



**To:** Whom It May Concern  
**From:** Michael Pardekooper, Building Official  
**Date:** 6/17/2020  
**RE:** Building Department Fee Update

The Building Department is proposing to update our current fee tables. The primary reason is to make corrections on the computation of the valuation table. The goal is to accomplish the updates prior to launching a new building department software program we have been designing for several months. The updated fee table is needed so the software will function properly when we bring it online.

We have made some clarifications on some of the other fee schedules to make them easier to understand, and lessen some confusion contractors have had with the schedules. These changes also reflect the addition of some actual scenarios of permit requests we receive.

We are showing an increase to the Additional Plan Review Fee, and our Residential Energy Inspection Fee, to reflect a more accurate cost of providing these services. The Demolition Permit Fee has a proposed increase as it has not been updated in years, and we have added a new fee item "Security Check Points." This specialty fee covers the excess time it takes inspectors to perform inspections on sites that utilize security checkpoints, and absorb valuable inspection time. This is an additional feature that is not typical to the majority of construction sites. Our sprinkler fees have been divided into several categories depending on the scope of work.

On the Housing Fee Table, we have implemented some new language to encourage better payment of rental fees. Some rental properties have been very delinquent in renewing their rental certificates. Adding an additional monthly penalty for non-compliance provides an incentive to renew certificates in a timely manner.

The fee update resolution is scheduled to be on the Monday, July 6<sup>th</sup> agenda for the Altoona City Council.

Proposed fee schedule updates may be found here: <https://www.altoona-iowa.com/2020-fee-update/> All changes are in red print for ready identification

Please contact the Altoona Building Department if you have any questions: 515-957-5128