

CITY OF ALTOONA COUNCIL MEETING
TUESDAY, SEPTEMBER 6, 2016, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. **CALL TO ORDER**

Roll Call at 6:30 pm

Mayor Conkling - present

Boka - present

Mertz- present

O'Connor - present

Sloan- present

Willey - absent

City Officials Present: Jeff Mark, Randy Pierce, Jody Matherly, Jerry Whetstone, John Shaw, Scott Atzen, Jon Hanson, Amy Hill, City Attorney Bob Laden, Chris Lybarger, Bret Handy

Audience Present: Melissa Horton, Dustin Young, Abby Young, Makenna Young, Mike Beaves, Lisa Beaves, David Cusic, Paul Jensen, Jeanie Hudson

2. **Perfecting and approval of the agenda**

Mayor Skip Conkling requested the agenda be approved as presented.

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor 2 Sloan A Willey (4-0)

3. **Proclamation for September 2016 as Childhood Cancer Awareness Month in Altoona**

4. **Swear in new Reserve Police Officers**

Mayor Conkling swore in Reserve Police Officers Dustin Young, Matthew Meyer & Justin Shellburg

5. **Approval of August 15 and 22, 2016, minutes**

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor 2 Sloan A Willey (4-0)

6. **Citizens request to address council**

Jeanie Hudson, 6614 Urbandale Ave., Des Moines, requested to place a memorial stone for her son, Kurt Frosheiser in Altoona. The memorial is only one of two being placed in Iowa by the Flags for Freedom organization. Private Frosheiser voluntarily enlisted following the attacks on 9-11-2001. He was first military person to be killed from the Greater Des Moines Area during Iraq conflict and he was the 10th from the state of Iowa. Private Frosheiser was awarded the Bronze Star and Purple Heart posthumously. Council Member Kyle Mertz stated he was in full support of placing this memorial here in Altoona and his recommendation was to include it by the Enabling Gardens where the City has a war memorial honoring veterans of the World Wars, Korea, Vietnam & Persian Gulf conflicts. Council Member Dean O'Connor motioned approval of working with staff to provide a place for Private Frosheiser's memorial.

Roll Call Vote:

2 Boka Y Mertz 1 O'Connor Y Sloan A Willey (4-0)

7. **Consider approval of Tale Trail Library Project**

Council Member Michelle Sloan explained the Altoona Library is seeking approval for Altoona's Tale Trail. This is a 14 station feature with oversized picture books along the Prairie Heritage Trail. The path will travel west from the Library to an area behind the Fire Station and return to the Library.

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor 2 Sloan A Willey (4-0)

8. **Consider approval of event request for Bee Educated on September 24, 2016 at Enabling Garden**

Mayor Conkling explained Girl Scout Troop #420, is seeking approval to hold an event at the Enabling Garden on Sept. 24, from 9am to 2pm. The event is intended to educate the public on the benefit of pollinators.

Roll Call Vote:

2 Boka 1 Mertz Y O'Connor Y Sloan A Willey (4-0)

9. Consider approval of event request for City Silence meditation on October 2, 2016 at Enabling Garden

Mayor Conkling stated Allison Peet, owner of From Within Wellness, is proposing to hold a free meditation event on Sunday, Oct. 2 from 4-5 pm. City Silence is a non-profit organization that helps promote meditation events.

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor 2 Sloan A Willey (4-0)

10. Consider approval of event request for Spooky Cross on October 29 - 30, 2016

Mayor Conkling explained the Spooky Cross is again seeking approval for the USA Cycling event. This is a sanctioned cyclocross event and will be held on Oct. 29th and 30th, from 7am to 4pm each day. The event will be held in the Green Space north and west of the Aquatics Park. They will also be utilizing the Aquatics parking lot.

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor 2 Sloan A Willey (4-0)

11. Consider approval of event request for Iowa State Cyclocross Championships 2016 for December 3, 2016

Mayor Conkling stated USA Cycling is seeking permission to hold the Iowa State Cyclocross Championship at Lions Park on Dec. 3rd, from 7am to 4pm. They plan on using the same course as in years past and will need access to the shelter house.

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor 2 Sloan A Willey (4-0)

12. Consider approval of event request for Nippy Hippy 5K on November 5, 2016, and pedestrian bridge banner request

Mayor Conkling explained the Altoona Chamber is seeking approval to hold the Nippy Hippy 5K run/walk on Saturday, Nov. 5th, at 10am. They plan to hold the event on the bike paths behind/near the Campus. The Chamber's Executive Director Melissa Horton, 119 2nd St. SE, requested for the banner to be hung on the bridge during the period of registration to encourage participants to get signed up. Council Member O'Connor expressed his approval of the event with the change to hang the banner for registration rather than 10 days prior to the event. He requested staff to adjust wording on the banner policy to allow for when organizations have early registrations for events. Council Member Jeremy Boka motioned approval subject to the suggestions made by Council Member O'Connor.

Roll Call Vote:

1 Boka Y Mertz 2 O'Connor Y Sloan A Willey (4-0)

13. Consider Consent Agenda

a) Allow Bills

b) Pay Apps

B1) Change Order - Minturn, Inc. - Haines Park Tennis and Village Park Tennis Projects - \$4,639.00

B2) Pay App #3 - - Minturn, Inc. - Haines Park Tennis and Village Park Tennis Projects - \$90,592.00

B3) Pay App #4 - Jackson Creek Enterprises, L.C. - 2016 Water Main Replacement Project - \$101,195.38

c) Consider proposal with Jackson Creek Enterprises L.C. for NE 41st Ave. Water Main Extension

d) Consider proposal for professional services with Veenstra & Kimm, Inc. for Muchikinock Creek Basin Master Plan Development

e) Consider agreement for cooperative public service between Polk County, Iowa and the City of Altoona

- f) Consider proposal for scope of services with Snyder & Associates, Inc. for 9th St. NE Improvements Project
- g) Resolution #09-06-2016 #01 ACCEPTING PERMANENT GAS EASEMENT IN "OUTLOT X" OF PRAIRIE VISTA VILLAGE I
- h) Resolution #09-06-2016 #02 ACCEPTING PERMANENT UTILITY EASEMENT IN "OUTLOT X" OF PRAIRIE VISTA VILLAGE I
- i) Set Public Hearing for Monday, September 19th at 6:30 pm to consider a rezoning request from Molly Meadows LLC & Spring Creek Ridge LC for 67.21 acres from A-1 to R-1
- j) Set Public Hearing for Monday, September 19th at 6:30 pm to consider adding stop signs on 7th Avenue SE at 3rd Street SE for north and south bound traffic
- k) Set Public Hearing for Monday, September 19th at 6:30 pm to consider an ordinance amendment to Chapter 52 Weeds and Grass
- l) Set Public Hearing for Monday, September 19th at 6:30 pm to consider an ordinance amendment to Chapter 163 Property Maintenance Code

Roll Call Vote:

Y Boka Y Mertz 2 O'Connor 1 Sloan A Willey (4-0)

14. Beer & Liquor Permits

- a) Fareway Stores Inc. #925 - Class C Beer Permit (Carryout Beer), Class E Liquor License (LE), Class B Wine Permit (Carryout Wine - includes Native Wine)
Chief Matherly stated there were no violations at this establishment.

Roll Call Vote:

2 Boka Y Mertz Y O'Connor 1 Sloan A Willey (4-0)

- b) Super Stop 2 - Class E Liquor License (LE), Class B Wine Permit (Carryout wine - includes Native Wine), Class C Beer Permit, Sunday Sales
Chief Matherly stated there were two violations at this establishment two years ago but management has met all the obligations and the recommendation is to approve the request.

Roll Call Vote:

Y Boka 1 Mertz Y O'Connor 2 Sloan A Willey (4-0)

- c) Sam's Bar and Grill - Class B Wine Permit (Carryout Wine-Includes Native Wine), Class C Liquor License (LC) (Commercial), Catering, Sunday Sales, Outdoor Sales
Chief Matherly stated there were no violations at this establishment.

Roll Call Vote:

2 Boka Y Mertz Y O'Connor 1 Sloan A Willey (4-0)

- d) The Brewhouse No. 25

- i. 9/10/2016 - Extend Outdoor Privilege in patio area
- ii. 9/17/2016 - Extend Outdoor Privilege to parking lot

Chief Matherly stated the layouts are approved for the listed dates.

Roll Call Vote:

2 Boka 1 Mertz Y O'Connor Y Sloan A Willey (4-0)

15. General Business Items/Reports and Updates

*Council Member Mertz updated all in attendance the results of a Metropolitan Planning Organization's (MPO) survey and discussion will begin at the MPO in regards to how to prioritize projects going forward. Council Member Boka added there has been on-going discussion about fairness in funding for all participating cities. Mayor Conkling added the MPO fairness in funding has been a topic of discussion at several different organization meetings over the last couple of months and in regards of MPO's authority over various aspects of city government.

*Council Member O'Connor shared he had attended a solid waste conference and learned quite a bit of useful information.

*Mayor Conkling shared that DART will be presenting the results of a survey conducted and the levy for services.

16. Adjourn at 7:01pm

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor 2 Sloan A Willey (4-0)

Attest to: _____
Amy S. Hill, Secretary

J.M. Skip Conkling, Mayor