C) Resolution #07-02-2018 #08 ACCEPTING PERMANENT SANITARY SEWER EASEMENT FOR CONSTRUCTION OF 34TH AVE. NW UTILITY EXTENSION - SANITARY (MELVIN QUINN - \$10,857.60)

D) Resolution #07-02-2018 #09 APPROVING WRITING OFF OF RESCUE FEES FOR BAD DEBT ACCOUNTS - COLLECTIONS FEES

E) Consider approval of scope of services agreement with Snyder and Associates for 8th St. SW Corridor and 36th Ave. SW Intersection Improvements Project

F) Set Public Hearing for Monday, July 16 at 6:30 pm to consider an amendment to Chapter 171.01.2.K(3) to add accent material language to the Commercial districts of the architectural design standards

G) Set Public hearing for Monday, July 16 at 6:30 pm to consider a comprehensive plan land use map amendment, rezoning, and development plan amendment request for 5.09 acres of Magnolia at the southeast corner of 1st Avenue South and 36th Street SE to allow medium density residential uses

H) Set Public hearing for Monday, July 16 at 6:30 pm to consider a development plan amendment request for Meadow Vista West (in the Meadow Vista South development) to revise Area B to include single-family residential uses on 44.55 acres

I) Set Public hearing for Monday, July 16 at 6:30 pm to consider a comprehensive plan land use map amendment and rezoning request from Sheryl McWilliams/Kara Ohorilko at 706 8th Street SW to allow a coffee shop

Roll Call Vote:

1 Boka Y Duer Y Leighter 2 Mertz Y Willey (5-0)

23. Beer and Liquor Permits

A) Hy-Vee Gas - Class C Beer Permit (BC), Class B Wine Permit (Carryout wine-includes Native wine) and Sunday sales

Lieutenant Jason Ferguson stated there were no violations at this establishment.

Roll Call Vote:

Y Boka 2 Duer Y Leighter 1 Mertz Y Willey (5-0)

B) Uncle Buck's Fish Bowl and Grill - Class C Liquor License (LC)(Commercial) Sunday & Outdoor

Lt. Ferguson stated there were no violations at this establishment.

Roll Call Vote:

Y Boka 1 Duer 2 Leighter Y Mertz Y Willey (5-0)

23. Department Head Reports & Updates

The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Utilities - Jim Utter, Public Works - Scott Atzen, Engineering - Jon Hanson, Community Development - John Shaw, Finance - Randy Pierce, Administration - Jeff Mark

24. General Business

The council members expressed their appreciation to police, fire, public utilities and public works staff that helped during the rain and flooding event that happened this weekend.

25. Update on Prairie Crossing

Director Shaw stated the building department has received plans for 2 more stores to be reviewed.

26. Adjourn at 7:24pm

Roll Call Vote:

Y Boka Y Duer Y Leighter 1 Mertz 2 Willey (5-0)

Attest to:

Amy S. Hill, Secretary

Dean O'Connor, Mayor