

CITY OF ALTOONA COUNCIL MEETING  
MONDAY, AUGUST 6, 2018, 6:30 P.M.  
AT THE ALTOONA CITY HALL

1. **CALL TO ORDER**

Roll Call at 6:30 pm

Mayor O'Connor- present

Duer - present

Mertz- present

Boka - present

Leigher - present

Willey - present

**City Officials Present:** Jeff Mark, Randy Pierce, Greg Stallman, Jared Ogbourne, John Shaw, Jon Hanson, Scott Atzen, Jason Ferguson, Lee Richardson, Jim Utter, Amy Hill, City Attorney Bob Laden, Joshua Starkey, Jason Cunningham

**Audience Present:** David Cusic, Melissa Horton, Wes Enes, Allysa Ballantini, Rachel Matson, John Rullman, Alex Payne, Josh Trygstad

2. **Perfecting the approval of the agenda**

Mayor Dean O'Connor requested to approve the agenda as presented.

**Roll Call Vote:**

1 Boka Y Duer Y Leigher Y Mertz 2 Willey (5-0)

3. **Swear in new police officers**

Mayor Dean O'Connor swore in Joshua Starkey and Jason Cunningham as new police officers.

4. **Approval of July 16, 23 and 30, 2018, council minutes**

**Roll Call Vote:**

Y Boka Y Duer 2 Leigher 1 Mertz Y Willey (5-0)

5. **Citizens request to address council**

No one came forward to speak.

6. **Resolution #08-06-2018 #01 APPROVING DEVELOPMENT AGREEMENT WITH MIDAMERICAN ENERGY COMPANY**

City Administrator Jeff Mark explained this resolution approves the agreement with MidAmerican Energy to install the water and sewer utilities up to their new building site. The agreement states that the city will reimburse them for these costs not to exceed the amount of \$765,609. The net cost to the city will be \$502,653 after they pay their sewer connection fees.

**Roll Call Vote:**

Y Boka Y Duer Y Leigher 1 Mertz 2 Willey (5-0)

7. **Resolution #08-06-2018 #02 TO APPROVE A PRELIMINARY PLAT FOR MEADOW VISTA WEST**

Josh Trystad of Civil Design Advantage, 3405 SE Crossroads Dr., Suite G, Grimes, explained the applicant, Altoona Development LLC and Pilgrim Development LLC, are seeking preliminary plat approval Meadow Vista West. The property is located south of the existing Meadow Vista and east of the Brookfield Estates development. The property is 71.4 acres in size and is zoned R-5 (PUD).

**Roll Call Vote:**

2 Boka Y Duer Y Leigher 1 Mertz Y Willey (5-0)

8. **Resolution #08-06-2018 #03 TO APPROVE A FINAL PLAT FOR COUNTRY COVE PARK PLAT**

Josh Trystad explained Accurate Development, is seeking final plat approval for Country Cove Park. The property is located east of Country Cove on 17<sup>th</sup> Street SE and south of 6<sup>th</sup> Avenue SE. The plat is 32 acres in size and is zoned R-1 (Single-family Residential). Council Member Vern Willey motioned approval subject to deficiencies being met.

**Roll Call Vote:**

2 Boka Y Duer Y Leigher Y Mertz 1 Willey (5-0)

9. **Resolution #08-06-2018 #04 TO APPROVE A SITE PLAN ADDITION TO SIGNATURES SALON AND DAY SPA**  
Community Development John Shaw explained the owners of Signatures, Salon and Day Spa are seeking site plan approval for an addition to their building. They are proposing to add 725 square feet to the north end of the building. They will also be adding 4 more parking stalls to accommodate the additional square footage. The proposed exterior wall material will match the existing building. Council Member Willey motioned approval subject to approving the architectural design standards waiver.  
 Roll Call Vote:  
2 Boka Y Duer Y Leighter Y Mertz 1 Willey (5-0)
10. **Resolution #08-06-2018 #05 TO APPROVE A PLAT OF SURVEY FOR PARCEL 2018-104 TO INCLUDE 7.83 ACRES FOR THE NEW CITY HALL / POLICE STATION SITE**  
Community Development Shaw explained this is the plat of survey for the City Hall/Police Station property. The lot size needed to be increased to accommodate the building, parking, storm water detention and other site improvements.  
 Roll Call Vote:  
2 Boka Y Duer Y Leighter 1 Mertz Y Willey (5-0)
11. **Resolution #08-06-2018 #06 TO APPROVE A SITE PLAN FOR CITY HALL / POLICE STATION**  
Community Development Shaw explained this is the site plan for the proposed new City Hall/Police Station. The site is located north of the Fire Station on Venbury Drive. The site is approximately 8 acres in size and is zoned R-5 (PUD) and does allow civic uses.  
 Roll Call Vote:  
1 Boka 2 Duer Y Leighter Y Mertz Y Willey (5-0)
12. **Ordinance #08-06-2018 #01 (500) PROVIDING FOR THE DIVISION OF TAXES LEVIED ON CERTAIN TAXABLE PROPERTY IN THE ALTOONA URBAN RENEWAL AREA, PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA**  
City Administrator Mark explained the passage of this ordinance puts the four parcels that Brandon Pratt is purchasing over by Walmart back into a TIF district.  
 Roll Call Vote (1<sup>st</sup> Reading):  
Y Boka Y Duer 2 Leighter 1 Mertz Y Willey (5-0)  
 Roll Call Vote (To waive 2<sup>nd</sup> & 3<sup>rd</sup> reading):  
2 Boka Y Duer Y Leighter Y Mertz 1 Willey (5-0)  
 Roll Call Vote (To publish):  
2 Boka Y Duer Y Leighter Y Mertz 1 Willey (5-0)
13. **Consider event request for Caring Hands Hunger Run at 3 pm on Sunday, September 30<sup>th</sup> from Haines Park to Caring Hands Outreach Center (Scott)**  
Public Works Director Scott Atzen explained Caring Hands is proposing to hold their Caring Hands Hunger Run event again this year, but they are proposing a new route. This new route begins at Haines Park at 3 pm and runs north on city streets, gets on the Gay Lea Wilson trail extension heading NE out of town and then turns west on 9<sup>th</sup> Street NE heading to Caring Hands Outreach Center.  
 Roll Call Vote:  
Y Boka 1 Duer Y Leighter Y Mertz 2 Willey (5-0)
14. **Consider event request for Hy-Vee 10-year bash (kid friendly event) from 10am-2pm on Saturday, October 6<sup>th</sup> at Civic Plaza including inflatables, hog roast and games (Scott)**  
Allysa Ballentini and Rachel Matson with Hy-Vee, 108 8<sup>th</sup> St. SE, explained Hy-vee wants to hold a free event for the community to celebrate their 10-year anniversary of this store. It will include games and activities for kids and adults.

Roll Call Vote:

1 Boka Y Duer 2 Leighter Y Mertz Y Willey (5-0)

15. Consent Agenda

A) Allow bills

B) Capital Projects

B1) Pay App #7 - Elder Corp. - Sam Wise Parking Lot Improvements 2017 - \$3,500.00

B2) Pay App #11 - Elder Corp. - Adventureland Dr. Improvements - \$128,435.96

B3) Pay App #2 - Heritage Homes Storm Water Improvements - Phase 1 - \$95,419.00

C) Event Request for Jolly Holiday Lights

D) Consider submitting REAP grant application

Roll Call Vote:

2 Boka Y Duer Y Leighter Y Mertz 1 Willey (5-0)

16. Beer and Liquor Permits

A) Bianchi Boys Pizza & Pasta - Special Class C Liquor License (BW)(Beer/Wine), Sunday Sales  
Lieutenant Jason Ferguson stated there were no issues with this permit.

Roll Call Vote:

Y Boka 1 Duer Y Leighter Y Mertz 2 Willey (5-0)

17. Department Head Reports & Updates

The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Works - Scott Atzen, Public Utilities Jim Utter, Engineering - Jon Hanson, Community Development - John Shaw, Finance - Randy Pierce, Administration - Jeff Mark

18. General Business

The council and mayor were very appreciative of the Altoona 150 Committee, Altoona Chamber of Commerce, city staff and all the volunteers that implemented and executed a wonderful community event.

\*Council Member Kyle Mertz gave an update on the MPO executive committee.

\*Council Member Willey gave an update on the DART meeting.

\*Mayor O'Connor shared about the recent Des Moines Partnership meeting.

19. Adjourn at 7:07pm

Roll Call Vote:

1 Boka Y Duer Y Leighter Y Mertz 2 Willey (5-0)

Attest to:

\_\_\_\_\_  
Amy S. Hill, Secretary

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Dean O'Connor, Mayor