

CITY OF ALTOONA COUNCIL MEETING
MONDAY, DECEMBER 5, 2016, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor Conkling - present

Boka - present

Mertz- present

O'Connor - present

Sloan- present

Willey - present

City Officials Present: Jeff Mark, Jerry Whetstone, Jody Matherly, John Shaw, Jon Hanson, Jim Utter, Jody Phelps, City Attorney Bob Laden

Audience Present: Bob Hall, Melissa Horton, John Swanson and Matt Sexton.

2. Perfecting and approval of the agenda

Mayor Skip Conkling requested to approve the agenda as presented.

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor Y Sloan 2 Willey (5-0)

3. Approval of November 21 and 28, 2016, minutes

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor 2 Sloan Y Willey (5-0)

4. Citizens request to address council

Matt Sexton 603 14th Ave NW, Altoona, represents Senator Joni Ernst. He said that their communication line and there door is always open for any elected official or citizen to come and talk with them at any time.

5. Presentation by Watershed Management Association's Coordinator John Swanson for the proposed watershed management plans of Four Mile, Mud, Camp & Spring Creek Watersheds

John Swanson, 4041 Dean Ave, Des Moines, Iowa Coordinator for the Watershed Management Association. He spoke on the efforts to improve water qualities and their plan for the future.

6. Resolution #12-5-2016 #01 TO CONSIDER A PRELIMINARY PLAT FOR FIELDSTONE ESTATES PLAT 3
The owner, Altoona Lots, LLC, is seeking preliminary plat approval for Fieldstone Estates Plat 3. The property is located east of Clay Elementary and south of 30th Street SE. The plat proposed 45 single-family lots on 13.83 acres.

Roll Call Vote:

Y Boka 1 Mertz 2 O'Connor Y Sloan Y Willey (5-0)

7. Resolution #12-5-2016 #02 TO CONSIDER A PRELIMINARY PLAT FOR WILLOWBROOK ELEMENTARY
The property owner, Southeast Polk Community School District, is seeking preliminary plat approval for the Willowbrook Elementary Plat. The property is located north of and west of Willowbrook Elementary and south of Prairie Meadows. They are proposing to plat the 11.1 acres into two lots. The eastern lot they will keep as part of their playground. The western lot will be sold to a developer for a residential development. No new development is planned with this plat, but the streets and utilities are stubbed for future development.

Roll Call Vote:

1 Boka 2 Mertz Y O'Connor Y Sloan Y Willey (5-0)

8. Resolution #12-5-2016 #03 TO CONSIDER A FINAL PLAT FOR WILLOWBROOK ELEMENTARY

This is the final plat for the above described property.

Roll Call Vote:

Y Boka Y Mertz 2 O'Connor Y Sloan 1 Willey (5-0)

9. Consider Consent Agenda

- a) Allow Bills
- b) Capital Projects
 - B1) Final Pay App - Minturn, Inc. - Haines Park Tennis & Village Park Tennis Projects - \$19,056.00
- c) Consider agreement with Iowa DOT for maintenance & repair of primary roads in municipalities
- d) Resolution #12-5-2016 #04 AUTHORIZING THE CITY OF ALTOONA TO SUBMIT AN APPLICATION FOR FUNDING FROM THE FEDERAL SURFACE TRANSPORTATION PROGRAM (STP) TO THE DES MOINES AREA METROPOLITAN PLANNING ORGANIZATION (MPO) FOR THE PARTIAL FUNDING OF THE RE-CONSTRUCTION OF 8TH ST. SW FROM US 65 TO VENBURY DRIVE, & FURTHER APPROVING THE APPLICATION WHICH OBLIGATES THE CITY OF ALTOONA TO MATCHING FUNDS FOR THE CONSTRUCTION
- e) Resolution #12-5-2016 #05 APPROVING REQUESTS FOR TAX ABATEMENT
- f) Resolution #12-5-2016 #06 ACCEPTING PERPETUAL SANITARY SEWER EASEMENT FOR CONSTRUCTION OF THE SE LIFT STATION (PATRICK C. NIGON & CHRISTINA J. NIGON - \$2880.00)
- g) Resolution #12-5-2016 #07 ACCEPTING PERPETUAL SANITARY SEWER EASEMENT FOR CONSTRUCTION OF THE SE LIFT STATION (JOSEPH & PENNY SHEPHERD - \$7100.00)
- h) Resolution #12-5-2016 #08 ACCEPTING TEMPORARY CONSTRUCTION EASEMENT FOR CONSTRUCTION OF THE ADVENTURELAND DRIVE WIDENING PROJECT 2016 (JIM HAWK TRUCK TRAILERS, INC. - \$1905.00)
- i) Resolution #12-5-2016 #09 ACCEPTING TEMPORARY CONSTRUCTION EASEMENT FOR CONSTRUCTION OF THE ADVENTURELAND DRIVE WIDENING PROJECT 2016 (STEVEN & CAROL MUMFORD - \$1210.00)
- j) Resolution #12-5-2016 #10 ACCEPTING TEMPORARY CONSTRUCTION EASEMENT FOR CONSTRUCTION OF THE ADVENTURELAND DRIVE WIDENING PROJECT 2016 (WILSON GROUP, LLC - \$100.00)
- k) Resolution #12-5-2016 #11 ACCEPTING TEMPORARY CONSTRUCTION EASEMENT FOR CONSTRUCTION OF THE ADVENTURELAND DRIVE WIDENING PROJECT 2016 (O'HALLORAN INTERNATIONAL, INC. - \$2510.00)
- l) Set a public hearing for Monday, December 19, 2016, at 6:30pm to consider vacating a public utility easement in Lot 2 of Great Western Bank Plat 1
- m) Resolution #12-5-2016 #12 SETTING DATE FOR PUBLIC HEARING FOR MONDAY, DECEMBER 19, 2016, AT 6:30PM ON A DEVELOPMENT AGREEMENT WITH EDGE BUSINESS CONTINUITY CENTER, LLC, INCLUDING ECONOMIC DEVELOPMENT PAYMENTS IN AN AMOUNT NOT TO EXCEED \$1,200,000
- n) Set a public hearing for Monday, December 19, 2016, at 6:30pm to consider amendment to the City of Altoona Code of Ordinances Chapter 98.01 (Wastewater Service Charges - Rates)

Roll Call Vote:

Y Boka Y Mertz 1 O'Connor 2 Sloan Y Willey (5-0)

10. Department Head Reports & Updates

*Jeff Mark shared that he has talked to 4 different architecture firms and they will be submitting proposals regarding the Townsend Property.

*John Shaw shared that he will be meeting with Deb Townsend to determine the boundaries for the property.

*Jon Hanson shared that the grant application for the 3rd phase of 8th St SW reconstruction has been applied for through MPO. Staff is working with Summit Products to get their water and sewer services connected to City mains. We are in the final stages of the Rail Road agreement for the Gay Lea Wilson Trail Project.

11. General Business Items/Reports and Updates

*Council Member Dean O'Connor shared that MWA is working on a smell issue at their facility. Last Saturday the Campus had their annual meeting. They will be looking at expanding in the future.

*Council Member Jeremy Boka shared that he got great response from Chamber members when he gave a presentation at their Chamber retreat. He said there was a lot of excitement with the annexations and growth to come for the City of Altoona. He thanked John Shaw and Chad Quick for helping him get the information together.

*Mayor Skip Conkling said that Dart has some communities that are going to be withdrawing from them. He has been working with the communities to make it a smooth transition for them.

12. Adjourn at 7:05pm

Roll Call Vote:

Y Boka 1 Mertz Y O'Connor Y Sloan 2 Willey (5-0)

Attest to:

Jody Phelps, Secretary

J.M. Skip Conkling, Mayor